

**VOORHEESVILLE CENTRAL SCHOOL DISTRICT**  
**Voorheesville, New York 12186**  
**BOARD OF EDUCATION MINUTES**

**Regular Board of Education Meeting**  
**May 8, 2006**

**Joseph F. Pofit, President**  
**High School Cafeteria**

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**Board Members Present:**

Joseph F. Pofit, President  
 C. James Coffin, Vice Present  
 Richard K. Brackett  
 David Gibson  
 Kevin Kroencke  
 Thomas McKenna  
 Paige Pierce

**Board Members Absent:**

None

**ADMINISTRATION PRESENT:**

Linda Langevin, Sarita Winchell, Mark Diefendorf, Michael Paolino,

**OTHERS PRESENT:**

Ashley Brozowski, Gary Hubert, Susan Cohen Axelrod, Andrea Gleason, Irving Mosher, David Fritts, Allan Proskin, Gail Sacco, Bob Kat, Chris Allard, Peg Flanders, Steven Relyea, Betsy Glath, Jamie Glath, Tony Thanopoulos, Donna Fitzgerald, Kelli Kniss, Linda Pasquali, Macky Lloyd, Kathy Fiero, Ann Biese, Ali Glaser, Sara Hotopp, Deb Baron, Kathy Martin, Holly Grosch [*The Altamont Enterprise*], Dorothea Pfleiderer

Mr. Pofit called the meeting to order at 7:38 p.m. and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present.

**Call to Order:**  
 7:38 p.m.

**Item 2.1 Voorheesville Public Library 2006-2007 Budget Presentation**

Mrs. Gail Sacco presented the 2006-2007 Public Library budget of \$880,880. She discussed expanded library services, which will focus on teens and senior citizens, as well as maintaining the many services currently offered. For the future, the library board is investigating expanding the facility and repairing the roof and HVAC system. The best way to enhance the building is to purchase land. Mrs. Sacco invited the public to visit the library's improved website.

**2006-2007 Budget Presentations:**

*Public Library*

**Item 2.2 Voorheesville School District 2006-2007 Budget Presentation**

Mrs. Langevin presented the 2006-2007 School District budget of \$20,098,500. She discussed highlights of the budget and stated that the District has not eliminated anything from last year's budget. If it becomes necessary to go to contingency, equipment would be eliminated, but the Board would decide whether or not to include technology equipment. The three components of the budget – Program, Administrative and Capital components – were reviewed.

*School District*

**Item 3 Approval of Minutes**

On a motion by Mr. Kroencke, seconded by Mr. Brackett and carried unanimously, the Board approved the minutes of the regular meeting of April 3, 2006, and the special meeting of April 24, 2006.

**Approval of Minutes:**  
 4/3/06; 4/24/06

**Item 4.1 Additional Items from the Superintendent**

Mr. Pofit asked if there were any additional items from the superintendent. Ms. Langevin noted the following items:

- Item 5.4 Correction to long-term substitute appointment
- Addition of long-term substitute appointment
- Item 5.2 Additional resignation
- Item 5.15 Addition – Conference Request
- Item 6.2 Addition – School Health Index Presentation
- Item 7.6 Addition – Superintendent's Report

**Additional items from Superintendent**

**Item 4.2 Opportunity for the Public to be Heard**

Mr. Pofit offered the public an opportunity to be heard. Michael Snyder addressed the Board on behalf of the Voorheesville Community & School Foundation and their donation to the District for a portable bleacher system [Item 9.8]. Mr. Snyder reminded everyone that the Foundation would be holding their Annual Spring Gala on May 20. He discussed the school and community groups that have been recipients of donations and encouraged support for the Foundation.

**Opportunity for Public to be heard:**

*M. Snyder*

*C. Allard*

On behalf of the United Employees of Voorheesville, Mrs. Christine Allard thanked the Board for approving the UEV contract, and said it was a pleasure working with Mrs. Langevin during the negotiating process.

**APPROVED**

**Item 5.1 – Treasurer's Reports**

On a motion by Mr. McKenna, seconded by Mr. Kroencke and carried unanimously, the following items were approved:

*Treasurer's Reports*

Item 5.1.1 – Approved the Treasurer's monthly reports as presented in the enclosure folder.

