

VOORHEESVILLE CENTRAL SCHOOL DISTRICT
Voorheesville, New York 12186
BOARD OF EDUCATION MINUTES

Regular Board of Education Meeting
June 8, 2009

David M. Gibson, President
High School Cafeteria

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Board Members Present:

David M. Gibson, President
C. James Coffin, Vice Present
Timothy E. Blow
Cheryl L. Dozier
Lisa A. Henkel
Gary A. Hubert
Kevin T. Kroencke

Board Members Absent:

ADMINISTRATION PRESENT:

Raymond Colucciello, Sarita Winchell, Mark Diefendorf, Theresa Kennedy Patrick Corrigan, Michael Goyer, Robin Jacob

OTHERS PRESENT:

Karen Conroy, Donna Fitzgerald, Mary Ann Jones, Alan Fiero, Susan Podgorski, Sherry Burgoon, Kathy Fiero, Justin C. Brusgul, Nick Kinisky, Jeanne Young, Ashley Smith, Carrie Nowik, Cindy Van Wie, Mary Anne Milano, Steve Relyea, Danielle Newkirk, Jonathan Glisson, Laura Minnick, Gary Bates, Dave Adkins, Lauren Furlong, Andy Huth, Tony Thanopoulos, Martha Mackey, Amy Lenseth, Dan Chaize, Brenda Zeh, Ed Hampston, Jennifer Hampston, Joe Iannotti, Deb Baron, Teresa Snyder, Dorothea Pfleiderer

Mr. Gibson called the meeting to order at 7:30 p.m. and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present.

Call to Order:
7:35 p.m.

**Presentations/
Special
Recognitions**

Item 2.1: Students from Mandarin Chinese Pilot Program

Ms. Kennedy introduced Nikki Thompson, Mandarin Chinese teacher, and several of the students who participated in the class. The students introduced themselves in Chinese and stated their age. They enjoyed the class and would like to continue to learn the Chinese language and culture.

*Mandarin Chinese
Program*

Item 2.2: Odyssey of the Mind Team Recognition

Mrs. Jeanne MacKay, advisor, thanked the Board again for helping the team get to the World Finals in Iowa. The students displayed their trophy and spoke individually about their experiences and the thrill of placing third in the competition between 45 teams in The Lost Labor of Heracles, Division II competition.

*Odyssey of the
Mind Team
Recognition*

Item 2.3: Energy Education Update

Andrew Huth presented his report on the energy management program, which has been operating for 44 months. So far the district has saved \$333,477 in energy costs. He gave credit to all school personnel for their teamwork in helping to save the district money and conserve natural resources.

*Energy Education
Update*

Item 2.4: 2008-2009 School Report Card Presentation

Karen Conroy and Donna Fitzgerald presented an overview of the NYS State School Report Card for the 2008-2009 school year. They also presented a comparison of Voorheesville's performance compared to the highest achieving districts in the State. The Board had an opportunity to view some tests for 21st Century Skills used internationally.

*2008-2009 School
Report Card
Presentation*

Item 2.5: Field Trip Guide Presentation

Administrative interns, Donna Fitzgerald and Jeanne Young, presented a draft field trip guide which they have worked on over a six-month period. Mr. Gibson asked to have the document placed on the website for community comment. The Board would like the Field Trip Guide finalized by September.

*Field Trip Guide
Presentation*

**Approval of
Minutes:**

05/11/09
05/19/09

Item 3: Approval of Minutes

On a motion by Mr. Blow, seconded by Mr. Kroencke and carried unanimously, the Board approved the minutes of the regular meeting of May 11, 2009, and the Budget Vote/Election of May 19, 2009.

**Opportunity for
Students to
Address the BOE**

Item 4.1: Opportunity for students to address the Board

There were no comments.

