

**VOORHEESVILLE CENTRAL SCHOOL DISTRICT**  
**Voorheesville, New York 12186**  
**BOARD OF EDUCATION MINUTES**

**Organizational Meeting**  
**Regular Board of Education Meeting**  
**July 10, 2006**

**David M. Gibson, President**  
**Performing Arts Center**

**MEMBERS PRESENT:**

- David M. Gibson, President
- Richard K. Brackett
- Gary A. Hubert
- Kevin T. Kroencke
- Thomas J. McKenna
- Paige A. Pierce

**MEMBERS ABSENT:**

- C. James Coffin, Vice President

Linda Langevin, Sarita Winchell, Mark Diefendorf, Kenneth Lein, Theresa Kennedy

**OTHERS PRESENT:**

- Portia Hubert, Christine Wilcenski, Martha Mackey, Steve Relyea, Christine Gibson, Parker Roberts, Kathy Fiero, Sara Hotopp, Laura Minnick, Carol Kadamus, Susan Cohen, Annette Zemser, Robert Denman, Christine Allard, Frank Faber, Melissa-Hale Spencer [*The Altamont Enterprise*], Dorothea Pfleiderer

Mr. Joseph F. Pofit called the meeting to order at 7:35 p.m.

Meeting call to order: 7:35.m.

The Oath of Office was administered to newly elected Board of Education member, Gary A. Hubert for the term of office July 1, 2006 through June 30, 2011.

Oath of Office:  
G. Hubert

Mr. Pofit asked for nominations for the election of President of the Board for 2006-2007. On a motion by Mr. McKenna, seconded by Mr. Kroencke and carried unanimously, David M. Gibson was nominated for the office of President.

BOE President:  
J. Pofit

Mr. Pofit asked for nominations for the election of Vice-President of the Board for 2006-2007. On a motion by Mr. McKenna, seconded by Mr. Gibson and carried unanimously, C. James Coffin was nominated for the office of Vice-President.

BOE Vice-President:  
C.J. Coffin

The District Clerk administered the Oath of Office to Mr. Gibson. Mr. Pofit turned the conduct of the meeting over to President David M. Gibson.

Oath of Office:  
D. Gibson

Mrs. Langevin presented Mr. Pofit with a plaque in recognition of his eight years of service as a member of the Board of Education.

Superintendent:  
L. Langevin

The District Clerk administered the Oath of Office to Superintendent of Schools, Linda M. Langevin.

BOE Appointments:  
2006-2007

Mr. Gibson called for a motion to approve Items 1.5.1 – 1.5.18, Appointments for 2006-2007, with the exception of 1.5.2, Treasurer; 1.5.13, Records Retention and Disposition Officer/Records Access Officer; and 1.5.17, Privacy Officer under HIPAA. A motion was made by Mr. Kroencke, seconded by Mr. McKenna and carried unanimously to approve the following appointments:

- 1.5.1 Clerk of the Board of Education:..... Dorothea Pfleiderer
- 1.5.3 Deputy Treasurer:..... Susan Arditi
- 1.5.4 Claims Auditor: ..... James McAssey
- 1.5.5 School Attorneys:..... Whiteman Osterman & Hanna  
..... Orrick, Herrington & Sutcliffe, LLP  
..... Roz Robinson  
..... Ruberti, Girvin & Ferlazzo, PC
- 1.5.7 Medical Inspectors: ..... Michael Kieserman, M.D.  
..... First Stop Medical  
..... The Children’s Hospital at Albany  
..... Medical Center  
..... [*Elaine Schulte, M.D., M.P.H.*]
- 1.5.8 Treasurer, Extracurricular Funds:..... Anne Smolen
- 1.5.9 Comptroller, Extracurricular Funds: ..... Mark Diefendorf, Principal
- 1.5.10 Auditors:..... Dorfman-Robbie, CPAs, P.C.
- 1.5.11 Purchasing Agent: ..... Sarita Winchell
- 1.5.12 Tax Collector:..... Deborah Baron
- 1.5.14 LEA Asbestos..... Michael Goyer
- 1.5.15 Title IX Officer..... Linda Langevin
- 1.5.16 Census Enumerator..... JoAnn Donohue
- 1.5.18 Schoharie Area Workers’ Compensation Plan Trustee ..... Sarita Winchell  
Alternate ..... Linda Langevin

