VOORHEESVILLE CENTRAL SCHOOL DISTRICT
Voorheesville, New York 12186
BOARD OF EDUCATION MINUTES

January 30, 2006 | **Joseph F. Pofit, President** | **Page 1**
Special Board of Education Meeting | **High School Cafeteria**

MEMBERS PRESENT:
Joseph F. Pofit, President
C. James Coffin, Vice President
Richard K. Brackett
Kevin T. Kroencke
Thomas J. McKenna

MEMBERS ABSENT:
David M. Gibson
Paige Pierce

ADMINISTRATION PRESENT:
Linda Langevin

OTHERS PRESENT:
Gordon Durnford, Dorothea Pfleiderer

Mr. Pofit called the meeting to order at 7:40 a.m. and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present with the exception of Mr. Gibson and Ms. Pierce.

Meeting call to order: *7:40 a.m.*

Mr. Pofit asked if there were any additional items from the superintendent. There were none.

Additional items from Superintendent

Mr. Pofit asked for a motion to approve Gordon Durnford as acting Assistant Superintendent for Business for the Voorheesville Central School District. In addition, Mr. Durnford is appointed as acting Purchasing Agent and Acting Signatory.

Effective: January 30, 2006
Consultant Fee: $350 per day for each day worked in these acting capacities. There would be no benefits except for reimbursement of mileage expense incurred in use of his personal vehicle while discharging his responsibilities.

APPROVED

Acting Asst. Supt. for Business
Acting Purchasing Agent
Acting Signatory

G. Durnford

Mr. Pofit invited Mr. Durnford to address the Board. Mr. Durnford has been employed by NYSSBA Advisory Solutions and was involved in school business administration for over 30 years. He has been retired for 12 years and has been involved in work as an interim school business official in the past.

The Board discussed items in Mr. Durnford's contract including workman's compensation and his certification. Mr. Durnford said that in an interim position, he would not be considered an employee. He has his own health insurance coverage and professional liability coverage. Mr. Pofit requested that Mr. Durnford provide documentation to the district. Certification documents are included with Mr. Durnford's resume.

Paragraph 7 of the contract was amended to clarify Mr. Durnford's consultant fee as $350 per day. The contract previously stated that "Consultant's fee shall be all inclusive, and shall be *limited to* three hundred fifty ($350.00) per day….". [the words *limited to* were omitted]

The motion to approve Gordon Durnford as acting Assistant Superintendent for Business/acting Purchase Agent/acting Signatory was approved by a 5-0 vote.

Authorization:
G. Durnford to advertise for, receive, open and tabulate bids

On a motion by Mr. Kroencke and seconded by Mr. Brackett, the Board authorized Gordon Durnford to advertise for, receive, open and tabulate bids as required for the purchase of supplies, materials, equipment, etc. by a 5-0 vote.

On a motion by Mr. Kroencke and seconded by Mr. Coffin, the meeting was adjourned at 8:00 a.m.

Adjournment:
8:00 a.m.

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President

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Clerk