

**VOORHEESVILLE CENTRAL SCHOOL DISTRICT**  
*Voorheesville, New York 12186*  
**BOARD OF EDUCATION MINUTES**

**Regular Board of Education Meeting**  
**September 14, 2009**

**David M. Gibson, President**  
**High School Cafeteria**

**Page 1**

**Board Members Present:**

David M. Gibson, President  
 C. James Coffin, Vice Present  
 Timothy E. Blow  
 Cheryl L. Dozier  
 Lisa A. Henkel  
 Gary A. Hubert  
 Kevin T. Kroencke

**Board Members Absent:**

**ADMINISTRATION PRESENT:**

Teresa Snyder, Sarita Winchell, Mark Diefendorf, Brian Whitley, Thomas Reardon, Patrick Corrigan, Michael Goyer, Robin Jacob

**OTHERS PRESENT:**

Michael Koenig, Kathy Fiero, Steve Relyea, Robert Denman, Karen Conroy, Chris Allard, Pat Flynt, Dorothea Pfleiderer

Mr. Gibson called the meeting to order at 7:35 p.m. and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present.

Call to Order:  
 7:35 p.m.

**Item 2: Presentation on Bond Refunding, Jeanine Rogers Caruso, Fiscal Advisors**

Jeanine Rogers Caruso, of Fiscal Advisors & Marketing, Inc. discussed refunding of the 2001 bonds issued on July 10, 2001 in the amount of \$16,432,000. The call date on these bonds is June 15, 2010; however, Section 90.10 of the NYS Local Finance Law allows the district to refund outstanding callable indebtedness. The district would issue approximately \$10,310,000 to refund the 2001 bond issue for an estimated total budgetary savings of \$901,392 (an average savings of \$75,000 per year) between 2010 and 2021. The resolution was presented for Board approval under item 8.1 on the agenda.

Presentation:  
 Bond Refunding

**Item 3: Approval of Minutes**

On a motion by Mr. Coffin, seconded by Mr. Blow and carried unanimously, the Board approved the minutes of the regular meeting of August 17, 2009, and the special meeting of September 1, 2009.

Approval of Minutes:  
 08/17/09, 09/01/09

**Item 4.1: Opportunity for students to address the Board**

There were no comments.

Opportunity for Students to Address the BOE

**Item 4.2: Opportunity for the public to be heard**

Comments/concerns:

- Mr. Michael Koenig asked for clarification on when, or if, the district would be providing a full-day kindergarten program. Mr. Gibson asked Mr. Koenig to send his questions and thoughts to the superintendent for a response.

Opportunity for Public to be Heard:

On a motion by Mr. Kroencke seconded by Mr. Hubert and carried unanimously, the Board approved the following items:

**Item 5.1.1: Treasurer's Report**

The Board accepted the Treasurer's Report as presented in the enclosure folder.

Treasurer's Report:

**Item 5.1.2: Warrants**

The following warrants were accepted:

Warrants

<b>Warrant:</b>	<b>Date:</b>	<b>Amount</b>
Payroll Covering Warrant #5:	August 5, 2009	\$ 126,383.72
Multifund Warrant #6:	August 13, 2009	\$ 465,280.63
Payroll Covering Warrant #7:	August 19, 2009	\$ 116,189.66
Multifund Warrant #8:	September 2, 2009	\$ 0.00
Multifund Warrant #9:	September 3, 2009	\$ 415,020.34
Payroll Covering Warrant #10:	September 2, 2009	\$ 100,579.99

**Item 5.2: Resignations**

Accepted the following resignations:

Resignations:

Vincenza Scannapieco, Food Service Helper

V. Scannapieco

Effective: September 12, 2009

Reason: Retirement

Kristen Hanlon, Teaching Assistant

K. Hanlon

Effective: On or before October 30, 2009

Reason: Personal

Extension of Leave:**Item 5.3: Extension of Leave**

J. Zeh

Approved the request of Jennifer M. Zeh, Middle School English Teacher, to extend her parental leave until June 30, 2010. Ms. Zeh originally expected to return to work on February 1, 2010.

Appointments:Long-Term Subs:**Item 5.4 Appointments of Long-Term Substitutes**

L. Maloney

## 5.4.1 MS English

Extended the appointment of Lisa Maloney as a long-term substitute for English (Middle School – 1.0 FTE) effective September 1, 2009 through June 30, 2010. Ms. Maloney will substitute for Ms. Zeh during her leave.  
Salary: Step 1(MA) of the VTA contract

A. DiCocco

## 5.4.1 HS English

Approved the appointment of Alissa DiCocco as a long-term substitute for English (High School – Grade 10) effective September 8, 2009 through October 2, 2009.  
Salary: Step 1(MA) of the VTA contract

SwimInstructor/Lifeguard**Item 5.5: Swim Instructor / Lifeguard**

C. Mamone

Approved the appointment of Courtney Mamone as swim instructor and/or lifeguard for the Voorheesville Central School District effective September 15, 2009.  
Salary: \$8.50 per hour

BOCES Substitute Registry**Item 5.6: Substitute Teacher Appointments from BOCES Substitute Registry**

5.6.1 Approved the new Capital Region BOCES Substitute Registry appointments for the 2009-2010 school year as presented in the enclosure folder.