Item 4.1.2 – Approved the following warrants and payrolls

<i>Warrants</i>	<u>Warrants:</u>	
	General Fund Warrant #16	\$755,973.55
	General Fund Warrant #17	1,069,962.28
	School Lunch Fund Warrant #13	33,804.31
	Trust & Agency Warrant #9	1,505,591.69
<i>Payrolls</i>	Expendable Trust Warrant #4	892.79
	Federal Aid Fund Warrant #14	68,211.77
	<u>Payrolls:</u>	
	Payroll #21	\$405,376.45
	Payroll #22	416,060.62

Resignations: **Item 5.2 - Resignations**

On a motion by Mr. Kroencke, seconded by Mr. McKenna and carried unanimously, the following resignations were accepted:

*C. Clarke* C.W. Clarke, Bus Driver [15½ years of service]  
Effective: September 1, 2006  
Reason: Retirement

*M. Fugitt* Marie Fugitt, Bus Driver [14 years of service]  
Effective: September 1, 2006  
Reason: Retirement

*D. Ulion* Dennis M. Ulion, Elementary School Teacher [29 years of service]  
Effective: July 1, 2006  
Reason: Retirement

*D. Shaffer* David L. Shaffer, Custodial Worker  
Effective: April 25, 2006  
Reason: Personal

*S. Beemer* Susan J. Beemer, Elementary School Teacher [30 years of service]  
Effective: July 1, 2006  
Reason: Retirement

Custodial Worker: **Item 5.3 – Custodial Worker**

On a motion by Mr. Coffin, seconded by Ms. Pierce and carried unanimously, the Board approved the appointment of Robert Hathaway as Custodial Worker [12-month position, 8 hours per day].  
Effective: May 9, 2006  
Salary: Step 4 of UEV Contract = \$10.53 per hour

On a motion by Mr. Coffin, seconded by Mr. McKenna and carried unanimously, the Board approved the following items:

Long-Term Substitutes: **Item 5.4 – Long-Term Substitute Appointments**

- Approved the appointment of David Burch as long-term substitute teacher [Special Education Elementary School, 1.0 FTE]. Mr. Burch will be replacing Mrs. Hemming during her parental leave.  
Effective: April 5 – June 23, 2006  
Salary: Step 1 [BA] of VTA Contract = \$38,150 [prorated amount = \$10,527]
- Approved the appointment of Lydia Tobler as long-term substitute teacher [MSHS Music, 2 days per week]. Mrs. Tobler will be replacing Mrs. Hyatt during her parental leave.  
Effective: May 10 – June 9, 2006  
Salary: 1/200 of Step 1 of VTA Contract

Substitute Appt.:

*S. Guiry* **Item 5.5 – Substitute Appointment**  
Approved the appointment of Sheila Guiry as substitute bus driver.  
Effective: May 8, 2006  
Salary: Step 1 of UEV Contract = \$11.94 per hour

Part-time Appt.:

*A. VanDerwiel, VIP Program* **Item 5.6 – Temporary/Part-time Appointment: Voorheesville Intervention Program**  
Approved the temporary/part-time appointment of Agija VanDerwiel as teacher for the Voorheesville Intervention Program.  
Effective: May 8, 2006 – June 16, 2006  
Salary: \$1,500.00 – Supported by Special Education Grant PL 99-457

**Item 5.7 – Learn-to-Swim Program**

Approved the appointment of Sarah Gross as assistant instructor for the Learn-to-Swim program.  
Effective: May 13, 2006  
Salary: \$8.50 per hour

Learn-to-Swim  
S. Gross

**Item 5.8 – CSE Recommendations**

On a motion by Mr. Gibson, seconded by Brackett and carried unanimously, the Board approved the recommendations of the *Committee on Special Education* as outlined at meetings held on March 14, 2006, March 16, 2006, March 22, 2006, March 23, 2006, March 28, 2006, April 3, 2006, April 4, 2006, April 6, 2006, April 11, 2006, and April 12, 2006.

CSE Recommendations:

**Item 5.9 – Substitute Teacher Appointments from BOCES Substitute Calling Services**

On a motion by Mr. Kroencke, seconded by Mr. McKenna and carried unanimously, the Board approved substitute teacher appointments for the 2005-2006 school year as presented by the BOCES Substitute Calling Service in a memo dated April 27, 2006.

