

VOORHEESVILLE CENTRAL SCHOOL DISTRICT
Voorheesville, New York 12186
BOARD OF EDUCATION MINUTES

Regular Board of Education Meeting
April 12, 2010

David M. Gibson, President
Large Group Instruction Room

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Board Members Present:

David M. Gibson, President
 C. James Coffin, Vice Present
 Timothy E. Blow
 Cheryl L. Dozier
 Lisa A. Henkel
 Gary A. Hubert
 Kevin T. Kroencke

Board Members Absent:

ADMINISTRATION PRESENT:

Teresa Snyder, Mark Diefendorf, Brian Whitley, Thomas Reardon, Patrick Corrigan, Michael Goyer, Robin Jacob, Frank Faber

OTHERS PRESENT:

Adriana Brusgul, Justin Brusgul, Kathy Fiero, Pam Standish, David Adkins, Timothy Mattison, Martha Mackey, Michael Canfora, Saranac Hale-Spencer, Dorothea Pflaiderer

Mr. Gibson called the meeting to order at 7:40 p.m. and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present.

Call to Order:
 7:40 p.m.

Item 2: Approval of Minutes

On a motion by Mr. Kroencke, seconded by Mr. Coffin and carried unanimously, the Board approved the minutes of the regular meeting of March 8, 2010, and the special meeting of March 22, 2010.

Approval of Minutes:
 03/08/10; 03/22/10

Item 3.1: Opportunity for students to address the Board

Adriana Brusgul addressed the Board regarding home base. Sixth grade students barely have time to eat lunch. Mr. Whitley said that this issue has been raised and home base will not be scheduled during lunch next year.

Opportunity for Students to Address the BOE

Item 3.2: Opportunity for the public to be heard

There were no comments.

Opportunity for Public to be Heard:

On a motion by Mr. Blow, seconded by Dr. Henkel and carried unanimously, the Board approved the following items:

Item 4.1.1: Treasurer's Report

The Board accepted the Treasurer's Report as presented in the enclosure folder.

Treasurer's Report:

Item 4.1.2: Warrants

The following warrants were accepted:

Warrants

<i>Warrant:</i>	<i>Date:</i>	<i>Amount</i>
Multi-Fund Warrant #38:	March 15, 2010	\$ 299,165.70
Payroll Covering Warrant #39:	March 2, 2010	\$ 443,118.17
Payroll Covering Warrant #40:	March 16, 2010	\$ 466,564.18

Item 4.2: Leave Request

Approved the request of Jessica Tabakian, Guidance Office Secretary, for parental leave commencing on or about June 14, 2010, with an expected return to work on October 26, 2010.

Leave Request:
 J. Tabakian

Item 4.3: Action on Resolution re: Abolishment of Positions

Approved abolishment of the following positions for reasons of economy effective June 30, 2010. Persons having the least seniority in the abolished positions shall be placed on the preferred eligible list of the district in accordance with Education Law 2510 (3):

Resolution:
 Abolishment of Positions

- .6 FTE High School Mathematics Teacher
- .5 FTE Middle School Special Education Teacher
- .4 FTE Occupational Therapist

Item 4.4: Substitute Teacher Appointments for BOCES Substitute Registry

Approved the new Capital Region BOCES Substitute Registry appointments for the 2009-2010 school year as presented in the enclosure folder.

BOCES Substitute Registry

Item 4.5: CSE Recommendations

Approved the following recommendation by the *Committee on Special Education* as outlined at meetings held on February 9, 2010, March 1, 2010, March 3, 2010, and March 10, 2010. Also, designated the Superintendent as signatory for health service contracts related to special education students' IEPs.

CSE Recommendations

2010-2011 School
Calendar**Item 4.7: 2010-2011 School Calendar**

Discussed the 2010-2011 school calendar and approved same with revisions to the order of the contingency days.

