VOORHEESVILLE CENTRAL SCHOOL DISTRICT
Voorheesville, New York 12186
BOARD OF EDUCATION MINUTES

Regular Board of Education Meeting
September 11, 2006

David M. Gibson, President
Performing Arts Center

Board Members Present:
David M. Gibson, President
C. James Coffin, Vice Present
Richard K. Brackett
Gary A. Hubert
Kevin Kroencke
Thomas McKenna
Paige Pierce

Board Members Absent:
None

ADMINISTRATION PRESENT:
Linda Langevin, Sarita Winchell, Mark Diefendorf, Michael Paolino, Kenneth Lein, Theresa Kennedy

OTHERS PRESENT:
Steven Relyea, Susan Cohen-Axelrod, Ann Biese, Bonnie Glaser, Kathy Fiero, Fran Gorka, Robert Denman, Christine Allard, Lisa Myers, Tanya Hensel, Michael Goyer, Robert Stapf, Linda Stapf, Rachel Dutil *[The Altamont Enterprise]*, Dorothea Pfleiderer

Call to Order:
7:33 p.m.

Mr. Gibson called the meeting to order at 7:33 p.m. and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present.

Approval of Minutes:
8/14/06; 8/31/06

On a motion by Mr. McKenna, seconded by Mr. Coffin and carried unanimously, the Board approved the minutes of the regular meeting of August 14, 2006, the special meeting of August 31, 2006.

Additional items from Superintendent

Mr. Gibson asked if there were any additional items from the superintendent. Ms. Langevin noted the following items:

Item 4.14	Amendment – Appointment of Personnel for September 19, 2006 Vote
Item 4.16	Amendment – Conference Request – School Reinvention Symposium
Item 4.20	Addition – Appointment of Maria Fraterrigo [Long-term substitute]
Item 6.5	Addition – Operations, Maintenance & Transportation Report
Item 8.3	Addition – Contract with GraceCom – Elementary School Telephone Repair

Moment of Silence

Mr. Gibson called for a moment of silence in recognition of the fifth anniversary of the September 11, 2001 terrorist bombings and to honor those who lost their lives on that day.

Student Presentation:

S. Loccisano

Sal Loccisano, an eighth grade student, addressed the Board regarding his participation in the Tech Valley Summer Camp Program. Sal was one of 24 students in the Albany area chosen to attend. He discussed his experiences, illustrated with a PowerPoint presentation, and thanked the Board for giving him the opportunity to participate in the program.

Opportunity for Public to be heard:

T. Hensel
K. Martin

Mr. Gibson offered the public an opportunity to be heard. Tanya Hensel, the new PTA President, introduced herself and discussed the goals of the PTA for the upcoming school year, which includes expanding community awareness of PTA activities and increasing fundraising dollars.

Kathy Martin presented Mr. Lein with two new backpacks, filled with school supplies, to be given to needy students at the Elementary School.

APPROVED

On a motion by Mr. McKenna, seconded by Mr. Kroencke and carried unanimously, the action items were approved in their entirety, with the exception of Item 4.16, Conference Requests.

Treasurer's Reports

Item 4.1.1 – Accepted the treasurer's reports as presented in the enclosure folder.

Item 4.1.2 – Accepted the following warrants and payrolls:

Warrants

Warrants:

General Fund Warrant #2	$394,237.00
General Fund Warrant #3	$286,945.52
Trust & Agency Fund Warrant #1	$504,421.75
Capital Fund Warrant #1	$239.32
School Lunch Fund Warrant #1	$5,535.83
Federal Aid Fund Warrant #1	$4,671.53

Payrolls

Payrolls:

Payroll #3	$92,171.38
Payroll #4	$88,445.22
Payroll #5	$79,208.84

APPROVED

Parental Leave Requests

Item 4.2 – Parental Leave Requests
Approved the following parental leave requests:

T. Hammes

- Tamara Hammes, Elementary Reading Teacher
  Leave to commence September 1, 2006, and terminate November 24, 2006. Ms. Hammes reserves her right to extend the leave until September 1, 2007, as per the terms of the VTA Agreement and requests continued health insurance coverage under FMLA for a period not to exceed 12 weeks.

K. Lendrum

- Kelly A. Lendrum, First Grade Teacher
  Leave to commence January 2, 2007, with a return date of April 16, 2007. Mrs. Lendrum reserves her right to extend the leave until September 1, 2007, as per the terms of the VTA Agreement.

