

VOORHEESVILLE CENTRAL SCHOOL DISTRICT
Voorheesville, New York 12186
BOARD OF EDUCATION MINUTES

Regular Board of Education Meeting
August 14, 2006

David M. Gibson, President
Performing Arts Center

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Board Members Present:

David M. Gibson, President
 C. James Coffin, Vice Present
 Richard K. Brackett
 Gary A. Hubert
 Kevin Kroencke
 Thomas McKenna

Board Members Absent:

Paige Pierce

ADMINISTRATION PRESENT:

Linda Langevin, Sarita Winchell, Mark Diefendorf, Michael Paolino

OTHERS PRESENT:

William Parmelee, Susan Cohen-Axelrod, Colleen Brackett, Robert Denman, Kathy Fiero, Christine Allard, Deb Baron, David Adkins, Robert Burns, Timothy Blow, Michael Goyer, Lisa Myers, Michael Snyder, Betty Cure, Henry Binzer, Rachel Dutil [*The Altamont Enterprise*], Dorothea Pfleiderer

Mr. Gibson called the meeting to order at 7:37 p.m. and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present with the exception of Ms. Pierce.

On a motion by Mr. McKenna, seconded by Mr. Coffin and carried unanimously, the Board approved the minutes of the Organizational/Regular meeting of July 10, 2006, the Special meeting of July 17, 2006, and the special meeting of July 25, 2006.

Mr. Gibson asked if there were any additional items from the superintendent. Ms. Langevin noted the following items:

- Item 4.2 Amendment – Tax Warrant
- Item 4.3 Addition – Resignation of Maria V. Karatzou, Grade 6 Science Teacher
- Item 4.5 Addition – Food Service Appointment – Anna Mohan
- Item 4.9 Addition – Coaching Appointment – Andrew Karins
- Item 4.14 Addition – CSE Recommendation dated August 8, 2006
- Item 4.19 Addition – Use of Cell Phones
- Item 4.20 Addition – Long-Term Substitute Teacher for Physical Education
- Item 6.6 Addition – Superintendent’s Report
- Item 8.6 Attachment to Bus Washing Agreement
- Item 8.7 Amendment – Agreement re: Nurse Salaries [authorization for Superintendent to sign]
- Item 8.14 Addition – Memorandum of Understanding re: Substitute Teachers

Mr. Gibson offered the public an opportunity to be heard. William Parmelee, a former member of the Board of Education, and Michael Snyder both addressed the Board on the issues of the OSC audit and possible legal action against former Superintendent, Alan R McCartney and former Assistant to the Superintendent for Business, Anthony P. Marturano. Both asked the Board to work out a settlement. Mr. Gibson said the Board was moving forward to bring the matter to a close as expeditiously as possible. Robert Burns addressed the Board regarding the same issue and asked the Board to seek mediation in the matter.

Robert Denman asked for clarification of Item 8.3, BOCES Classroom Rental and Ancillary Service Agreements for 2006-2007. Mrs. Langevin identified the classrooms to be used by BOCES and the fees paid to the District for usage.

On a motion by Mr. Coffin, seconded by Mr. McKenna and carried unanimously, Items 4.1 – 4.2 were approved:

Item 4.1.1 – Approved the treasurer’s reports as presented in the enclosure folder.

Item 4.1.2 – Accepted the following warrants and payrolls:

Warrants:

General Fund Warrant #23	1,152,571.85
General Fund Warrant #24	2,039,772.81
General Fund Warrant #25	11,526.78
School Lunch Fund Warrant #16	79,086.11
Trust & Agency Warrant #12	2,250,601.25
Expendable Trust Fund Warrant #6	1,500.00
Federal Aid Warrant #17	\$87,952.18
Federal Aid Warrant #18	\$625.00
Capital Fund Warrant #7	2,280.00

Call to Order:
7:37 p.m.