**Organizational Meeting  
Regular Board of Education Meeting  
July 10, 2006**

**David M. Gibson, President  
Performing Arts Center**

The Board discussed 1.5.2, 1.5.13 and 1.5.17. Discussion was held regarding the position of District Treasurer. Mr. Gibson said the District is required to have a treasurer, but the position can be combined with other positions. Mrs. Winchell added that the treasurer is also the chief accounting officer for the district.

On a motion by Mr. McKenna, seconded by Mr. Kroencke and carried unanimously, the following appointments were approved:

- 1.5.2 Treasurer:..... Kathleen Parsons
- 1.5.13 Records Retention and Disposition Officer/Records Access Officer ..... Kathleen Parsons
- 1.5.17 Privacy Officer under HIPAA ..... Kathleen Parsons

*CAPSBA Delegate & Alternate:*

On a motion by Mr. Kroencke, seconded by Ms. Pierce and carried unanimously, the Board approved Item 1.5.19 as follows:

*G. Hubert  
T. McKenna*

- 1.5.19 Capital District School Boards Association Delegate: ..... Gary Hubert  
Alternate:..... Thomas McKenna

On a motion by Mr. Kroencke, seconded by Mr. Brackett and carried unanimously, the Board approved Item 1.5.20 as follows:

*District Safety Committee*

- 1.5.20 District Safety Committee: ..... Sarita Winchell  
..... Michael Goyer  
..... Donald Provost  
..... Mary Ann Jones  
..... Colleen Brackett  
..... William Kelly  
..... Joseph Sapienza  
..... Theresa Kennedy  
..... Kenneth Lein  
..... Michael Paolino  
..... Paige Pierce

*Board of Education Committees*

On a motion by Mr. McKenna, seconded by Mr. Kroencke and carried unanimously, the following Board of Education Committees were approved for the 2006-2007 school year:

- 1.5.21 Building Project & Facilities: ..... R. Brackett, C.J. Coffin  
Curriculum:..... P. Pierce, K. Kroencke, D. Gibson  
Planning & Governance:..... D. Gibson, C.J. Coffin, T. McKenna  
Audit: ..... D. Gibson, C.J. Coffin, G. Hubert  
Negotiations: ..... K. Kroencke, C.J. Coffin

**Oath of Office**

1.6 The District Clerk administered the Oath of Office to all appointees present.

On a motion by Mr. Kroencke, seconded by Mr. McKenna and carried unanimously, the Board approved the designation of banks as follows:

**Designation of banks/signatories:**

- 1.7.1 Key Bank: Checking, Money Market or Savings Accounts  
General Fund (including all reserves and Tax Collection Account), School Lunch Fund, Trust and Agency Fund (including Payroll Account), Capital Fund, Debt Service Fund; Federal Aid Fund; Expendable Trust (Gifts, Scholarships and Endowments), Extra Curricular Fund.  
Signatories for all accounts except Extra Curricular:..... Kathleen Parsons, *Treasurer*  
Signatories for Extra Curricular Fund checks:(*any two*)..... Mark Diefendorf  
..... Kathleen Parsons  
..... Anne Smolen

**Funds that may be invested:**

- 1.7.2 Funds that may be invested:  
General Fund (including Reserve for Tax Certiorari and Unemployment Reserve), Capital Fund (including Capital Reserve), Debt Service Fund, Expendable Trust (Gifts, Scholarships and Endowment).