5.6.2 Approved Capital Region BOCES Substitute Registry appointments for the 2009-2010 school year as presented in the enclosure. These substitutes were previously submitted in the 2008-2009 school year.

**Item 5.7: CSE Recommendations**CSE Recommendations

Approved the recommendations by the *Committee on Special Education* as outlined at the meeting held on September 1, 2009.

The Board designates the Superintendent as signatory for health service contracts related to special education students' IEPs.

Adult Education Salary**Item 5.8: Adult Education Director Salary**

Approved the salary for Adult Education Director, Mary Flansburg, of \$6,300.

Extracurricular Appointments**Item 5.9: Extracurricular Appointments: 2009-2010**

Approved the following extracurricular appointments for the 2009-2010 school year.

<u>Susan Podgorski</u>	Builders Club Co-Advisor	½ of Step 2
<u>Lisa Spadinger</u>	Builders Club Co-Advisor	½ of Step 1
<u>Susanne Hudacs</u>	Model UN Co-Advisor	½ of Step 8
<u>David Lawrence</u>	Model UN Co-Advisor	½ of Step 1

Coaching Appointments**Item 5.10: Coaching Appointments: 2009-2010**

Approved the following coaching appointments for the 2009-2010 school year.

<u>Frank Catellier</u>	Girls' JV Basketball	Step 1
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Voting Machine Prep**Item 5.11: Voting Machine Preparation**

P. Barrowman

Approved the appointment of Paul Barrowman to prepare two voting machines for the Special Vote on Tuesday, October 20, 2009.

Fee: \$35.00 per machine

Vote Personnel October 20, 2009**Item 5.12: Resolution Appointing Personnel for Special Vote**

Approved the resolution appointing personnel for the Special Vote to be held on Tuesday, October 20, 2009, as outlined in the enclosure folder.

On a motion by Mr. Blow, seconded by Dr. Dozier and carried unanimously, the Board approved the following items:

Out-of-Town Student Field Trips**Item 5.13: Out-of-Town Student Field Trip Requests**

Approved the following out-of-town student field trip requests:

Empire State School Press Association Conference (Torch/Helderbarker Staff)

Destination:	Syracuse, NY
Date:	Monday, October 12, 2009
Cost to student:	Not to exceed \$50 per student ( <i>Torch staff will be fundraising to defray costs</i> )
Cost to district:	Bus transportation ( <i>if possible, fundraising efforts will pay for transportation</i> )
Requestor:	Karen Finnessey, Advisor

AP US History / English 11 Honors

Destination: Cambridge/Concord, Massachusetts  
Date: Friday, October 2, 2009  
Cost to student: \$65 per student (*includes transportation*)  
Cost to district: Substitute for Mr. Gladd  
Requestors: Thomas Gladd, April Levy

**Item 5.14: Approval of Requests for Non-Public School Transportation**

Approved the following requests for non-public school transportation for five (5) additional students to private school for the 2009-2010 school year as follows:

(*Note: We will be transporting a total of 69 students to private schools*)

Albany Academy	John McKenna Samuel Cole Morris Nicholas Scheid
Christian Brothers Academy	Christopher Wilcox
St. Madeline Sophie	Kiersten Janis

Non-Public School  
Transportation  
Requests

**Item 5.15: Declaration of Surplus/Obsolete Items**

Declared the following items surplus/obsolete and delegated to the Business Official disposition of said items in a manner consistent with current laws and regulations.

17	Laminate round tables – 5’	1995 Fleetside Pickup Truck w/plow
4	Folding cafeteria tables – 10’	Condition: Poor
1	Large vehicle jack – 7 ton	
1	Floor jack	
1	Pressure washer/steam cleaner	
1	Vintage saw - keller	

Surplus/Obsolete  
Items

**ADMINISTRATIVE REPORTS**

**Item 6.1: Elementary School Report, Thomas Reardon**

- The opening of school was very successful, including a wonderful faculty meeting on September 2 sponsored by the Spirit Committee. The faculty met with Rochelle Soloway for an interactive presentation followed by a discussion regarding reading instruction.
- A “Welcome Back” school assembly was held on September 11 to introduce new students and staff.
- The Bike Ride for Missing and Exploited Children will be held on September 25.
- A team building day will be held on October 30. The theme is “Have You Filled Your Bucket Today: A Guide to Daily Happiness for Kids” by Carol McCloud.
- Interviews for the elementary school media specialist will be held this week. Twenty-five applications have been submitted for the position.