Item 4.2: Opportunity for the public to be heard

Comments/concerns:

- The report card shows some students moving from level 4 to level 3 on the assessments.
- Justin C. Brusgul congratulated Mr. Coffin and Dr. Dozier on being elected as Board members and thanked them for their willingness to continue serving on the Board of Education.
- Ms. Burgoon and Mrs. Podgorski gave a chronological account outlining the development of the middle school over the last 19 years. They credited Linda Wolkenbreit and Theresa Kennedy for their vision, drive, and perseverance and expressed regret that neither one was ever recognized as Middle School Principal. They thanked the Board for supporting the middle school program.
- A different schedule should be considered for the middle school students. Aligning the schedule with the high school schedule is not reasonable.

**Opportunity for
Public to be
Heard:**

Communications**Item 4.3 Communications**

The Clerk read a note from Mrs. Winifred Childs to the Board expressing her gratitude for approval of the landscape design in front of the high school in memory of her late husband, William Childs.

On a motion by Mr. Blow, seconded by Mr. Kroencke and carried unanimously, the following items were approved:

Treasurer's Report:**Item 5.1.1: Treasurer's Report**

The Board accepted the Treasurer's Report as presented in the enclosure folder.

Warrants**Item 5.1.2: Warrants**

The following warrants were accepted:

Warrant:	Date:	Amount
Payroll Covering Warrant #44:	April 22, 2009	\$ 467,119.75
Multifund Warrant #45:	April 30, 2009	\$ 250,599.74
Payroll Covering Warrant #46:	May 5, 2009	\$ 449,417.10
Multifund Warrant #47:	May 15, 2009	\$ 243,899.13
Multifund Warrant #48:	May 19, 2009	\$ 272,086.36
Payroll Covering Warrant #49:	May 20, 2009	\$ 469,278.52

Resignations:**Item 5.2: Resignations**

Accepted the following resignations:

Christine Allard, Bus Driver (33 years of service)
C. Allard Effective: October 30, 2009
Reason: Retirement

Jonathan Glisson, High School Social Studies Teacher
J. Glisson Effective: June 30, 2009
Reason: Has accepted middle school social studies teaching position

Kristen Niland, Teaching Assistant
K. Niland Effective: September 30, 2009
Reason: Personal

Leaves of Absence:**Item 5.3: Leaves of Absence**

R. Bradshaw Approved an unpaid leave of absence for Robert Bradshaw, Custodial Worker, from May 13, 2009 to May 18, 2010.

V. Scannapieco Approved an unpaid leave of absence for Vincenza Scannapieco, Cafeteria Worker, from June 1, 2009 to June 15, 2009.

K. Niland Approved an unpaid leave of absence for Kristen Niland, Teaching Assistant, from June 1, 2009 to June 30, 2009.

Parental Leave Request - Amended**Item 5.4: Parental Leave Request - Amended**

J. Zeh Approved the request of Jennifer Zeh (*Middle School English Teacher*) for parental leave pursuant to Article 8.9 of the VTA agreement. The leave commenced on May 25, 2009, with an expected return to work on February 1, 2010. Ms. Zeh's original request was for leave commencing on June 1, 2009 (approved by the Board on March 9, 2009); however, she has amended the commencement date of her leave.

Probationary Teaching Appointments:**Item 5.5: Probationary Teaching Appointments**

S. Brockley Approved the appointment probationary appointment Susan Brockley as a mathematics teacher effective September 1, 2009.

Probationary Term: Three years
Salary: Step 13 (MA) of the VTA contract

J. Glisson Approved the probationary appointment of Jonathan Glisson in the tenure area of elementary education effective September 1, 2009.

Probationary Term: Three years
Salary: Step 2 (MA) of the VTA contract

K. O'Donnell Approved the probationary appointment of Katherine O'Donnell as elementary school media specialist effective September 1, 2009.

Probationary Term: Three years
Salary: Step 4 (MA) of the VTA contract

Music Teacher Position (.6 FTE)**Item 5.6: Music Teacher Position (.6 FTE)**

E. Upson Approved approve the appointment of Erin Upson as .6 FTE music teacher for the middle/high school effective September 1, 2009.

Salary: .6 of Step 3 (MA) of VTA contract

Item 5.7: Long-Term Substitute

Approved the appointment of Andrew Karins as long-term substitute (.7 FTE position) for Physical Education effective September 1, 2009 through June 30, 2010.

