

VOORHEESVILLE CENTRAL SCHOOL DISTRICT
Voorheesville, New York 12186
BOARD OF EDUCATION MINUTES

Regular Board of Education Meeting
January 10, 2011

C. James Coffin, President
Large Group Instruction Room

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Board Members Present:

C. James Coffin, President
 Cheryl L. Dozier, Vice President
 Timothy E. Blow
 Lisa A. Henkel
 Gary A. Hubert
 Cynthia Monaghan

Board Members Absent:

Kristine L. Gravino

ADMINISTRATION PRESENT:

Teresa Snyder, Sarita Winchell, Imran Abbasi, Brian Whitley, Thomas Reardon, Michael Goyer, Frank Faber

OTHERS PRESENT:

Mary Anne Milano, Deb Baron, Chris Allard, Kathy Fiero, Laura Minnick, Mary Jane Farney, Dorothea Pfeleiderer

Mr. Coffin called the meeting to order at 7:30 p.m. and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present with the exception of Dr. Gravino.

Call to Order:
 7:30 p.m.

Item 2: Public Hearing re: Code of Conduct

The Board approved a first reading of the Code of Conduct on December 13, 2010. Dr. Snyder discussed the revisions to the Code of Conduct and explained that these changes were recommended by the school attorney to be in compliance with Special Education Law regarding the discipline of students with a disability. There were no comments from the audience.

Public Hearing
 Code of Conduct

Item 3: Technology Presentation, F. Faber, T. Reardon

Mr. Faber presented his annual overview of technology within the school district. He provided a hardware inventory and discussed online resources, technology projects for 2010-2011, in-service professional development opportunities for staff; and future concerns. Mr. Reardon and Ms. Milano talked about how technology is being used in the elementary school.

Presentation:
 Technology

Item 4: Approval of Minutes

On a motion by Mr. Blow, seconded by Ms. Monaghan and carried unanimously, the Board approved the minutes of the regular meeting of December 13, 2010.

Approval of Minutes:
 12/13/10

Item 5.1: Opportunity for students to address the Board

There were no comments.

Opportunity for Students to Address the BOE

Item 5.2: Opportunity for the public to be heard

There were no comments.

Opportunity for Public to be Heard:

On a motion by Mr. Blow, seconded by Ms. Monaghan and carried unanimously, the Board approved the following items:

Item 6.1.1: Treasurer's Report

The Board accepted the Treasurer's Report as presented in the enclosure folder.

Treasurer's Report

Item 6.1.2: Warrants

The following warrants were accepted:

Warrants

<i>Warrant:</i>	<i>Date:</i>	<i>Amount</i>
Payroll Covering Warrant #27:	December 7, 2010	\$ 560,435.82
Multi-fund Warrant #28:	December 14, 2010	\$ 550,196.03
Multi-Fund Warrant #29:	December 22, 2010	\$ 33,744.69
Payroll Covering Warrant #30:	December 20, 2010	\$ 488,384.09
Capital Fund Warrant #4:	December 22, 2010	\$ 545.00

Item 6.2: Personnel Items

6.2.1: Resignation

Accepted the resignation of Sarita Winchell, Assistant Superintendent for Business, effective May 31, 2011, due to retirement. (37 years of service)

Resignation:
 S. Winchell

6.2.2: Leave Request

Approved the request of Kristy Riccio, Elementary Teacher (Grade 5), for a parental leave commencing on or about February 18, 2011, with an expected return to work on September 1, 2011. Ms. Riccio will initially use sick time followed by Family Medical Leave for the remainder of the leave. She reserves the right to extend the leave in accordance with Article 8.9.5 of the VTA contract.

Leave Request:
 K. Riccio

Teaching Assistant:

S. Luther

6.2.3: Teaching Assistant

Approved the probationary appointment of Shannon Luther as teaching assistant effective January 3, 2011 (elementary school). Ms. Luther will replace Erin Everett.

Probationary Term: Three years
Salary: Step 3 of the UEV Contract

Substitute Teaching Assistant:

E. Everett

6.2.4: Substitute Teacher Assistant

Approved the appointment of Erin Everett as substitute teaching assistant effective January 11, 2011.