**Authorization to make investments:**

- 1.7.3 Authorization to make investments:  
(Certificates of Deposit (Key Bank, N.A., M & T Bank, NBT Bank, N.A., Pioneer Commercial Bank, Niagara Commercial Bank, HSBC Bank, USA), MBIA-CLASS, or Instruments of the U.S. Treasury): Kathleen Parsons after consultation with the Superintendent

**Authorization for bonding**

- 1.7.4 Authorization for bonding for the Treasurer and Tax Collector for \$1,000,000 and the Treasurer of the Extra Curricular Activity Fund for \$100,000; insurance to be provided through Utica Mutual Insurance.

On a motion by Mr. McKenna, seconded by Ms. Pierce and carried unanimously, items 1.8 through 1.26 were approved with the exception of item 1.24.

- 1.8 Approved the **prevailing IRS mileage rate** as the established reimbursement rate for use of cars for school business.
- 1.9 Authorization of Petty Cash Funds as indicated below to cover properly itemized bills for supplies and services requiring immediate payment:
  - 1.9.1 \$100.00; administered by Susan Ardit
  - 1.9.2 \$100.00; administered by Timothy Mulligan
  - 1.9.3 \$100.00; administered by Mary Flansburg
  - 1.9.4 \$100.00; administered by Deann DellaPenta
  - 1.9.5 \$100.00; administered by Michael Goyer
- 1.10 Authorized the tax collector to accept breakage on tax bills of \$1.00 or less.
- 1.11 Authorization of Petty Cash Funds to cover making change for taxpayers during tax collection in the business office: \$300.00, administered by Deborah Baron.
- 1.12 Authorization for school cell phones: Mark Diefendorf, Joseph Sapienza, Michael Goyer, Sarita Winchell (Athletic/Extra), Transportation, Transportation, Athletic
- 1.13 Designated official newspapers to carry school legal advertising: The Albany Times Union, The Altamont Enterprise, The Spotlight
- 1.14 Authorization to advertise for, receive, open and tabulate bids as required for the purchase of supplies, materials, equipment, etc. throughout the school year: Sarita Winchell
- 1.15 Authorization for administration to draw up and submit proposals for special state and federal grants throughout the year: Linda Langevin
- 1.16 Authorization for Superintendent Linda Langevin to make budget transfers as provided for in Board of Education Policy 6150 and Education Law.
- 1.17 Authorization for Linda Langevin to review, and act upon, all Building and Grounds Use requests.
- 1.18 Approved readoption of Facilities Use Fees
- 1.19 Approved readoption of School Safety Plan
- 1.20 Approved readoption of all existing Board of Education Policies
- 1.21 Approved readoption of all New York State Archives Record Retention & Disposition Schedule to be used for the proper handling and disposition of District records
- 1.22 Approved readoption of substitute pay rates
- 1.23 Approved Approval of Board Calendar Dates for 2006-2007

Mileage Rate  
*IRS Prevailing Rate*

*Authorization of Petty Cash Funds*

TAX Collector  
*Breakage of Bills Petty Cash Funds*

*School Cell Phones*

Designation of Official Newspapers

Authorization: Bidding

*Proposals/Grants*

*Budget Transfers*

*Buildings/Grounds Requests*

READOPTION:  
*Facilities Use Fees  
School Safety Plan  
BOE Policies*

*Sub. Pay Rates*

*BOE Calendar Dates*

August 14, 2006	January 22, 2007 [Budget]	March 26, 2007 [Budget]
September 11, 2006	February 5, 2006 [Budget]	April 2, 2007
October 16, 2006	February 12, 2007	May 7, 2007
November 13, 2006	March 5, 2007 [Budget]	May 15, 2007 [Budget Vote/BOE Election]
December 11, 2006	March 12, 2007	June 11, 2007
January 6, 2007		

- 1.25 Approved authorization for Superintendent Linda Langevin to review and all purchases related to curriculum and instruction.
- 1.26 Approved authorization for Voorheesville Central School District to participate in Federal and State Free and Reduced Price Meal Programs.