Salary: .7 of Step 6 (MA) of VTA Contract

Long-Term
Substitute:

A. Karins

Item 5.8: Change in Civil Service Title

Approved the change in Civil Service title for Deborah J. Baron to Administrative Assistant II, effective June 9, 2009, per certified Albany County Civil Service list dated 5/18/09.

Change in Civil
Service Title:

D. Baron

Item 5.9: Substitute Custodial Worker

Approved the appointment of Timothy Gaige as a substitute custodial worker from May 27-June 8, at a rate of \$10.82 per hour.

Substitute Custodial
Worker:

T. Gaige

Item 5.10: Custodial Worker

Approved the appointment of Timothy Gaige as a Custodial Worker, effective June 9, 2009, at Step 5, \$11.74 per hour. Mr. Gaige shall continue at Step 5 through the 2009-2010 school year.

Custodial Worker

T. Gaige

Item 5.11: Extracurricular Appointments: 2009-2010

Approved the following extracurricular appointments for the 2009-2010 school year:

<u>Pamela Studler</u>	Elementary Drama Club Co-Advisor	½ of Step 4
<u>Michael Guerette</u>	Elementary Drama Club Co-Advisor	½ of Step 4
<u>Michael Guerette</u>	Elementary Student Council Advisor	Step 4

Extracurricular
Appointments:

Item 5.12: Special Education Summer 2009 Program

Voted on as a separate item with a motion made by Mr. Kroencke, seconded by Mr. Coffin and approved by a 6-0 vote, the following appointments for the Special Education Summer 2009 Program effective July 7 through August 13, 2009 were approved: (Mr. Hubert abstained).

[Note: Salaries in accordance with UEV/VTA salary schedules. The District is reimbursed for 80% of this program]

Special Education
Summer 2009
Program

Lisa Spadinger, Part-time Special Education Teacher, 9 hours per week

Salary: \$36.13 per hour

Donna Fitzgerald, Part-time Special Education Teacher, 15 hours per week

Salary: \$41.65 per hour

Jennifer Scott, Part-time Special Education Teacher, 9 hours per week

Salary: \$35.20 per hour

Lynn Goyer, Part-time Teaching Assistant, 9 hours per week

Salary: \$16.97 per hour

Portia Hubert, Part-time Teaching Assistant, 9 hours per week

Salary: \$18.74 per hour

Cheryl Hammer, Part-time Teaching Assistant, 9 hours per week

Salary: \$16.63 per hour

Cynthia VanWie, Part-time Speech Therapist, 9 hours per week

Salary: \$44.14

Megan Bruno, Part-time Occupational Therapist, 6 hours per week

Salary: \$33.73

Liza Herzog, Part-time Physical Therapist, 3 hours per week

Salary: \$40.38

Item 5.13: Summer Bus Driver Appointments

Approved the following Bus Driver appointments for transportation for summer programs July - August 2009:

Summer Bus Driver
Appointments

Drivers

<u>Pam Traverse</u>	Helderberg Workshop	30 days @ 7 hours/day	\$20.99/hour
<u>Jill Raymond</u>	Helderberg Workshop	30 days @ 4 hours/day	\$18.32/hour
<u>Ron Meilinger</u>	VES Summer Program	18 days @ 4 hours/day	\$15.62/hour
<u>Anna Mohan</u>	VES Summer Program	18 days @ 4 hours/day	\$15.31/hour
<u>Bob Alft</u>	Wildwood Alb. and Camp	30 days @ 4 hours/day	\$15.62/hour
<u>Bob Fuglein</u>	St. Rose/Parsons	30 days @ 4 hours/day	\$22.25/hour
<u>Marianne Lenseith</u>	BOCES Saddlewood	30 days @ 4 hours/day	\$17.96/hour
<u>Mike Young</u>	BOCES Scotia Glenville	30 days @ 4 hours/day	\$15.62/hour