Amendment to
Policy #8334

Use of Credit Cards

Item 4.8: Amendment of BOE Policy #8334 – Use of Credit Cards

Amended Policy #8334, Use of Credit Cards, to raise the district credit card limit from \$5,000 to \$10,000.

Out-of-Town
Student Field Trip
Requests**Item 4.9: Out-of-Town Student Field Trip Requests**

Approved the following out-of-town student field trip requests:

Cape Ann Whale Watch

Destination: Gloucester, MA
Date: Thursday, May 27, 2010
Cost to student: \$52 per student (*whale watch = \$17; motor coach transportation = \$35*)
Cost to district: One substitute teacher
Requestor: Christine Berte, Kelly McHale

Grade 5 Class Trip

Destination: Lake George, NY – Fort William Henry; Mohican Boat Tour
Date: Monday, June 7, 2010
Cost to student: \$20 per student
Cost to district: VCSD school bus
Requestor: D. Burch, P. Flynt, M. Guerette, K. Riccio

ADMINISTRATIVE
REPORTS**ADMINISTRATIVE REPORTS****Item 5.1: Elementary School Report, Thomas Reardon**

T. Reardon

- Over 300 people attended the elementary school “Math Night” held on March 16. Based on the great enthusiasm, this event will be continued in the future.
- A spirit assembly will be held on Friday, April 16, continuing with the theme “Have You Filled Your Bucket Today?” Mr. Reardon will be considering ideas for next year’s spirit theme.
- The Elementary Drama Club will present “*Mulan Jr.*” on Friday, April 23 and Saturday, April 24 at 7:30 p.m., and on Sunday, April 25 at 2:00 p.m.

Item 5.2: Middle School Report, Brian Whitley

B. Whitley

- The Wellness day on March 25 was a big success. The workshops offered drew a lot of positive feedback from the staff.
- Expanding on the Superintendent’s Conference Day discussion, “Literacy Across the Curriculum”, the 7th grade teachers have developed an interdisciplinary project-based learning project for the fourth quarter of this school year. In keeping with this model, the 6th and 7th grade teachers will be administering similar cross-curricular projects in lieu of final exams.

Item 5.3: High School Report, Mark Diefendorf

M. Diefendorf

- The Student Government Red Cross Blood Drive on Tuesday, March 30, was the most successful drive ever with 75 units of blood donated.
- The Drama Club presentation of “Bye, Bye Birdie” on March 25, 26, 27, and 28 was a success and well attended.

Item 5.4: Assistant to the Superintendent for Business Report, S. Winchell

S. Winchell

Dr. Snyder spoke on Mrs. Winchell’s behalf during her absence.

- There are no changes from the budget that was presented on March 22. Dr. Snyder said we have a reasonable budget to present to the taxpayers in May with a decrease from the 2009-2010 budget.

Item 5.5: Operations, Maintenance, and Transportation Report, M. Goyer

M. Goyer

- At the August 2009 meeting, Mr. Goyer announced that the district had been awarded a grant of \$19,200 from NYSERDA to retrofit twelve older buses with diesel oxidation catalysts to benefit anti-idling. The installation process was started over the April break. There has been no change in the performance of the buses that have been retrofitted so far; however, fuel consumption will be monitored.
- Work on grooming the athletic fields was started during April break.
- Mr. Goyer and his staff are preparing for the triennial asbestos inspection.

Item 6.6: Superintendent’s Report, Teresa T. Snyder

T. Snyder

- Dr. Snyder called the Board’s attention to the staff evaluation of Superintendent’s Conference Day that had been provided for their review. The day was well received by the staff with teachers presenting the workshops in the morning and faculty / building level meetings held in the afternoon. Conversations from Conference Day will continue at future faculty meetings.
- The Board viewed the video “What’s Great about Voorheesville” that was shown to the staff at the start of Superintendent’s Conference Day. The video was created by two students who interviewed faculty, staff, and students. It also highlighted activities that involve District students.