Approval of Minutes:
7/10/06; 7/17/06;
7/25/06

Additional items from Superintendent

Opportunity for Public to be heard:

W. Parmelee
M. Snyder

R. Denman

APPROVED

Treasurer’s Reports

Warrants

Payrolls	<u>Payrolls:</u>	
	Payroll #1	\$107,129.44
	Payroll #2	151,047.82

Item 4.2 – Tax Warrant for the 2006-2007

2006-2007 Tax Warrant Approved the Tax Warrant for the 2006-2007 school year as presented in the enclosure folder.

APPROVED

On a motion by Mr. Kroencke, seconded by Mr. McKenna and carried unanimously, the Board approved action Items 4.3 – 4.12.

Item 4.3 – ResignationsResignations:

Accepted the following resignations:

- M. Bradley*

 - Molly Bradley, Teaching Assistant
Effective: July 26, 2006
Reason: Accepted teaching position with another district
- D. Burch*

 - David Burch, Substitute Special Education Teacher
Effective: July 21, 2006
Reason: Accepted teaching position with another district
- S. Eggleston*

 - Shawn Eggleston, Physical Education Teacher
Effective: July 20, 2006
Reason: Accepted teaching position with another district
- M. Karatzou*

 - Maria V. Karatzou, Grade 6 Science Teacher
Effective: September 5, 2006
Reason: Accepted research position

Item 4.4 – Probationary AppointmentsProbationary Appointments:

Approved the following probationary appointments:

- K. Lewis*

 - Kille Lewis, Special Education Teacher [*Middle School/High School*]
Effective: September 1, 2006
Probationary Term: Three years
Salary: Step 4 [BA] of VTA Contract = \$39,950
- T. Homer*

 - Trisha Homer, Teaching Assistant [*Elementary School; 7 hrs/day; 8:30 a.m. to 3:30 p.m.*]
Effective: September 1, 2006
Probationary Term: Three years
Salary: Step 2 of UEV Contract = \$13.00/hour
- L. Campbell*

 - Lydia Campbell, Teaching Assistant [*MSHS; 7 hrs/day; 7:30 a.m. to 2:30 p.m.*]
Effective: September 1, 2006
Probationary Term: Three years
Salary: Step 2 of UEV Contract = \$13.00/hour
- L. Cosamano*

 - Lauren Cosamano, Teaching Assistant [*MSHS; 7 hrs/day; 7:30 a.m. to 2:30 p.m.*]
Effective: September 1, 2006
Probationary Term: Three years
Salary: Step 5 of UEV Contract = \$13.80/hour

Item 4.5 – Food Service HelperFood Service Appointments:

Approved the following food service helper appointments:

T. Deyo

Tasha Deyo, [*MSHS; 10-month position; M-F; 5 hrs/day*]
Effective: September 5, 2006
Salary: Step 3 of UEV Contract = \$10.28/hour

A. Mohan

Anna Mohan, [*Elementary School; 10-month position; M-F; 2.5 hrs/day*]
Effective: September 5, 2006
Salary: Step 2 of UEV Contract = \$9.86 per hour

Item 4.6 – Establishment of .6 FTE Business Teacher/4 hour per day Teaching AssistantCreation of Bus. Teacher/TA Position

Approved the establishment of a .6 FTE Business Teacher / 4 hour per day Teaching Assistant position.

Item 4.7 - .6 FTE Business Teacher/4 hour per day Teaching Assistant AppointmentBus. Teacher/TA:

Approved the appointment of Jennifer Wademan as .6 FTE Business Teacher / 4 hour per day Teaching Assistant effective September 1, 2006

J. Wademan

Salary: .6 of Step 2 of VTA Contract \$25,692 [*Business Teacher*]
Step 4 of UEV Contract \$13.53/hour [*Teaching Assistant*]

Item 4.8 – Civil Service Appointments

Approved the following permanent appointments per the Civil Service Certified Lists of Eligibles:

- Lori-Ann Saba, Senior Keyboard Specialist
Effective: August 15, 2006
- Karen Belgiovine, Senior Keyboard Specialist
Effective: August 15, 2006

Civil Service
Appointments:

L. Saba

K. Belgiovine

Item 4.9 – Coaching Appointments

Approved the following coaching appointments for the 2006-2007 school year:

- Vaclav Sotola Varsity Boys' Swimming Year 1 @ Step 8 = \$3,645
- Andrew Karins Boys' Modified Soccer Year 1 @ Step 3 = \$1,473

Coaching
Appointments

Item 4.10 – Substitute Custodial Worker

- Approved the appointment of Andrew Myers as substitute custodial worker.
Effective: August 15, 2006
Salary: Step 1 of UEV Contract = \$10.13/hour

Substitute
Custodial Worker:

A. Myers

Item 4.11 – Substitute Bus Driver

- Approved the appointment of Richard Silberman as substitute bus driver
Effective: August 15, 2006
Salary: Step 1 of UEV Contract = \$12.20/hour

Substitute Bus
Driver:

R. Silberman

Item 4.12 – Creation of Extracurricular Clubs [Elementary School]

Approved the creation of two extracurricular clubs at the Elementary School:

Elementary School Student Council
Elementary School Drama Club

Creation of
Extracurricular
Clubs [E.S.]

*Student Council
Drama Club*

Item 4.13 – Extracurricular Appointments

On a motion by Mr. McKenna and seconded by Mr. Coffin, the Board approved the following extracurricular appointments for the 2006-2007 school year. The motion was carried by a 5-0 vote. Mr. Hubert abstained from voting because his wife was one of the appointees.

Extracurricular
Appointments
2006-2007

<u>Mary Abba</u>	Select Chorus	Step 5 = \$1,938
<u>Nadine Bassler</u>	Senior Class Advisor	Step 8 = \$2,582
<u>Barbara Blumberg</u>	Ski Club Advisor	Step 8 = \$1,936
<u>Jessica Bradshaw</u>	Middle School Council Co-Advisor	½ Step 2 = \$437.50
<u>Sherry Burgoon</u>	Key Club Advisor	Step 8 = \$2,031
<u>Patrick Corrigan</u>	Honor Society Advisor	Step 6 = \$1,607
<u>Heather Garvey</u>	Future Business Leaders of America	Step 3 = \$1,169
<u>Thomas Gladd</u>	High School Student Government	Step 5 = \$1,520
<u>Portia Hubert</u>	Drama Club Advisor	Step 4 = \$1,478
<u>Susanne Hudacs</u>	Envirothon Team Co-Advisor	½ Step 8 = \$905.50
<u>Susanne Hudacs</u>	Model UN Advisor	Step 8 = \$1,457
<u>Denise Jadick</u>	School Store Advisor	Step 4 = \$1,140
<u>Christopher Jantson</u>	Stage Band	Step 8 = \$2,582
<u>Anne Lyons</u>	Freshman Class Advisor	Step 4 = \$960
<u>Anne Lyons</u>	Mock Trial Co-Advisor	½ Step 3 = \$412.50
<u>Alynn McTighe</u>	Helderbarker Advisor	Step 8 = \$2,612
<u>John Sittig</u>	Sophomore Class Advisor	Step 8 = \$1,811
<u>Robert Streifer</u>	International Club Advisor	Step 8 = 1,457
<u>Brian Stumbaugh</u>	Natural Helpers Advisor	Step 7 = \$2,347
<u>Anthony Thanopoulos</u>	Envirothon Team Co-Advisor	½ Step 3 = \$484.50
<u>Sandra Vorse</u>	SADD Advisor	Step 7 = \$1,848
<u>Jeanne Waters</u>	Junior Class Advisor	Step 4 = \$1,584
<u>Jeanne Waters</u>	Odyssey of the Mind Coordinator	Step 3 = \$825
<u>Jennifer Zeh</u>	Middle School Drama Club Advisor	Step 3 = \$1,113

On a motion by Mr. Coffin, seconded by Mr. Kroencke and carried unanimously, Items 4.14 - 4.20 were carried:

Item 4.14 – CSE Recommendations

Approved the recommendations of the Committee on Special Education as outlined at meetings held on May 16, 2006, May 17, 2006, May 18, 2006, May 22, 2006, May 23, 2006, May 25, 2006, May 31, 2006, June 2, 2006, June 6, 2006, June 7, 2006, June 8, 2006, June 9, 2006, June 13, 2006, June 15, 2006, June 16, 2006, June 19, 2006, June 21, 2006, and August 8, 2006.