Purchases:  
*Curriculum & Instruction*

Participation:  
*Meal Programs*

The Board discussed Item 1.24 authorizing Mr. Langevin to approve substitute appointments. She stated that in the past, the Board reviews the list of BOCES substitute teachers as a courtesy and they approve that list. The substitute list is also approved by BOCES. Mr. Gibson asked the Board members if they want to review this list at each regular Board meeting. The consensus of the Board members is that it is not necessary for them to review the list each month. On a motion by Mr. Kroencke, seconded by Mr. Brackett and carried unanimously, the Board approved Item 1.24:

Authorization:  
*Approval of substitute appointments*

- 1.24 Authorization for Superintendent Linda Langevin to approve substitutes for employment.

REGULAR Board of Education meeting:  
*8:10 p.m.*

Mr. Gibson called the regular meeting to order at 8:10 p.m. and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present with the exception of Mr. Coffin.

Approved minutes:  
*6/12/06*

On a motion by Mr. Kroencke, seconded by Mr. McKenna and carried unanimously, the Board approved the minutes of the regular meeting of June 12, 2006.

**Organizational Meeting  
Regular Board of Education Meeting  
July 10, 2006**

**David M. Gibson, President  
Performing Arts Center**

**Additional items  
from  
Superintendent**

Mr. Gibson asked if there were any additional items from the superintendent. Ms. Langevin noted the following items:

- Item 4.3 Addition – Probationary appointment of Joseph Iannotti [Science]
- Item 4.16 Addition – Change in hours – Dorothy Frender
- Item 4.18 Addition – CSE recommendations
- Item 4.19 Addition – Civil Service reappointment – Donald Provost
- Item 4.20 Addition – Conference requests
- Item 7.2 Correction – Organizational Chart for 2006-2007
- Item 8.3 Addition – Approval of contracts

**Opportunity for  
Public Comment:**

*R. Denman*

Mr. Gibson offered the public an opportunity to be heard. Robert Denman inquired about the status of the Comptroller's investigation. Mrs. Langevin responded that the District had not received the final draft report yet. Mr. Denman asked if the District Attorney would be pursuing an indictment. Mr. Gibson responded that the Board would discuss this matter in Executive Session later in the evening and that the letter from the District Attorney would be shared with the public soon. There was a discussion of the liability of the District assuming there is no indictment. Mr. Gibson said the Board will report to the community when they have more information.

*C. Wilcenski*

Christine Wilcenski thanked the Board for considering approval of another third grade section for the 2006-2007 school year.

*K. Fiero*

Kathy Fiero referred to agenda item 4.9, the transfer of teaching assignment of Maria Karatzou from Middle Science Teacher to Elementary Teacher. She asked if this would be a new tenure area for Ms. Karatzou. Mr. Gibson responded that this item would be tabled for Executive Session or deferred to a later meeting.

Robert Denman asked about the status of Mr. Crandall. Mrs. Langevin said the hearing has concluded, and she is anticipating an outcome after the beginning of the school year, possibly October or November.

**APPROVED**

On a motion by Mr. McKenna, seconded by Mr. Kroencke and carried, agenda items 4.1 through 4.14 were approved with the exception of item 4.9, Transfer of Teaching Assignment.

**Treasurer's Report**

Item 4.1.1 – Approved the treasurer's reports as presented in the enclosure folder.

Item 4.1.2 – Approved the following warrants and payrolls:

**Warrants**

Warrants:

General Fund Warrant #21	\$789,949.79
General Fund Warrant #22	554,407.65
School Lunch Fund Warrant #15	14,175.42
Trust & Agency Warrant #11	1,050,306.71
Expendable Trust Fund #5	2,404.00
Federal Aid Warrant #16	21,427.68

**Payrolls**

Payrolls:

Payroll #26	\$604,814.65
Payroll #27	1,324,570.53

**Resignations:**

Item 4.2 – Accepted the following resignations:

*P. Burnham*

- Patricia Burnham, Elementary Teacher [32 years of service]  
Effective: July 1, 2006  
Reason: Retirement