BOCES Substitute Teacher Appointments

**Item 5.10 – Out-of-Town Student Field Trip**

On a motion by Mr. Coffin, seconded by Mr. Brackett and carried unanimously, The Board approved the following out-of-town student field trips:

Out-of-Town Student Field Trips

- 9<sup>th</sup> Grade Field Trip  
Destination: Six Flags New England  
Date: Saturday, May 20, 2006  
Cost: \$40 per student  
Requestor: Anne Lyons, Freshman Class Advisor
- New York State Envirothon Competition  
Destination: SUNY Oswego  
Date: Wednesday, May 24 – Thursday, May 25, 2006  
Cost: Fees for rooms, meals, registration  
Paid for by the local Sail and Water Conservation District  
Requestors: Susanne Hudacs/Anthony Thanopoulos, Co-Advisors
- International Club Spain Exchange Program  
Destination: Valladolid, Spain  
Date: Wednesday, November 8 – Sunday, November 19, 2006  
Cost: Students pay their own costs  
Requestor: Robert Streifer, Advisor

**Item 5.11 – Increase in Driver Education Fee**

On a motion by Mr. McKenna, seconded by Ms. Pierce and carried unanimously, the Board approved an increase the fee for the Driver Education Instructor from \$325 to \$350 per student. This fee is paid by the students.

Increase in Driver Education Fee:  
\$325 - \$350

**Item 5.12 – Approval of Personnel for Budget Vote/BOE Election: Tuesday, May 16, 2006**

On a motion by Mr. Gibson, seconded by Mr. McKenna and carried unanimously, the Board approved the appointment of personnel for the May 16, 2006 Budget Vote/BOE Election as presented in the enclosure folder.

Personnel for Budget Vote/BOE Election  
May 16, 2006

**Item 5.13 – Approval of Requests for Non-Public School Transportation**

On a motion by Mr. McKenna, seconded by Ms. Pierce and carried unanimously, the Board approved requests for non-public school transportation for sixty-three (63) students to private schools for the 2006-2007 school year as submitted in the enclosure folder.

Non-Public School Transportation Requests

**Item 5.14 – Declaration of Surplus/Obsolete Item**

On a motion by Mr. Kroencke, seconded by Mr. McKenna and carried unanimously, the Board declared the following item surplus/obsolete and delegated to the Business Official disposition of said item in a manner consistent with current laws and regulations:

Declaration of Surplus/Obsolete Item

<i>Item</i>	<i>Value</i>
1993 Plymouth Grand Voyager [Vehicle C-3] VIN #1PGH54R3PX560010	\$1,500.00

**Item 5.15 – Conference Request**

On a motion by Mr. Coffin, seconded by Mr. Brackett and carried unanimously, the Board approved attendance of the Linda M. Langevin to the conference listed below:  
Title of Conference: American Cancer Society Symposium  
Location: Capital Region BOCES – Latham, NY  
Date: Monday, May 22, 2006  
Cost: No fee to attend this conference

Conference Request

**Presentations:**

**Item 6.1 – Capital Project Proposal**

Capital Project  
Proposal

Michael Fanning of Dodge, Chamberlin, Luzine and Weber and Kevin Murray of IBS Engineering presented information on the proposed capital project. Mr. Fanning gave a synopsis of the project and discussed estimated costs. The major component of the project would be replacement of the HVAC system with replacement of all individual unit ventilators. The project would also address replacement of vinyl asbestos tile in most of the classrooms, corridor ceiling replacement, moisture issues in the small gymnasium, moisture mitigation for several courtyard classrooms, replacement windows in the 1960's wing, improving the wheelchair accessible entrance, reconstruction of public toilets, water softeners for domestic hot water, and a new fire alarm system. The project would also include some work at the middle school-high school. The option of building a new gymnasium and renovating the existing small gym into classroom space was discussed.

**Item 6.2 – School Health Index / Healthy Vending Machines Presentation by Sandra Vorse**

School Health  
Index

The School Health Index Survey looks at the quality of health and wellness with our school buildings. Grant money was made available to the District to complete this survey. The District was awarded a grant for the purchase of two dairy vending machines at both school buildings. These machines will offer healthy snacks to students in place of candy, chips, and soft drinks. The District is also in the process of creating a wellness policy to address health concerns.