CSE
Recommendations:

Out-of-Town Student
Field TripsItem 4.15 – Out-of-Town Student Field Trips

Approved the following out-of-town student field trip requests:

- Senior Class Retreat
Rensselaerville Institute: Monday, September 11, 2006
Cost: \$35.00 per student/chaperone
- 8th Grade Trip
New York City: Friday, October 13, 2006
Cost: \$45.00 per student

Bid Awards:

Roof Replacement

Item 4.16 – Bid Award – Roof Replacement

Awarded the bid for roof replacement at the Middle School/High School to Waterblock Roofing and Sheetmetal.

Contract Amount: \$126,929

Dairy Products

Item 4.17 – Bid Award for Dairy Products for 2006-2007 School Year

Awarded the bid to supply dairy products for the school lunch program to Sycaway Creamery as outlined in the enclosure.

HVAC Service

Item 4.18 – Bid Award for HVAC Service Contract

Awarded the HVAC Maintenance & Service contract to Technical Building Services, Inc. [TBS] and authorized David Gibson, Board President, to sign the contract

Contract Amount: \$20,610

Use of Cell PhonesItem 4.19 – Use of Cell Phones

Approved use of school cell phones for Frank Faber and Linda Langevin for a total number of 9 school cell phones.

Long-term Substitute:

A. Karins

Item 4.20 – Long-term Substitute Teacher for Physical Education

Approved the appointment of Andrew Karins as long-term substitute teacher for Physical Education [1.0 FTE] effective September 1, 2006.

Salary: Step 4 [BA] of VTA Contract = \$39,950

SPECIAL REPORT

NYSSBA Advisory
SolutionsItem 5.1 – NYSSBA Advisory Solution Analysis Final Report, Betty Cure

Mrs. Cure discussed her November 2005 analysis with the Board and reported that she was satisfied that most of the recommended procedures have been put in place; however, several issues remain regarding Business Office functions, budget control and time management. Internal control issues or noncompliance issues have been satisfied. Mrs. Cure gave the Board a detailed status report of her recommendations and strongly suggested that the Board of Education review District policies to ensure that they meet Comptroller's regulations. Mrs. Langevin proposed presenting each policy to the Planning & Governance Committee for their review and input before coming to the entire Board. Not all policies will be reviewed at once.

ADMINISTRATIVE
REPORTS

Mr. Lein

Item 6.1 – Elementary School Report, Kenneth Lein

- In Mr. Lein's absence, Mr. Diefendorf reported that the class of 1956 held their 50-year reunion on July 29.
- The results of NYS grade 4 science exams were favorable.
- The Classic Theater Guild will be presenting The Brady Bunch at the end of August.

Mr. Diefendorf

Item 6.2 – High School Report, Mark Diefendorf

- New staff orientation will take place on Wednesday, August 30.
- The "Back-to-School" barbecue will be held on Thursday, September 7.
- Open house nights have been scheduled for September 20 [Middle School] and September 28 [High School].
- AP scores for 2006 were outstanding.

Item 6.3 – Middle School Report, Theresa Kennedy

- In Ms. Kennedy's absence Mr. Diefendorf reported that Middle School "locker night" is scheduled for Tuesday, September 5.
- Congratulated Sal Loccisano for being selected as one of twenty-four students from the Capital District to attend Tech Valley Summer Camp.

Mrs. Winchell

Item 6.4 – Assistant Superintendent for Business Report, Sarita Winchell

- Discussed the Fund Balance Statements – the year ended very well.
- Discussed the 2006-2007 tax warrant and tax rates for the District and the Public Library.
- The District will be changing cell phone carriers due to concerns about poor reception. Sprint will be the new carrier.
- The World Changers' visit was a positive experience, earning the District a considerable amount of money. The youth did jobs around the school, as well as work on homes in the area.