*D. Frender*

- Dorothy Frender, Food Service Helper [Elementary School]  
Effective: June 30, 2006  
Reason: Personal

*S. Mertens*

- Sherri Mertens, Teacher Aide  
Effective: June 23, 2006  
Reason: Personal

**Probationary  
Appointments:**

*A. Lenseth*

Item 4.3 – Approved the following probationary appointments:

- Amy Lenseth, Elementary Teacher [Grade 3]  
Effective: September 1, 2006  
Probationary Term: Three years  
Salary: Step 1 [BA] of VTA Contract + 24 credit hours = \$39,110

- Danielle Newkirk, Probationary Teaching Assistant [High School]  
Effective: September 1, 2006  
Probationary Term: Three years  
Salary: Step 2 of UEV Contract = \$13.00/hour

D. Newkirk

- Joseph Iannotti, Middle School Teacher [Grade 8]  
Effective: September 1, 2006  
Probationary Term: Three years  
Salary: Step 3 [MA] of VTA Contract = \$41,250

J. Iannotti

Item 4.4 – Teacher Aide Appointment:

- Approved the appointment of Anna Marie Guido, Teacher Aide [Middle School/High School; 6.5 hours/day; 7:30 a.m.-2:30 p.m.]  
Effective: September 1, 2006  
Salary: Step 2 of UEV Contract = \$11.17/hour

Teacher Aide  
Appointment:

A. Guido

Item 4.5 – Deputy Claims Auditor

- Approved the appointment of Lori Saba as Deputy Claims Auditor  
Effective: June 21, 2006  
Stipend: \$400 per year

Deputy Claims  
Auditor:

L. Saba

Item 4.6 – District Humanities Coordinator

- Approved the appointment of Lydia Tobler as Humanities Coordinator for the 2006-2007 school year:  
Salary: Step 1 of VTA Contract = \$2,600  
[VTA Schedule for Compensation for Directors, Coordinators & Administrative Assistants]

District  
Humanities  
Coordinator:

L. Tobler

Item 4.7 – Student Appointment

- Approved the appointment of Christopher Cowan as Student Substitute Custodial Worker  
Effective: June 26, 2006 [4 to 8 hours per day]  
Salary: \$7.50/hour

Student  
Appointment:

C. Cowan

Item 4.8 – Additional 3<sup>rd</sup> Grade Section

- Approved an additional section for the 2006-2007 3<sup>rd</sup> grade program

Additional 3<sup>rd</sup>  
Grade Section  
2006-2007

Item 4.10 – Teacher/Teaching Assistant Appointment

- Approved the appointment of Erin Christner as .4 Reading Teacher / .6 Teaching Assistant [5 hrs/day]  
Effective: September 1, 2006 – June 30, 2007  
Salary: .4 of Step 3 of VTA Contract: \$16,500 [Reading Teacher]  
Step 10 of UEV Contract: \$15.25/hour [Teaching Assistant]

Teacher/Teaching  
Assistant  
Appointment:

E. Christner

Item 4.11 – Summer 2006 Driver Education Appointments [Amended]

- Jeffrey Young  
Effective: June 26 – August 4, 2006  
Salary: \$12,450.00  
Classroom: 40 students @ \$52.50  
Car Section: 36 students @ \$287.50
- William Van Alstyne  
Effective: June 26 – August 4, 2006  
Salary: \$1,150.00  
Car Section Only: 4 students @ \$287.50

Summer 2006  
Driver Ed.  
Appointments:  
[Amended]

J. Young

W. VanAlstyne

Item 4.12 – Summer 2006 Bus Driver Appointments [Amended]

Approved the following amended 2006 summer bus driver appointments previously presented at the June 12, 2006 meeting due to changes in daily schedules:

- Robert Alft, Bus Driver [29 days x 4 hours per day]  
Salary: \$13.49 per hour
- Ron Meilinger, Bus Driver [17 days x 4 hours per day]  
Salary: \$13.49 per hour
- Michael Young, Bus Driver [30 days x 4 hours per day]  
Salary: \$13.49 per hour
- Dorothy Frender, Bus Driver [29 days x 4 hours per day]  
Salary: \$15.83 per hour