Probationary Appointments:

Item 4.3 – Probationary Appointments
Approved the following probationary appointments:

J. Curran

- John E. Curran, Grade 6 Science Teacher
  Effective: September 1, 2006
  Tenure Area: Elementary Education
  Probationary Term: Three years
  Salary: Step 11 [MS] of VTA Contract = $49,705

T. Homer

- Trisha Homer, Teaching Assistant *[Elementary School; 6.5 hrs/day]*
  Effective: September 1, 2006
  Tenure Area: Teaching Assistant
  Probationary Term: Three years
  Salary: Step 2 of UEV Contract = $13.00/hour
  [Ms. Homer was appointed at the August 14, 2006 meeting at 7 hours/day; this appointment corrects her hours per day to 6.5 hours/day]

Long-term Substitute:

Item 4.4 – Long-term Substitute

E. Burns

- Approved the appointment Elaine Burns as long-term substitute reading teacher to fill the vacancy for Jennifer Bovie Hemming.
  Effective: September 1, 2006
  Salary: Step 1 [MS] of VTA Contract = $40,050

Bus Driver Appointments:

Item 4.5 – Bus Driver Appointments
Approved the following bus driver appointments:

S. Ghiry

- Sheila Guiry, Bus Driver *[10-month position]*
  Effective: September 7, 2006
  Salary: Step 1 of UEV Contract = $12.20 per hour

R. Silberman

- Richard Silberman, Bus Driver *[10-month position]*
  Effective: September 7, 2006
  Salary: Step 1 of UEV Contract - $12.20 per hour

Substitute Bus Driver Appointment:

Item 4.6 – Substitute Bus Driver Appointment

E. Waldbillig

- Approved the appointment of Erin Waldbillig as substitute bus driver.
  Effective: September 12, 2006
  Salary: Step 1 of UEV Contract = $12.20 per hour

Substitute Custodial Worker Appointment:

Item 4.7 – Substitute Custodial Worker

B. Connelly

- Approved the appointment of Bryan Donnelly as substitute custodial worker on an emergency conditional basis pending fingerprint clearance through OSPRA.
  Effective: September 12, 2006
  Salary: Step 1 of UEV Contract = $10.13 per hour

Permanent Civil Service Appointment:

Item 4.8 – Permanent Civil Service Appointment

D. Provost

- Approved the permanent Civil Service appointment of Donald Provost as Head Custodian per Provision 52.7 of Civil Service Law.
  Effective: September 12, 2006
  Salary: $21.16 per hour

Increase in FTE Hours:

Item 4.9 – Increase in FTE Hours – Speech Therapist

C. Van Wie

- Approved an increase in hours from .6 FTE to .8 FTE for Cynthia Van Wie, Speech Therapist.
  Effective: September 1, 2006
  Salary: .8 of Step 16 of VTA Contract = $46,056

Extracurricular Appointments:

Item 4.10 – Extracurricular Appointments: 2006-2007
Approved the following extracurricular appointments for the 2006-2007 school year:
[Salaries in accordance with the VTA Extracurricular Salary Schedule]

- John Curran — Builders Club Advisor — Year 1 @ Step 1 = $632
- Joseph Iannotti — Middle School Student Council Co-Advisor — Year 1 @ ½ Step 1 = $364.50
- Anne Lyons — Mock Trial Advisor — Year 3 @ Step 3 = 825
  [This reappointment corrects Ms. Lyons previous appointment as Mock Trial Co-Advisor]

Coaching Appointment

Item 4.11 - Coaching Appointments
Approved the following coaching appointments for the 2006-2007 school year:
[Salary in accordance with the VTA Coaching Salary Schedule]

- Alyssa Sebert — Modified Girls' Volleyball Coach — Year 1 @ Step 1 = $1,356

Performing Arts Center Manager:

C. Reader

Item 4.12 – Performing Arts Center Manager

- Approved the appointment of Charles Reader as Performing Arts Center Manager.
  Effective: September 1, 2006
  Salary: $2,200 – Year 2 *[Per Section 5.9 of the VTA Contract]*

Voting Machine Preparation

P. Barrowman

Item 4.13 – Voting Machine Preparation

- Approved the appointment of Paul Barrowman to prepare three voting machines for the special School Capital Project and Public Library Land Acquisition vote on Tuesday, September 19, 2006.
  Fee: $35.00 per machine

Personnel for Vote
September 19, 2006

Item 4.14 – Action on Resolution Appointing Personnel for School Building Capital Project and Public Library Land Acquisition Vote: Tuesday, September 19, 2006

- Approved the resolution appointing personnel for the School Building Capital Project and Public Library Land Acquisition vote to be held on Tuesday, September 19, 2006, as outlined in the enclosure folder.