- Concerns about bus drivers parking school buses at their homes between runs have been investigated – this is not a liability issue or insurance issue.
- Discussed the School Lunch Fund Report:
The School Lunch Fund had a deficit last year due to food and supply costs. Discussion was held regarding problems and solutions. The Board asked Mrs. Winchell to provide an update at the November 13 Board meeting. On a positive note, the lunch program exceeded target participation levels during the 2005-2006 school year, and revenue increased by 21.7%.

Item 6.5 – Assistant Superintendent for Business Report, Michael Goyer

- The wheelchair bus was delivered and will be set up to accommodate 4 wheelchairs. Mechanics and several bus drivers will receive training to ensure that enough people are available to operate the vehicle.
- Another bus run may be added this year for a total of 24 runs.
- As an addition to Mrs. Winchell’s comments regarding school buses, Mr. Goyer said he knows where the buses are at all times and the drivers know the rules. When in doubt, he asks Mrs. Winchell or Mrs. Langevin for advice.

Mr. Goyer

Item 6.6 – Superintendent’s Report, Linda Langevin

- The Rensselaerville Retreat is tentatively scheduled for Saturday, October 14. Mrs. Langevin asked for ideas regarding an afternoon activity.
- The Board attended a special retreat at Capital Region BOCES on Saturday, August 12 to discuss working together as a team and operating effectively as a Board. Mrs. Langevin thanked the Board members for giving their time on the weekend.
- Met with students from the Middle School and High School and gained interesting insights about school programs.
- The District is enrolled in the Successful Practices Network. On September 5, the faculty will hear a presentation from a representative of the International Center for Leadership in Education.
- New Board policies will continue to be developed and existing policies revised, if necessary.
- The final OSC report has not been received. Mrs. Langevin provided a summary of the costs related to the OSC audit and District Attorney’s investigation.

Mrs. Langevin

On a motion by Mr. McKenna, seconded by Mr. Coffin and carried unanimously, the Board approved Items 8.1 – 8.3:

Item 8.1 – Tuition/Registration Reimbursement

Approved reimbursement in the amount of \$4,530 for the Superintendent, Linda Langevin, for charges incurred for tuition and registration for accounting courses.

*Tuition/Registration
Reimbursement:*

L. Langevin

Item 8.2 – Lease Purchase Agreement for Purchase of Musical Instruments

Authorized Board President, David Gibson, to sign Lease Purchase Agreement documents between the Voorheesville Central School District and Key Government Finance, Inc. for the purchase of musical instruments from John Keal Music Company, Inc.

Amount: \$15,1091.99

*Lease Purchase
Agreement*

Musical Instruments

Item 8.3 – 2006-2007 BOCES Classroom Rental and Ancillary Services Agreements

Approved the 2006-2007 BOCES Classroom Rental and Ancillary Services Agreements as submitted in the enclosure folder.

*BOCES Classroom
Rental/Ancillary
Service Agreements
2006-2007*

Item 8.4 – Nomination of Voting Delegate and Alternate for 2006 Annual NYSSBA Convention

On a motion by Mr. Coffin, seconded by Mr. Gibson and carried unanimously, the Board nominated Thomas J. McKenna as voting delegate and Kevin T. Kroencke as alternate voting delegate for the Annual Business Meeting of the New York State School Boards Association to be held in New York City on October 28, 2006.

*Nomination of
Voting
Delegate/Alternate
For NYSSBA*

On a motion by Mr. Kroencke, seconded by Mr. Brackett and carried unanimously, the Board approved items 8.5 – 8.6.