Summer Bus  
Driver  
Appointments:  
[Amended]

R. Alft

R. Meilinger

M. Young

D. Frender

**Organizational Meeting  
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**David M. Gibson, President  
Performing Arts Center**

Learn-to-Swim  
Appointments:

Item 4.13 – Learn to Swim Appointments

Approved the following Learn-to-Swim appointments effective July 1, 2006 through August 30, 2007:

Barbara McKenna, Learn-to-Swim Coordinator \$22.00/hour

***Lifeguards: \$8.50/hour***

- Katrina Nakao
- Stevie Church
- Teresa Sapienza
- Rebecca Vanderwende
- Tara Dougherty
- Sarah Allen

***Instructors: \$12.00/hour***

- Megan Okoniewski
- John McNally
- Chris Schwartz
- Stephanie Bintz

***Assistant Instructors: \$8.50/hour***

- Sara Goss
- Kelly Flansburg
- Sarah Allen

***Pre-Competitive Instructor: As per 1/3 of Pay Scale***

- Vaclav Satola

Coaching  
Appointments

Item 4.14 – Coaching Appointments for the 2006-2007 school year

<u>Vanessa Volpe</u>	JV Girls' Volleyball	Year 2 @ Step 2 = \$1,787
<u>Shawn Eggleston</u>	Modified Girls' Volleyball	Year 2 @ Step 4 - \$1,537
<u>Irlene Mayo</u>	Fall JV Cheerleading	Year 1 = \$900

Light/Sound  
Supervision for  
PAC  
[Tabled]

Item 4.15 – Light/Sound Supervision for the Performing Arts Center [Tabled for Executive Session]

On a motion by Mr. Kroencke, seconded by Ms. Pierce and carried unanimously, the following items were approved:

Fall 2006  
Continuing Ed.

Item 4.16 – Fall Continuing Program as presented in the enclosure folder.

Assistant:

Item 4.16.1 – Continuing Education Assistant

L. Hladun

- Approved the appointment of Linda Hladun to assist in the preparation for the mailing of 5000 Continuing Education brochures.  
Salary: \$10.50/hour [8 hours total]

Change in Hours

Item 4.17 – Change in Hours

D. Elmendorf

- Approved a change in hours for Dianne Elmendorf, Cafeteria Worker, from 5 hours per day to 4 hours per day.  
Effective: September 1, 2006

On a motion by Mr. Kroencke, seconded by Mr. McKenna and carried unanimously, the following items were approved:

CSE  
Recommendations

Item 4.18 – CSE Recommendations

Approved the recommendations of the Committee on Special Education as outlined at meetings held on May 10, 2006 and May 11, 2006.

Civil Service  
Reappointment:

Item 4.19 – Civil Service Reappointment

D. Provost

- Approved the reappointment of Donald Provost as Head Custodian per Provision 52.7 of Civil Service Law.  
Effective: July 11, 2006  
Salary: No change in salary

On a motion by Mr. McKenna, seconded by Mr. Brackett and carried unanimously, the following item was approved:

Conference  
Requests

Item 4.20 – Conference Requests

- Requestors: Linda Langevin, Mark Diefendorf, Kenneth Lein, Theresa Kennedy  
Conference: School Reinvention Symposium for Grades 6-10  
Location: Washington, D.C.  
Date: Friday, October 27 – Sunday, October 29, 2006  
Cost: Conference \$425.00 per person  
Lodging \$189.00 per night per person

**Special Presentations:**

**Item 5.1 – MS/HS Student Guideline Changes for 2006-2007, MS/HS Site-Based Team**

Guidelines for the dress code were discussed, specifically, acceptable and unacceptable dress. Inappropriate dress is defined as apparel or accessories that interfere with the educational process. Mr. Diefendorf reported that each Social Studies class in grades 6-12 has discussed the guidelines so the students are well aware of the changes. Mr. Gibson requested tabling approval of this item until the July 17, 2006 meeting.