Membership

Successful Practices Network

Item 4.15 – Membership in Successful Practices Network

- Approved membership in the Successful Practices Network as follows:

Middle School/High School	$ 6,000
Elementary School	$ 4,000

Out-of-Town Student Field Trip Requests

Item 4.17 – Out-of-Town Student Field Trip Requests
Approved the following out-of-town student field trip requests:

- AP U.S. History and English 11 Honors Trip
  Destination: Salem, Massachusetts
  Date: Friday, October 13, 2006
  Cost: $55.00 per person
  Requestors: Thomas Gladd, April Levy

- France Exchange Field Trip
  Destination: Lake Placid, New York
  Date: Friday, October 20, 2006
  Cost: $55.00 per person
  Requestors: Robert Streifer, Deborah Devenpeck

- France Exchange Field Trip
  Destination: New York City
  Date: Monday, October 23, 2006
  Cost: $70.00 per person
  Requestors: Robert Streifer, Deborah Devenpeck

Tax Warrant Adjustments

Item 4.18 – Tax Warrant Adjustments

- Approved the follows tax warrant adjustments to amend the tax warrant in the amount of $14,423,416 to $14,426,173.27 (an increase of $2,757.27)

	STAR	Library	School			
Original Warrant	$1,733,981.97	$834,416.00	$11,855,018.03		=	$14,423,416.00
Pro-Rated corrections from Assessor	Jeffrey McClintock		+ $862.29	$2,761.98		
	Deborah Brennan		+ $351.99			
	Kevin Hayward		+ $531.86			
	Eric Reilly		+ $560.09			
	Jill Conley		+ $455.75			
Subtotal	$1,733,981.97	$834,416.00	$11,857,780.01			

	STAR	Library	School		
Town of New Scotland corrected STAR exemptions on Rolls	+ $32,141.26		- $32,141.26		
	$1,766,123.23	$834,416.00	$11,825,638.75		
Tax bill adjustment for Library			$ -2.29		
Adjustment to rolls to reconcile with STAR application	$ -2.28				
Penny adjustment for rounding			$ - .14		
	$1,766,120.95	$834,416.00	$11,825,636.32	=	$14,426,173.27

Town of New Scotland STAR Correction

Item 4.19 – Town of New Scotland Correction: 2005-2006

- Approved the following STAR refund due to clerical error by Town of New Scotland Assessor:

  Joseph & Patricia Genovesi
  Basic STAR refund $680.35

Item 4.20 – Long-term Substitute Reading Teacher

Long-term Substitute:

M. Fraterrigo

- Approved the appointment of Maria Fraterrigo as long-term substitute reading teacher [Elementary School]
  Effective: September 12, 2006 – November 22, 2006
  Salary: $125.00 per day

APPROVED

Conference Requests

Item 4.16 – Conference Requests

A motion was made by Mr. Hubert and seconded by Ms. Pierce to approve attendance at the conferences listed on the agenda. Mr. Gibson explained that the NYSSBA Convention is an annual event to educate School Board members on a broad range of issues. Four Board members from Voorheesville will be attending this year. The motion to approve the following conference requests was carried unanimously:

- Conference Title: New York State School Boards Association 2006 Annual Convention
  Location: Sheraton New York Hotel & Towers, New York City
  Date: October 26 – 29, 2006
  Cost: Registration $325.00 per person
  Lodging $192.00 per night
  Requestors: C.J. Coffin, D. Gibson, K. Kroencke, T. McKenna

- Conference Title: School Reinvention Symposium for Grades 6-12
  Location: Washington, D.C.
  Date: October 27 – 29, 2006
  Cost: Registration $340.00 per person
  Lodging $189.00 per night
  Travel $235.56 per person [US Airways]
  Requestors: L. Langevin, M. Diefendorf, K. Lein, T. Kennedy, M. Paolino, R. Jacob, B. Stumbaugh, C. Cashin, S. Podgorski, D. Calhoun, P. Corrigan, M. Milano

- Conference Title: Annual Board of Education / Administrative Retreat
  Location: Rensselaerville Institute
  Date: October 14, 2006
  Cost: $55.00 per person for full-day use
  $40.00 per person for half-day use
  Requestors: Board of Education, Administrative Staff, Department Chairs [½ day use]

- Conference Title: Unified Family & Consumer Science Conference
  Location: Holiday Inn Arena; Binghamton, New York
  Date: October 13 – 14, 2006
  Cost: $331.00
  Requestors: Board of Education, Administrative Staff, Department Chairs [½ day use]

ADMINISTRATIVE REPORTS

Item 6.1 – Elementary School Report, *Kenneth Lein*

Mr. Lein

- Thanked PTA President, Tanya Hensel for meeting with new families who came to the Elementary School student orientation. Also, the student tour guides did an excellent job.
- Kindergarten Open Houses on August 31 and September 6 were a success. Eighty-nine of ninety-three students were represented.
- ELA and Mathematics test results will be provided for the Board at the October 16 meeting.