**Item 7 – Administrative Reports**

Administrative  
Reports

Administrative reports were noted. Presentations by Mr. Lein and Mr. Diefendorf of the School Report Card were tabled until the June meeting.

Mrs. Winchell briefly discussed:

*Mrs. Winchell*

- EXCEL Aid [State Aid], new legislation for additional building for school districts. The tentative amount for Voorheesville would \$409,227.
- 403(b) Pending Legislation with a tentative effective date of January 1, 2007. Fiduciary responsibility for tax sheltered annuity plans would fall on school districts. Mrs. Winchell said the Board would be provided with more information on this topic as it becomes available.
- Medicaid billing – The Federal Government is examining Medicaid forms more closely and will be auditing school districts for accuracy. The Board's approval of Item 9.6, Medicaid Billing contract with SpecEd Solution\$, will cover the District on submitting the claims and may also increase Medicaid reimbursement revenue.

*Mrs. Langevin*

Mrs. Langevin reported that Mr. Sapienza is providing an evening of basketball on Tuesday, May 23 to raise money for Relay for Life.

*Tenure  
Recommendations:*

On a motion by Mr. Gibson, seconded by Mr. Kroencke and carried unanimously, the following tenure recommendations were approved: [Item 9.1.1 – 9.1.7]

*M. Burns*

**RESOLVED**, that upon the recommendation of Superintendent of Schools, Linda M. Langevin, subject to New York State Education Law §3013, the following person is appointed to tenure effective November 17, 2006, in the stated tenure area:

***Michael Burns***  
*Elementary Teacher*

*J. Scott*

**RESOLVED**, that upon the recommendation of Superintendent of Schools, Linda M. Langevin, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2006, in the stated tenure area:

***Jennifer Scott***  
*Elementary Teacher*

*J. Bradshaw*

**RESOLVED**, that upon the recommendation of Superintendent of Schools, Linda M. Langevin, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2006, in the stated tenure area:

***Jessica Bradshaw***  
*Science Teacher*

*H. Garvey*

**RESOLVED**, that upon the recommendation of Superintendent of Schools, Linda M. Langevin, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2006, in the stated tenure area:

***Heather Garvey***  
*Business Teacher*

**RESOLVED**, that upon the recommendation of Superintendent of Schools, Linda M. Langevin, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2006, in the stated tenure area:

***Maria Karatzou***  
*Science Teacher*

*M. Karatzou*

**RESOLVED**, that upon the recommendation of Superintendent of Schools, Linda M. Langevin, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2006, in the stated tenure area:

***Anne Lyons***  
*Social Studies Teacher*

*A. Lyons*

**RESOLVED**, that upon the recommendation of Superintendent of Schools, Linda M. Langevin, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2006, in the stated tenure area:

***Kristen Niland***  
*Special Education Teaching Assistant*

*K. Niland*

**Item 9.2 – Approval of External School Auditors**

On a motion by Mr. Coffin, seconded by Mr. McKenna and carried unanimously, the Board appointed the auditing firm of Dorfman-Robbie to conduct the independent audit of the school district for the year ending June 30, 2006, at a cost of \$11,700.00.

**External School Auditors:**

*Dorfman-Robbie*

**Item 9.3 – Resolutions in Recognition of Service**

On a motion by Mr. Kroencke, seconded by Mr. Brackett and carried unanimously, the Board adopted Resolutions in Recognition of Service for Sally R. Dobris, Dennis M. Ulion, Charles Clarke, Marie Fugitt, and Susan J. Beemer as presented in the enclosure folder.

**Resolutions in Recognition of Service**

On a motion by Mr. Coffin, seconded by Mr. Brackett and carried unanimously, the following items [Item 9.4 – 9.6] were approved:

**Item 9.4 – Contract with Wildwood Programs for Transitional Employment Services**

The Board approved the contract with Wildwood Programs for Transitional Employment Services through a School-to-Work Program. A program description was provided in the enclosure folder. The Board approved Option #2, the per diem rate of \$235 per day, billable each month per daily project activity. It is understood that the Plan of Service will include an estimate of days per each component, not to be exceeded by the Wildwood Program without prior approval.