**Special Presentations:**

*MS/HS Guideline Changes*

**Item 5.2 – Districtwide Technology Plan Report, Frank Faber**

Mr. Faber discussed the required five-year District Technology Plan for 2006 through 2011. The plan was completed following the guidelines provided by No Child Left Behind, the New York State Education Department and E-Rate. Eight technology goals were presented and discussed as part of the plan.

*Districtwide Technology Plan*  
**[APPROVED]**

On a motion by Mr. McKenna, seconded by Mr. Kroencke and carried unanimously, the District Technology Plan for 2006-2011 was approved as presented.

**Item 5.3 – District Website Update, Frank Faber**

Mr. Faber addressed the Board regarding the importance of a district website. The website was redesigned this past year, but lacks content. BOCES Communication Services is in the business of websites that provide more news and in-depth coverage to the community. Mr. Faber encouraged the Board to consider the package BOCES presented at the June meeting.

*District Website Update*

**Item 5.4 – School Facilities Space Usage Report, Linda Langevin**

The Board requested tabling this item until the July 17, 2006 meeting.

*School Facilities Space Usage*  
**[Tabled]**

**Item 6.1 – Elementary School Report, Kenneth Lein**

- Thanked the staff for working hard at the end of the school year – everything went smoothly
- Teachers have been attending summer training
- Student handbooks are being updated, and planning is under way for new student orientation

**Elementary School:**

*Mr. Lein*

**Item 6.2 – High School Report, Mark Diefendorf**

- Discussed the preliminary results of Regents exams
- 99% of the 2006 graduating class received Regents diplomas
- Preparations are under way for the arrival of the World Changers on July 23, 2006

**High School:**

*Mr. Diefendorf*

**Item 6.3 – Middle Level Report, Theresa Kennedy**

- Teachers from the Math and English departments have been working on summer curriculum projects
- 5<sup>th</sup> grade parent orientation went well
- Middle School locker night is scheduled for Tuesday, September 5

**Middle Level:**

*Ms. Kennedy*

**Item 6.4 – Assistant to the Superintendent for Business Report, Sarita Winchell**

- Discussed the use of school facilities by the Classic Theatre Guild, specifically, how the group would be classified in the fee structure and custodial costs related to their use of the facilities.

**Asst. to the Superintendent for Business:**

*Mrs. Winchell*

A motion was made by Mr. Kroencke to designate the Classic Theatre Guild a Class II group [includes custodial fees] and approve the use of school facilities as a Class II group for this one time only. The motion was seconded by Mr. Hubert.

Motion Carried: 4-YES, 2-NO, 1-ABSENT

**Use of Facilities by Classic Theatre Guild**  
**[APPROVED]**

- Discussed minimizing retiree health insurance in the future. The Health Insurance Committee will look into this.

**Item 6.5 – Operations, Maintenance, and Transportation Report, Michael Goyer**

- Reported that it might be necessary to add an extra bus route for the coming school year. Bus #86, a 20-passenger bus, was scheduled to be sold or traded. Mr. Goyer said there are no safety issues with this vehicle and recommended keeping Bus 86 for the additional run.

**Operations, Maintenance & Transportation**

*Mr. Goyer*

**Item 7.1 – School Wellness Policy, Second Reading**

On a motion by Mr. McKenna, seconded by Ms. Pierce and carried unanimously, the Board approved the School Wellness Policy as presented.

**School Wellness Policy:**  
**[APPROVED]**

**Item 7.2 – 2006-2007 Organizational Chart**

A motion was made by Mr. Kroencke and seconded by Mr. McKenna to approve the 2006-2007 Organizational Chart with a correction to Mr. Diefendorf's title as "Middle School/High School Principal" instead of Jr. High/Sr. High Principal. The motion was carried unanimously as amended.