Item 8.5 – Approval of Contracts

Approved the following contracts and authorized Superintendent, Linda Langevin, to sign on behalf of the District:

CONTRACTS

• Wildwood Schools Summer Tuition Program

Effective: July – August 2006
Cost: \$6,269

*Wildwood Summer
Tuition Program*

• Sprint PCS – State Contract Pricing

Replacement cell phone service
Cost: \$180.45 per month for all phones [40% to be reimbursed through E-Rate Program]

*Sprint PCS
Cell Phone Service*

• USA Mobility – State Contract Pricing

Replacement pager service
Cost: \$397.62 per year

*USA Mobility
Replacement Pager
Service*

Bus Washing Agreement

Item 8.6 – Bus Washing Agreement with Albany County Department of Public Works

Approved the contractual agreement between the County of Albany, New York and the Voorheesville Central School District to provide bus washing at the Albany County Department of Public Works as presented and to authorize the Superintendent to execute the agreement on behalf of the Board of Education immediately.

Memorandum of Agreement:

Item 8.7 – Memorandum of Agreement between VCSD and VTA re: Nurse Salaries

Nurse Salaries

A motion was made by Mr. McKenna and seconded by Mr. Coffin to approve the Memorandum of Agreement between the Voorheesville Central School District and the Voorheesville Teachers Association regarding the nurse salaries for 2006-2007 and authorize the Superintendent to execute the agreement on behalf of the Board of Education. The motion was carried by a 5-0 vote. Mr. Bracket abstained because the contract involves his wife.

A motion was made by Mr. Coffin and seconded by Mr. Kroencke to approve Items 8.8 – 8.13. The Board discussed Item 8.13, Memorandum of Understanding re: Substitute Teachers, and agreed to postpone this item pending further review. Mr. Coffin amended his motion, seconded by Mr. Kroencke to approve Items 8.8 – 8.12. The motion was approved unanimously.

Approval of School Lunch Budget 2006-2007

Item 8.8 – Approval of School Lunch Budget: 2006-2007

Approved the school lunch budget for the 2006-2007 school year as outlined in the enclosure folder.

Tenure Amendments

Item 8.9 – Tenure Amendments

Brenda Clair

• 8.9.1 Amended the appointment of Brenda Clair currently serving a probationary period in the area of Mathematics to serving a probationary period in the area of Elementary Education effective retroactively from September 1, 2004 through September 1, 2007.

Jennifer Zeh

• 8.9.2 Amended the appointment of Jennifer Zeh currently serving a probationary period in the area of English to serving a probationary period in the area of Elementary Education effective retroactively from September 1, 2004 through September 1, 2007.

Amendments to BOE Policies:

6670
9560

Item 8.10 – Amendments to Board of Education Policies

Amended the following Board of Education policies – changes indicated on the documents presented in the enclosure folder:

Policy 6670: Petty Cash/Petty Cash Accounts [originally adopted June 13, 2005]

Policy 9560: Tax Sheltered Annuities [originally adopted April 7, 2003]

Contracts w/Dodge Chamberlin Luzine & Weber

Reconstruction
E.S./H.S.

Item 8.11 – Contract with Dodge Chamberlin Luzine & Weber Associates Architects LLP

Approved the contract with Dodge Chamberlin Luzine & Weber Associates Architects LLP for architect services for *Reconstruction Work at the Voorheesville Elementary School and the Clayton A. Bouton High School* [APN 0568.1] and to authorize David Gibson, Board President, to execute this contract.

Roof Replacement

Item 8.12 – Contract with Dodge Chamberlin Luzine & Weber Associates Architects LLP

Approved the contract with Dodge Chamberlin Luzine & Weber Associates Architects LLP for architect services for *Roof Replacement at the Middle School/High School* [APN 0607.1] and to authorize David Gibson, Board President, to execute this contract.

MOA: Substitute Teachers
Postponed

Item 8.13 – Memorandum of Understanding re: Substitute Teachers

Postponed pending further review by the Board of Education.

Executive Session
9:55 p.m.

On a motion by Mr. McKenna, seconded by Mr. Hubert and carried unanimously, the Board entered into Executive Session for the purpose of discussing current litigation and the employment of particular individuals at 9:55 p.m.

The Board President, David Gibson, returned the meeting to Regular Session at 11:48 p.m.

Adjournment:
11:50 p.m.

On a motion by Mr. McKenna, seconded by Mr. Hubert and carried unanimously, the meeting was adjourned at 11:50 p.m.

President

Clerk, Board of Education