Item 6.2 – High School Report, *Mark Diefendorf*

Mr. Diefendorf

- The annual senior retreat was held for 120 students at Thacher Park. The students planned their year and discussed the legacy of the Class of 2007.
- The roofing project is in progress and classroom assignments are being altered to ensure the students' safety and comfort.
- Middle School Open House will be held on September 20; High School Open House on September 28.
- Mr. Diefendorf called the Board's attention to the ACT scores attached to his report. Voorheesville students scored above the New York State average.

Item 6.3 – Middle School Report, *Theresa Kennedy*

Ms. Kennedy

- Ms. Kennedy will present on Middle School testing at the October Board meeting.
- The first teen night for the 2006-2007 school year has been rescheduled for October 6.
- The first day of school went smoothly and the new format for the Middle School assembly was a success. Mrs. Langevin congratulated Ms. Kennedy on the excellent 6th grade orientation.

Item 6.4 – Assistant Superintendent for Business Report, *Sarita Winchell*

Mrs. Winchell

- Dorfman-Robbie, Certified Public Accountants, completed their data collection and would like to meet with the Audit Committee before presenting their final report to the full Board at the October 16 meeting. The Audit Committee agreed to meet with Dorfman-Robbie on Tuesday, October 10 at 4:30 p.m.
- Mrs. Winchell publicly thanked the custodial staff for the great job they did in preparing both buildings for opening day of school.

Item 6.5 – Operations, Maintenance & Transportation Report, *Michael Goyer*

Mr. Goyer

- Mr. Goyer will have the wheelchair bus available for the Board to see at the October meeting.
- The roofing project began on October 7. Mr. Goyer provided pictures as an attachment to his report.
- The bus washing facility at the county site will be in full operation in a week or two.

Item 6.6 – Superintendent's Report, *Linda Langevin*

Mrs. Langevin

- Mrs. Langevin discussed the October 14 retreat and possible activities and/or presenters for the afternoon session. Mr. McKenna suggested that some time be devoted to establishing goals for Mrs. Langevin and the Board. Other suggestions: a one-hour afternoon presentation by Wayne Vander Byl on tenure; discussion of the Elementary School Special Education Program should be scheduled in the first morning time slot.

APPROVED

Internal Audit Charter

Item 8.1 – Internal Audit Charter

On a motion by Mr. Coffin, seconded by Mr. Brackett and carried unanimously, the Board approved the Internal Auditing Charter to support the functions of the position of Internal Auditor in the Voorheesville Central School District.

On a motion by Mr. Kroencke, seconded by Mr. Brackett and carried unanimously, the Board approved Items 8.2 and 8.3 as follows:

Contract:
Four Winds Saratoga

Item 8.2 – Approval of Contract – Four Winds Saratoga: 2006-2007

Approved payment for tutorial services provided by Four Winds Saratoga to students in Voorheesville Central School District who may be admitted to Four Winds Saratoga at the rate of $26.00 per hour of instruction as detailed below, and authorized Superintendent Linda M. Langevin to sign the contract.

Ten (10) hours per week for Middle School/High School students
Five (5) hours per week for Elementary School students

Contract:
GraceCom

Item 8.3 – Contract with GraceCom – Elementary School Telephone Repair

Approved the Elementary School telephone repair contract with GraceCom effective September 12, 2006, annual amount of $1,267.80, and authorized Superintendent Linda M. Langevin to sign the contract.

Opportunity for Board to be Heard

Mr. Coffin

Item 9.1 – Opportunity for Board to be heard

Mr. Gibson offered the Board members an opportunity to be heard. Mr. Coffin addressed the audience regarding the upcoming vote for the Elementary School building project. The Elementary School is a community and district asset that is in need of improvement. This is the building where "our youngest people" go, and for their sake, it is deserving of our attention. Mr. Coffin encouraged everyone to vote on September 19.

Executive Session:
8:58 p.m.

On a motion by Mr. McKenna, seconded by Mr. Kroencke and carried unanimously, the Board entered into Executive Session at 8:58 p.m. for the purpose of discussing current litigation and the employment of particular individuals.

Return to Regular Session:
10:36 p.m.

The Board President, David Gibson, returned the meeting to Regular Session at 10:36 p.m.

Adjournment: 10:39 p.m.

On a motion by Mr. McKenna, seconded by Ms. Pierce and carried unanimously, the meeting was adjourned at 10:39 p.m.

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President

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Clerk, Board of Education