- Dr. Snyder discussed future presentations to the Board including curriculum mapping at the May meeting and a math discussion in September. Dr. Henkel offered the following suggestions for presentation to the Board:
 - plans for professional development
 - alternate tools for assessment
 - the school year “at-a-glance” prior to developing next year’s budget.

BOARD OF EDUCATION COMMITTEE REPORTS

Item 6.1: Facilities Committee

The committee had nothing to report.

Item 6.2: Curriculum Committee

- The committee will meet on April 22.
- Dr. Dozier reported that the Board Retreat is confirmed for Monday, June 14. The aim of that meeting is to set goals for the 2010-2011 school year. Darci McGinn, Leadership Development Manager from NYSSBA, will be facilitating the retreat.

Item 6.3: Policy & Governance Committee

- Met on March 30 to review policies and this evening’s agenda.
- Discussed the BOE Policy Index which provides a summary of all current policies.

Item 6.4: Audit Committee

- We have received notice from the New York State Comptroller’s Office that they will be conducting another audit of the district in the very near future.

Item 6.5: Evaluation Committee

- The committee will meet on April 30.

Item 6.6: Communications Task Force

- The task force met prior to the Board meeting to discuss communication vehicles available and the kinds of information that needs to be communicated. A sub-group has been assigned the task of looking at other school district web sites to compare communication methods. The task force will meet again in a few weeks.

Item 7.1: Approval of 2010-2011 School District Budget

On a motion by Mr. Coffin, seconded by Mr. Kroencke and carried unanimously, the Board of Education approved the 2010-2011 School District Budget in the amount of \$21,657,394.

Item 7.2: Personal Finance I

On a motion by Mr. Blow, seconded by Mr. Kroencke and carried unanimously, the Board approved the establishment of a Personal Finance I course and made this course a graduation requirement for all students beginning with the class of 2014.

On a motion by Mr. Kroencke, seconded by Mr. Hubert and carried unanimously, the following items were approved:

Item 7.3: Acceptance of Donation

Accepted a donation from the Voorheesville Friends of Music in the amount of \$300.00 for the Middle School / High School Humanities Program.

Item 7.4: Budget Amendment – Gifts and Donations

Amended the 2009-2010 budget to allow for the expenditure of the Voorheesville Friends of Music gift donation to the District in the amount of \$300.00; and increased the revenue code A2705 to reflect the receipt of these funds.

Budget code to be amended:

High School / Middle School

Special Program Humanities	\$300.00	A21104160219
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Item 8.1: Opportunity for the Public to be Heard

There were no comments

Item 8.2: Opportunity for the Board to be Heard

Mr. Kroencke announced that he will be seeking re-election as a member of the Board on May 18.

Item 9: Miscellaneous

Budget Status Report: 07/01/09 – 02/28/10

**BOARD OF
EDUCATION
COMMITTEES**

Facilities

Curriculum

Policy &
Governance

Audit

Evaluation

Communications

Approval of 2010-11
School Budget:
\$21,657,394

Approved Personal
Finance I Course as
a Graduation
Requirement

Accepted Donation

Budget Amendment
for Gifts &
Donations

Opportunity for
Public to be Heard:

Opportunity for
Board to be Heard:

Miscellaneous Items

Executive Session:
9:00 p.m.

Item 10: Executive Session

On a motion by Mr. Coffin, seconded by Mr. Kroencke and carried unanimously, the Board moved into Executive Session at 9:00 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspensions, dismissal, or removal of a particular person or corporation.

Return to Regular Session:
10:55 p.m.

Item 11: Return to Regular Session

The Board came out of Executive Session at 10:55 p.m.

Adjournment:
10:58 p.m.

Item 12: Adjournment

On a motion by Mr. Kroencke, seconded by Mr. Hubert and carried unanimously, the meeting was adjourned at 10:58 p.m.

President, Board of Education

Clerk, Board of Education