Salary: \$65.00 per day

Substitute Teacher Appointments:
BOCES Registry

Item 6.3: Substitute Teacher Appointments from BOCES Substitute Registry

Approved the new Capital Region BOCES Substitute Registry appointments for the 2010-2011 school year as presented in the enclosure folder.

CSE Recommendations

Item 6.4: CSE Recommendations

Approved the following recommendations by the *Committee on Special Education* as outlined at meetings held on December 2, 2010, December 7, 2010, December 13, 2010, December 15, 2010, and December 22, 2010.

The Board designated the Superintendent as signatory for health service contracts related to special education students' IEPs.

Spring 2011 Driver Ed. Appointments:

Item 6.5: Spring 2011 Driver Education Appointments

Approved the spring 2011 driver education instructor appointments and salaries as presented below:

Jeffrey Young

J. Young

Effective: February 7 – June 10, 2011
Salary: \$4,710.00
Classroom: 24 students @ \$ 52.50
Car Section: 12 students @ \$ 287.50

William Van Alstyne

W. Van Alstyne

Effective: February 7 – June 10, 2011
Salary: \$3,450.00
Car Section: 12 students @ \$ 287.50

Spring 2011 Continuing Ed. Program

Item 6.6: Spring 2011 Continuing Education Program

Approved the Spring 2011 Continuing Education program and timeline as presented in the enclosure folder.

Surplus/Obsolete Items

Item 6.7: Declaration of Surplus/Obsolete Items

Declared items on the inventory list provided in the enclosure folder surplus/obsolete and delegated to the Business Official disposition of said items in a manner consistent with current laws and regulations.

ADMINISTRATIVE REPORTS

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T. Reardon

Item 7.1: Elementary School Report, Thomas Reardon

- Mr. Reardon and the kindergarten teachers spent a half-day with kindergarten teaching staff at South Colonie School District reviewing their assessment and guided-reading practices. A partnership has been formed, and there will be follow-up to ensure we are using best practices.
- The faculty met on January 3 to formally discuss curriculum maps and the alignment of grade levels.
- The 5th grade play, *Alice in Wonderland Jr.*, has been cast with 92 students and 5 faculty members involved in the production.
- Friday, January 21, will be a staff professional goal plan work day; students will be dismissed at 11:50 a.m.

B. Whitley

Item 7.2: Middle School Report, Brian Whitley

- Recognized Alex Giordiano as a winner of the Times Union holiday card design contest.
- The spelling bee for students in grades 4-8 will be held this coming Wednesday. Fifty students will be competing at the district level.
- January 14 is "Hats On" day. Students who pay \$1.00 may wear hats in school. The money will be donated to the Cancer Society.
- The January 14 Teen Night will be sponsored by the YORKERS Club. Money raised at this event will go toward helping the family in the community who lost their home to a fire.
- Middle school teachers discussed curriculum mapping at the January 10 faculty meeting. Karen Conroy will assist the teachers in incorporating their maps.
- Discussed the NYS National Guard Counterdrug Task Force program, *Stay on Track*, a three-year substance abuse prevention program for middle school students.

Item 7.3: High School Report, Imran Abbasi

- Recognized Haydn Wood, as a winner of the Time Union holiday card contest.
- High school students have raised a considerable amount of money for the family who lost their home to a fire.
- SED is requiring all high schools to submit Part 1 answer sheets for six Regents exams to NERIC for scoring. This is a new process for the high school and turnaround time is a concern.
- The high school scheduling process has begun. Electives and AP courses are being reviewed to determine whether they will be offered next year. This is a budget issue.
- The Taskforce on Student Drug/Alcohol Use will meet on February 1. Town of New Scotland Justices Margaret Adkins and David Wukitsch will attend to discuss legal ramifications connected with drug and alcohol abuse.
- Reported on the Parent Portal and Naviance Program.

I. Abbasi

Item 7.4: Assistant to the Superintendent for Business Report, S. Winchell

- Mrs. Winchell reported on the Building Condition Surveys for the elementary school and middle/high school. All schools are required to submit Building Condition Surveys to SED accompanied by a summary of problem areas with recommendations for remediation and the costs associated with repairs. The Facilities Committee will review the summaries and prioritize in developing a five-year plan.
- The ad hoc food committee held a final meeting on January 5. They have recommended taking pictures of the lunch menu options, providing nutritional information, and Nutrikids information on the District website as an avenue for better communication with parents.