Bus Aides

<u>Joe Albright</u>	BOCES Scotia Glenville	30 days @ 4 hours/day	\$13.44/hour
<u>Adele Livingston</u>	BOCES Saddlewood	30 days @ 4 hours/day	\$12.93/hour

Summer Student
Appointment:

Item 5.13: Summer Students Appointment

Approved the following student appointment:

M. Kelley

Michael Kelley, Substitute Custodial Worker (student – 6 hours/day for 50 days)
Effective dates: June 29 - September 1, 2009
Rate of pay: \$8.50 per hour

Learn-to-Swim
Assistant
Instructors:

Item 5.14: Learn-to-Swim Assistant Instructors

Approved the following Learn-to-Swim Instructor and/or Lifeguard appointments:

<u>Matthew Pietrykowski</u>	\$8.50/hour	<u>Dan Zemanek</u>	\$8.50/hour
<u>Sarah Bjork</u>	\$8.50/hour	<u>Zoe Edmunds</u>	\$8.50/hour
<u>Megan Smith</u>	\$8.50/hour	<u>Leah Simpson</u>	\$8.50/hour
<u>Jolie Siegel</u>	\$8.50/hour		

Substitute
Appointments-
BOCES Registry

Item 5.15: Substitute Teacher Appointments from BOCES Substitute Registry

Approved Capital Region BOCES Substitute Registry appointments for the 2008-2009 school year as presented in the enclosure folder.

CSE
Recommendations

Item 5.16: CSE Recommendations

Approved the recommendation by the *Committee on Special Education* as outlined at the meetings held on March 25, 2009, April 20, 2009, April 22, 2009, April 23, 2009, April 24, 2009, May 6, 2009, May 7, 2009, May 13, 2009, May 14, 2009, May 18, 2009, May 19, 2009, May 20, 2009, and May 22, 2009.

The Board designates the Superintendent as signatory for health service contracts related to special education students' IEPs.

Non-Public School
Transportation
Requests

Item 5.17: Non-Public School Transportation Requests

Approved a request for non-public school transportation for one (1) additional student to private school for the 2009-2010 school year, as follows: (*Note: We will be transporting a total of 68 students to private schools*)

Christian Brothers Academy

Daniel Radtke

Contract:
Waste Removal and
Recycling

Item 5.18: Contract: Waste Removal and Recycling

Awarded the Waste Removal and Recycling bid contract July 2009 - June 2011 to County Waste and Recycling Services, Inc. per bid dated 5/27/09. Bids were as follows:

County Waste: School year: \$1,125 per month; Summer \$590 per month
Allied Waste Service: School year: \$1,446 per month; Summer \$813 per month

Printing Bid

Item 5.19: Printing Bid

Approved the Printing Bid awards as provided in the enclosure folder. Twenty-eight items were bid and the award on an item-by-item basis and is noted by the highlighted areas.

Management -
Confidential
Salaries

Item 5.20: Management/Confidential Salaries

Approved the 2009-2010 salaries for managerial and confidential employees as presented in the enclosure folder.

ADMINISTRATIVE
REPORTS

ADMINISTRATIVE REPORTS

E. Diegel

Item 6.1: Elementary School Report, Edward Diegel

- In Mr. Diegel's absence, there were no additional items.

T. Kennedy

Item 6.2: Middle Level Report, Theresa Kennedy

- Transition events from grades 5 to 6 have been going very well.
- On June 2, Mrs. Podgorski took some of her students to the public library to read the writings and poems. The students did a great job.

M. Diefendorf

Item 6.3: High School Report, Mark Diefendorf

- The "Mr. Voorheesville" competition held on June 5 was a great success and well attended. Max Schuster won the competition.
- High school award ceremonies will be held on Tuesday, June 9 (grades 9-11) and Wednesday, June 10 (grade 12).

S. Winchell

Item 6.4: Assistant to the Superintendent for Business Report, S. Winchell

- As requested by the Board in May, Mrs. Winchell discussed a three-year forecast for expense and revenue projections, based on a set of conservative assumptions.