**Contract with Wildwood Programs**

**Item 9.5 – Agreement with Benetech, Inc.**

Because Benetech, Inc. provides various levels of administrative services to the School District, the Board of Education agreed to provide Benetech, Inc. access to records, including medical and insurance information maintained by the School District. Both parties agreed to comply with all recordkeeping and confidentiality requirements imposed on them by the Health Insurance Portability and Accountability Act (HIPAA). This agreement has no monetary cost to the School District.

**Agreement with Benetech, Inc.**

The Board also authorized Linda M. Langevin to sign the agreement on behalf of the Voorheesville Central School District.

**Item 9.6 – Medicaid Billing**

The Board of Education authorized Linda M. Langevin, Superintendent of Schools, to enter into a contract with SpecEd Solution\$ at a cost of \$170.00 per month of \$2,040.00 per year for Medicaid billing.

**Contract with SpecEd Solution\$ Medicaid Billing**

**Item 9.7 – The Omni Group – 403(b) Plans**

This item was discussed briefly under Mrs. Winchell's administrative report. In-depth discussion was tabled until the June Board meeting.

**Omni Group**  
*493(b) Plans*

**Item 9.8 – Acceptance of Donation from the Community and School Foundation**

On a motion by Mr. McKenna, seconded by Mr. Gibson and carried unanimously, the Board gratefully accepted a donation from the Voorheesville Community and School Foundation in the amount of \$10,000 for the purpose of supporting the purchase of a portable bleacher system at the Middle School / High School.

**Acceptance of Donation from Community & School Foundation**

*\$10,000*

On a motion by Mr. McKenna, seconded by Mr. Kroencke and carried unanimously, the Board entered in Executive Session at 10:25 p.m. for the purpose of discussing negotiated contracts.

**Executive Session:**  
*10:25 p.m.*

The Board returned to Regular Session at 11:48 p.m.

**Return to Regular Session:**  
*11:48 p.m.*

Ratified UEV  
Contract

July 1, 2006 –  
June 30, 2008

On a motion by Ms. Pierce, seconded by Mr. McKenna and carried unanimously, the Board approved the resolution to ratify the UEV Contract as follows:

That pursuant to the terms of the Memorandum of Agreement between the Board of Education and United Employees of Voorheesville, the Superintendent affirmatively supports the terms and conditions as spelled out in the Memorandum of Agreement and recommends that the Board of Education ratify this settlement. It is further recommended that the Board of Education authorize the funding necessary to implement the Agreement and adopt the following resolution:

**BE IT RESOLVED**, that the Board of Education of the Voorheesville Central School District approve the changes outlined in the Memorandum of Agreement between the Superintendent and the United Employees of Voorheesville, and authorize the funding necessary to implement the agreement. The effective date of the agreement is July 1, 2006 through June 30, 2008.

Resolution:

Working Hours for  
Michael Paolino,  
High School  
Associate Principal

On a motion by Mr. Kroencke, seconded by Mr. Gibson and carried unanimously, the Board approved the following resolution regarding work hours for Michael Paolino, High School Associate Principal:

**WHEREAS** the Voorheesville Board of Education recognizes that Michael Paolino is a member of the Voorheesville Administrators' Association and;

**WHEREAS** the Board is aware that Mr. Paolino has a family situation that may require non-traditional work hours and work settings to satisfy the requirements of his administrative position as High School Associate Principal/Data Coordinator.

**THEREFORE, BE IT RESOLVED** that Mr. Paolino will be granted the flexibility to work at his normal salary rate during traditional and non-traditional hours and in traditional and non-traditional settings as needed effective April 19, 2006 through June 12, 2006. It is required that Mr. Paolino will document in writing and forward to the Superintendent his weekly tasks/projects for her review no later than Monday of each week during this period.

**IT IS FURTHER RESOLVED**, that this arrangement will be reviewed by the Board during Executive Session on June 12, 2006 at which time a decision will be made determining its future status.

Adjournment:  
11:53 p.m.

On a motion by Ms. Pierce, seconded by Mr. McKenna and carried unanimously, the meeting was adjourned at 11:52 p.m.

\_\_\_\_\_  
*President*

\_\_\_\_\_  
*Clerk*