S. Winchell

Item 7.5: Operations, Maintenance, and Transportation Report, M. Goyer

- Mr. Goyer reported that the Building Conditions Surveys will be the basis for his annual visual inspection of the buildings.
- A transportation safety meeting will be held next week. The meeting topics will be children with Autism, and passing stopped school buses – a problem which is steadily increasing.

M. Goyer

Item 7.6: Superintendent's Report, Dr. Teresa Snyder

- A number of faculty and administrators have attended conferences at BOCES on the common core standards for English Language Arts and Mathematics. The focus was on specific expectations by grade level.

T. Snyder

BOARD OF EDUCATION COMMITTEE REPORTS

**BOARD OF ED.
COMMITTEE
REPORTS**

Item 8.1: Audit Committee

- No report

Audit

Item 8.2: Curriculum/Evaluation Committee

- Met with the Guidance Department on December 15 and discussed the services offered to students throughout high school and how Guidance assists in the process for applying to colleges.
- Will meet with administrators on January 13 for a curriculum discussion.

Curriculum

Item 8.3: Facilities Committee

- No report.

Facilities

Item 8.4: Policy & Governance Committee

- Met on January 4 to discuss the policies presented under New Business and to review the Board meeting agenda. The committee has suggested assigning a task force to review the Code of Conduct.

*Policy &
Governance*

Item 8.5: Update: Taskforce on Student Drug/Alcohol Use

Discussion was postponed until the February BOE meeting.

*Taskforce on
Student
Drug/Alcohol Use*

Item 9.1: Tenure Resolution

On a motion by Ms. Monaghan, seconded by Mr. Blow and carried unanimously, the following resolution was approved:

Tenure Resolution:

RESOLVED, that upon the recommendation of Superintendent of Schools, Teresa Thayer Snyder, subject to New York State Education Law §3013, the following person is appointed to tenure effective February 11, 2011, in the stated tenure area:

M. Bintz

*Michelle Bintz
Teaching Assistant*

On a motion by Mr. Blow, seconded by Mr. Hubert and carried unanimously, the following items were approved:

Item 9.2.1: Second Reading – Policy 5300: Code of Conduct

Approved the second reading of Policy 5300, *Code of Conduct*, as presented in the enclosure folder.

Second Reading:
Code of Conduct

First Reading:
Policy 1740;
Textbook Policy
Including Nonpublic
Schools

Item 9.2.2: First Reading – Policy 1740: Textbook Policy Including Nonpublic Schools
Approved the first reading of Policy 1740, *Textbook Policy Including Nonpublic Schools*, as presented in the enclosure folder.

Revision:
Policy 9570;
Retired Employees
Health Insurance

Item 9.2.3: Revision – Policy 9570: Retired Employees Health Insurance
Approved the revision to Policy 9570, *Retired Employees Health Insurance*, as presented in the enclosure folder.

On a motion by Mr. Blow, seconded by Ms. Monaghan and carried unanimously, the following items were approved:

Acceptance of
Donation

Item 9.3: Acceptance of Donation
Gratefully accepted a donation from Voorheesville Friends of Music in the amount of \$630.00 for the purchase of hand chimes for the elementary school

Budget Amendment

Item 9.4: Budget Amendment – Gifts and Donations
Amended the 2010-2011 budget to allow for the expenditure of the following gift donation to the District in the amount of \$630.00, and to increase the revenue code A2705 to reflect the receipt of these funds.

Budget code to be amended is:

Elementary School:

Teaching Supplies Music/District-wide	\$810.00	A2110501031
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Executive Session:

9:05 p.m.

On a motion by Dr. Henkel, seconded by Ms. Monaghan and carried unanimously, the Board moved into Executive Session at 9:05 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Return to Regular

Session:
9:55 p.m.

The Board returned to regular session at 9:55 p.m.

Adjournment:

9:57 p.m.

On a motion by Mr. Blow, seconded by Mr. Hubert and carried unanimously, the meeting was adjourned at 9:57 p.m.

President, Board of Education

Clerk, Board of Education