M. Goyer

Item 6.5: Operations, Maintenance, and Transportation Report, M. Goyer

- The transportation study began on June 1. Dr. Ahola will return on June 15 for an exit interview. He has been very helpful and will present his report and recommendations to the Board during the summer.

Item 6.6: Superintendent's Report, Raymond Colucciello

- Activities are reaching the final phase between June 8 and June 30.
- Mr. Diegel will be working with Mr. Reardon on his transition into the position of elementary principal.
- Dr. Snyder has been attending meetings and receiving information to keep her up-to-date and ready to transition into her role as superintendent.
- Ten candidates were selected by the screening committee to move forward to the interview committee; however, one candidate accepted a position with another district. Five interviews were conducted on June 4, and the remaining 5 will be interviewed on June 10.

R. Colucciello

BOARD OF EDUCATION COMMITTEE REPORTS

**BOARD OF
EDUCATION
COMMITTEES**

Item 7.1: Building Project & Facilities Committee, C. J. Coffin, G. Hubert

The committee had no report.

*Building Project &
Facilities*

Item 7.2: Curriculum Committee, C. Dozier, L. Henkel, K. Kroencke

The committee had no report.

*Curriculum
Committee*

Item 7.3: Planning & Governance Committee, C. J. Coffin, D. Gibson, K. Kroencke

The committee met on June 2 and will meet again on June 16.

*Planning &
Governance
Committee*

Item 7.4: Audit Committee, T. Blow, L. Henkel, G. Hubert

Met prior to the Board meeting with Jim Amell from Marvin & Co. to outline a plan and deadlines for internal auditing. Alan Walther from Bonadio & Co discussed the external audit for the 2008-2009 school year which will begin in July.

Audit Committee

Item 7.5: Evaluation Committee, C. Dozier, K. Kroencke, L. Henkel

There committee had no report.

*Evaluation
Committee*

Item 8.1: Tenure Recommendations

On a motion by Mr. Blow, seconded by Mr. Kroencke and carried unanimously, the following tenure resolutions were approved:

*Tenure
Recommendations*

8.1.1 Recommended Action on the following resolution:

RESOLVED, that upon the recommendation of Superintendent of Schools, Raymond Colucciello, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2009, in the stated tenure area:

Amy Lenseth
Elementary Education

8.1.2 Recommended Action on the following resolution:

RESOLVED, that upon the recommendation of Superintendent of Schools, Raymond Colucciello, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2009, in the stated tenure area:

Danielle Newkirk
Elementary Education

8.1.3 Recommended Action on the following resolution:

RESOLVED, that upon the recommendation of Superintendent of Schools, Raymond Colucciello, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2009, in the stated tenure area:

Carrie E. Nowick
Elementary Education

8.1.4 Recommended Action on the following resolution:

RESOLVED, that upon the recommendation of Superintendent of Schools, Raymond Colucciello, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2009, in the stated tenure area:

Nadine Pangburn
Elementary Education

8.1.5 Recommended Action on the following resolution:

RESOLVED, that upon the recommendation of Superintendent of Schools, Raymond Colucciello, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2009, in the stated tenure area:

Kristy Riccio
Elementary Education

8.1.6 **Recommended Action on the following resolution:**

RESOLVED, that upon the recommendation of Superintendent of Schools, Raymond Colucciello, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2009, in the stated tenure area:

Cynthia Van Wie
Remedial Speech

8.1.7 **Recommended Action on the following resolution:**

RESOLVED, that upon the recommendation of Superintendent of Schools, Raymond Colucciello, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2009, in the stated tenure area:

Joseph Iannotti
Science

8.1.8 **Recommended Action on the following resolution:**

RESOLVED, that upon the recommendation of Superintendent of Schools, Raymond Colucciello, subject to New York State Education Law §3013, the following person is appointed to tenure effective November 3, 2009, in the stated tenure area:

Kille Lewis
Special Education

8.1.9 **Recommended Action on the following resolution:**

RESOLVED, that upon the recommendation of Superintendent of Schools, Raymond Colucciello, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2009, in the stated tenure area:

Jamie McPherson
Social Studies

8.1.10 **Recommended Action on the following resolution:**

RESOLVED, that upon the recommendation of Superintendent of Schools, Raymond Colucciello, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2009, in the stated tenure area:

Alyssa Seaberg
Mathematics

8.1.11 **Recommended Action on the following resolution:**

RESOLVED, that upon the recommendation of Superintendent of Schools, Raymond Colucciello, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2009, in the stated tenure area:

William J. Whitty
Technology

On a motion by Mr. Blow, seconded by Dr. Henkel and carried unanimously, the following items were approved:

Bond Resolution
re: Purchase of
Bus

Item 8.2: Action on Bond Resolution re: Purchase of Buses

Approved the resolution authorizing the issuance of **\$99,600** bonds of Voorheesville Central School District, Albany County, New York, to pay the cost of the purchase of buses for said school district. The complete resolution is included in the enclosure folder.

Item 8.3: Establishment of a Middle School

This item was voted as separate item (below)

BOE Policy 9520.2

Family & Medical
Leave

Item 8.4: Board of Education Policy 9520.2 – Amendment (Family & Medical Leave)

Approved the amended Policy 9520.2, Family and Medical Leave Act, as presented in the enclosure folder.

Item 8.5: Acceptance of Donations

Gratefully accepted the following donations:

Acceptance of Donations

- Voorheesville Community & School Foundation
Extra Mile Aware plaques \$ 247.50
- Elementary School Drama Club
Purchase and installation of flood lights at the ES \$1,500.00

Item 8.6: Budget Amendment

Amended the 2008-2009 budget to allow for the expenditure of the following gift donation to the Voorheesville Central School District in the amount of \$1,747.50; and to increase the revenue code A2705 to reflect the receipt of these funds. Budget codes to be amended are:

Budget Amendments

Board of Education Supplies	\$ 247.50	A1010501
Elementary School Operations Equipment	\$ 1,500.00	A16202004

Item 8.7: MOA with UEV

Approved the MOA between the District and the United Employees of Voorheesville, The Board authorizes Dr. Colucciello to sign the agreement on behalf of the district.

MOA w/UEV

Item 8.3: Establishment of a Middle School

On a motion by Mr. Coffin, seconded by Mr. Kroencke and carried unanimously, the Board approved the establishment of a Middle School for the Voorheesville Central School District effective July 1, 2009. The school will be assigned a full-time principal who will be under the direction of the superintendent of schools.

Establishment of Middle School

Item 9.1: Clerk Pro Tem

On a motion by Mr. Kroencke, seconded by Mr. Hubert and carried unanimously, the Board appointed Raymond Colucciello to act as Clerk Pro Tem for the special meeting being held on Monday, June 22, 2009.

Clerk Pro Tem

Item 9.2: Paperless Board Meetings

Mr. Hubert addressed the Board in regard to moving toward paperless Board meetings. The goal would be to eliminate packets of information which consume time and tremendous amounts of paper. It was decided that Mr. Hubert would lead an ad hoc committee to investigate various systems used by other districts that have gone paperless.

Discussion:

Paperless BOE Meetings

Item 9.3: Opportunity for the Board to be Heard

Mr. Kroencke said he had an opportunity to attend the student Media Arts Festival and was extremely impressed by the work the students presented. He congratulated them on their efforts.

Opportunity for the Board to be Heard

Miscellaneous Items

- 10.1.1 Middle Level News Notes
- 10.1.2 Budget Status Reports: 04/01/09 – 04/30/09

Miscellaneous

Item 11: Anticipated Executive Session

On a motion by Mr. Coffin, seconded by Mr. Kroencke and carried unanimously, the Board adjourned into executive session at 9:45 p.m. for the purpose of discussing the employment history of a particular individual and contractual issues.

Executive Session:
9:45 p.m.

The Board returned to regular session at 11:10 p.m.

Regular Session:
11:10 p.m.

On a motion by Mr. Blow, seconded by Mr. Kroencke and carried unanimously, the meeting adjourned at 11:11 p.m.

Adjournment:
11:11 p.m.

President, Board of Education

Clerk, Board of Education