**2006-2007 Organizational Chart:**  
**[APPROVED as amended]**

**Organizational Meeting  
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**David M. Gibson, President  
Performing Arts Center**

Resolution in  
Recognition of  
Service:  
*P. Burnham*

Item 8.1 – Resolution in Recognition of Service

On a motion by Mr. Kroencke, seconded by Ms. Pierce and carried unanimously, the Resolution in Recognition of Service of Patricia Burnham was approved as presented in the enclosure folder.

Side Letter of  
Understanding  
w/VTA re:  
Graduate Credits

Item 8.2 – Side Letter of Understanding w/VTA re: Graduate Credits

On a motion by Mr. McKenna, seconded by Ms. Pierce and carried unanimously, the Board approved the side letter of understanding between the Voorheesville Central School District and the Voorheesville Teachers Association regarding payment of graduate credits effective July 1, 2006, as per the Collective Bargaining Agreement [Article 9.2 – Salary and Professional Development] dated July 1, 2006 – June 30, 2007.

Approval of  
Contracts

Item 8.3 and 8.4 – Approval of Contracts

A motion was made by Ms. Pierce and seconded by Mr. Kroencke to approve the following contracts as presented in the enclosure folder and to authorize Superintendent Linda Langevin to sign on behalf of the district [contracts under item 8.3 for amounts under \$10,000]. Approval of the annual membership with the Cooperative Organization for Public Education [C.O.P.E.] was tabled until the July 17, 2006 meeting. The Board requested more information on this organization.

*CASDA  
Membership*

- Capital Area School Development Association Membership  
Effective: July 1, 2006 – June 30, 2007  
Basic affiliation fee: \$902.00

*Guilderville Swim  
Team Merger*

- Guilderville Swim Team: 2006-2007 School Year  
[Merger of Guilderland CSD and Voorheesville CSD swim teams]

*Kone, Inc.  
[Elevator Service]*

- Contract for Elevator Service with Kone, Inc.  
Effective: July 1, 2006 – June 30, 2007  
Contract price: \$2,880.00

*Rural Schools  
Association  
Membership*

- Rural Schools Association  
Effective: July 1, 2006 – June 30, 2007  
Annual membership fee: \$500.00

*Metroland Business  
Machines Service  
Agreement*

- Metroland Business Machines, Inc. Maintenance agreement  
Effective: August 15, 2006 – August 14, 2007  
Contract price: \$577.80

Contract for  
Health Services:  
*Albany City  
Schools*

Item 8.4 – Contract for Health Services with Albany City School District

Approved the contract in the amount of \$19,928.94 for health services provided to students residing in the Voorheesville Central School District and attending the City School District of Albany as presented in the enclosure folder including a Cost Justification Sheet.

Executive Session:  
*10:33 p.m.*

Item 11 – Anticipated Executive Session

On a motion by Mr. McKenna, seconded by Mr. Brackett and carried unanimously, the Board entered into Executive Session at 10:33 p.m. for the purpose of discussing current litigation and the employment history of particular individuals.

Regular Session:  
*1:00 a.m.*

The Board returned to Regular Session at 1:00 a.m.

*HS Drama Play  
Director  
[TABLED]*

Item 13 – High School Drama Play Director [Fall Production Only] – Tabled until July 17, 2006

BOCES Website  
Communications  
[APPROVED]

Item 14 – BOCES Website Communications

On a motion by Ms. Pierce and seconded by Mr. McKenna, the Board approved Capital Region Board of Cooperative Educational Services as provider for website services for the Voorheesville Central School District effective July 11, 2006, for an amount not to exceed \$20,000.

Motion Carried: 4-YES, 2-NO, 1-ABSENT

Adjournment:  
*1:08 a.m.*

On a motion by Ms. Pierce, seconded by Mr. McKenna and carried unanimously, the meeting adjourned at 1:08 a.m.

\_\_\_\_\_  
*President*

\_\_\_\_\_  
*Clerk, Board of Education*