**ADMINISTRATIVE  
REPORTS**

*T. Reardon*

**Item 6.2: Middle School Report, Brian Whitley**

- Mr. Whitley reported that he is excited to be here and was happy to be part of the staff development days prior to the first day of school.
- Opening day went very smoothly. Mr. Whitley introduced himself to each grade level and discussed philosophy, expectations, and rules with the students.
- Middle School Open House will be held on September 22.
- Locker night was well attended and provided a great opportunity to meet parents and students.

*B. Whitley*

**Item 6.3: High School Report, Mark Diefendorf**

- Congratulated Don Provost and his staff for the spotless condition of the building for the opening of school.
- The 9<sup>th</sup> grade retreat was held on Friday, September 11 to help the students transition into high school, and the senior retreat was held on Monday, September 14. The senior class discussed their activities for the upcoming year and their legacy after graduation.
- The Guidance Department hosted a senior night for students and their parents to provide an understanding of what to expect during senior year.
- Five students are enrolled in the Rosetta Stone program. The program will be tested over the next two months to determine if it will be continued.
- Interviews for the high school English position will be conducted this week.
- High School Open House is scheduled for September 24.

*M. Diefendorf*

Mr. Corrigan announced that on October 7, middle school/high school students will participate in **Rachel’s Challenge**, a program named for Rachel Scott, the first victim of the Columbine High School massacre. This nationwide school outreach program is based on the writings of Rachel Scott on changing the world through small acts of kindness. The program includes establishing *Friends of Rachel* clubs in schools to prevent violence, bullying, and suicide.

*P. Corrigan*

- S. Winchell*
- Item 6.4: Assistant to the Superintendent for Business Report, S. Winchell**
- Mrs. Winchell had a 45-minute phone interview with Standard & Poor earlier in the day to discuss establishing the bond rating for the refunding bond.
  - Bus mechanics are still being interviewed with the intent to hire someone this week.
  - The ERS contribution rate has increased from 8.1% to 11.9% (\$89,000). The TRS rate is not expected to be as high.
  - The vote on the reserve funds will be held on Tuesday, October 20. A brochure will be mailed to the community on October 7.

- M. Goyer*
- Item 6.5: Operations, Maintenance, and Transportation Report, M. Goyer**
- The opening of school went well for both the O & M and Transportation departments.
  - Transportation is going smoothly with 23 routes, down from 24.5 last year.
  - Cooperative transportation with Guilderland CSD has been going well. We are still trying to arrange a similar plan with the Berne-Knox-Westerlo transportation department.

- T. Snyder*
- Item 6.6: Superintendent's Report, Teresa T. Snyder**
- Dr. Snyder commended everyone involved with the remarkable job in preparing the buildings for the opening of school.
  - The two staff development days held prior to Labor Day went very well including a great staff picnic held on September 3 with food contributions from everyone.
  - Met and spoke with the students in grades 1-5 and 8-9.

**BOARD OF  
EDUCATION  
COMMITTEES**

**BOARD OF EDUCATION COMMITTEE REPORTS**

- Item 7.1: Facilities Committee**
- Facilities On behalf of the committee, Mr. Coffin thanked the custodial staff for their hard work in preparing for opening day and throughout the year.

- Item 7.2: Curriculum Committee**
- Curriculum The committee will meet on September 15.

- Item 7.3: Policy & Governance Committee**
- Policy & Governance The committee met on September 8 to discuss the agenda for the September 14 Board meeting and the retreat on September 19.

- Item 7.4: Audit Committee**
- Audit The committee had nothing to report.

- Item 7.5: Evaluation Committee**
- Evaluation The committee had nothing to report.

- Item 7.6: Communications Committee**
- Communications Mr. Gibson said he would be presenting a list of community members who wish to serve on the committee for BOE approval in October.

- Item 8.1: Resolution re: Refunding Bond**
- Resolution re: Refunding Bond On a motion by Mr. Blow, seconded by Mr. Coffin and carried unanimously, the Board approved the Refunding Bond Resolution as presented in the enclosure folder.

- Item 9.1: Opportunity for the Board to be Heard**
- Opportunity for the Board to be Heard As the elected voting delegate for the NYSSBA Convention, Mr. Hubert asked that Board members share any suggestions or input regarding the proposed resolutions prior to the Annual Convention Business Meeting scheduled for Saturday, October 17.

- Executive Session:**
- 8:27 p.m.* On a motion by Mr. Coffin, seconded by Dr. Henkel and carried unanimously, the Board entered into Executive Session at 8:27 p.m. to discuss collective negotiations pursuant to Article 14 of the Civil Service Law.

- Regular Session:**
- 8:55 p.m.* The Board returned to regular session at 8:55 p.m.

- Adjournment:**
- 8:56 p.m.* On a motion by Mr. Blow, seconded by Mr. Kroencke and carried unanimously, the meeting was adjourned at 8:56 p.m.

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*President, Board of Education*

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*Clerk, Board of Education*