

VOORHEESVILLE CENTRAL SCHOOL DISTRICT
Voorheesville, New York 12186
BOARD OF EDUCATION MINUTES

November 8, 2004
Regular Board of Education Meeting

Robert J. Baron, President
High School Commons Area

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MEMBERS PRESENT:

Robert J. Baron, President
 Richard K. Brackett
 John A. Cole
 Paige Macdonald
 Thomas J. McKenna
 Joseph F. Pofit

MEMBERS ABSENT:

C. James Coffin, Vice President

ADMINISTRATION PRESENT:

Alan R. McCartney, Sarita Winchell, Mark Diefendorf, Kenneth Lein, Theresa Kennedy

OTHERS PRESENT:

Gary Hubert, Lisa Myers, Andrea Gleason, Kathryn Martin, Steve Relyea, John Neri, Kevin Kroencke, Laura Morrill, Pat McArdle, Linda Pasquali, Susan Cohen-Axelrod, Michael Goyer, Sara Hotopp, Marty Bannon (*The Spotlight*), Holly Groesch (*The Altamont Enterprise*), Deann DellaPenta

Mr. Baron called the meeting to order at 7:30 pm and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present with the exception of Mr. Coffin.

Meeting call to order: 7:30 p.m.

On a motion by Mr. Pofit, seconded by Mr. McKenna, and carried unanimously, the Board approved the minutes of the regular October 4, 2004 meeting.

Approval of Minutes: 10/4/04 - Regular

Mr. Baron asked if there were any additional items from the Superintendent. Dr. McCartney advised the Board that there were several additional items noted on the supplemental agenda. Dr. McCartney presented each Board Member with a Certificate and a small token of appreciation for all the hard work they do. He noted that Board members put in long hours, are often criticized, and receive no monetary compensation for the position that they hold.

Additional Items from Superintendent

Mr. Baron then asked if anyone from the community would like to be heard. There were no comments.

Opportunity for Community to be Heard:

On a motion by Mr. Pofit, seconded by Mr. Cole, and carried unanimously, the Board approved all action items. After a brief discussion of the Treasurer's Report, the Board concluded that they would wait to see the outcome of the investigation in the Long Island fraud incident. The Board agreed to discuss this again and base their policy on the recommendations of SED and ASBO. Several years ago a policy was passed eliminating the necessity of photocopying all checks being issued. A listing of these checks is given in the monthly Treasurer's Report, and that was deemed sufficient.

Approved:

- Approved the Treasurer's Reports as presented in the enclosure folder.
- Approved the following warrants and payrolls:

Treasurer's Reports

Warrants:

General Fund Warrant #7:	\$701,837.93
School Lunch Fund Warrant #6:	29,068.10
Trust & Agency Warrant #4:	1,437,206.38
Federal Aid Fund Warrant #8:	80,849.53

Warrants

Payrolls:

Payroll #8:	\$374,105.46
Payroll #9:	391,153.35
Payroll #10:	385,737.70

Payrolls

- Accepted the report of the Tax Collector.
- Accepted the following resignations:

Accepted:
Tax Collector's Report

Resignations:

Mark LaRock, Custodial Worker
 Effective: October 16, 2004
 Reason: Personal

M. LaRock

George Nugent, Bus Driver [4 hours per day]; Custodial Worker [3 hours per day]
 Effective: October 15, 2004
 Reason: Personal

G. Nugent

J. Raymond

Jill Raymond, Teacher Aide
Effective: November 8, 2004
Reason: Personal

Probationary Appointments:

- Approved the following probationary appointments:

J. Gifford

Jay Gifford, Custodial Worker
Effective: November 9, 2004 [3 hours/day, 11:30 a.m. – 2:30 p.m.]
Probationary Term: Six months
Salary: Step 4 of UEV Contract

D. Rivenburg

Darren Rivenburg, Custodial Worker
Effective: November 9, 2004 [8 hours/day, 3:30 p.m. – 11:30 p.m.]
Probationary Term: Six months
Salary: Step 5 of UEV Contract

D. Levesque

Donald Levesque, Bus Driver
Effective: November 9, 2004
Probationary Term: Six months
Salary: Step 2 of UEV Contract

D. Prendergast

David Prendergast, Teacher Aide [Elementary School; 19 hours/week]
Effective: November 9, 2004
Probationary Term: Six months
Salary: Step 1 of UEV Contract

L. Glasheen

Lisa Glasheen, Teacher Aide, [MSHS; 3.25 hours/day]
Effective: November 9, 2004
Probationary Term: Six months
Salary: Step 1 of UEV Contract

- Approved the following substitute custodian/bus driver appointments:

Substitute Custodian/Bus Driver Appointments

<u>Ronald Smolen</u>	Substitute Custodial Worker
<u>Jason Relyea</u>	Substitute Custodial Worker
<u>Kimberly Papariello</u>	Substitute Bus Driver

Coaching Appointments 2004-2005

- Approved the following coaching appointments for the 2004-2005 school year:

<u>Brian Stumbaugh</u>	Varsity Football Assistant	Step 2
<u>James Welton</u>	Varsity Wrestling Assistant	Step 1

Extracurricular Appointments 2004-2005

- Approved the following extracurricular appointments for the 2004-2005 school year:

<u>Matthew Fiato</u>	Key Club Co-Advisor	½ Step 2
<u>Christopher Jantson</u>	Stage Band Director	Step 8
<u>Sherry Burgoon</u>	Builders Club Advisor	Step 7

E.S. Art Exploration Club
Stacey Vitelli, Advisor

- Approved the creation of an Elementary School Art Exploration Club and approved the appointment of Stacey Vitelli as club advisor.
Salary: \$608

Change in Hours
K. Lloyd

- Approved a change in working hours for Kirsti Lloyd as follows:
Change: Six (6) hours per day to 4 hours and 15 minutes (4:15) per day
Effective: November 8, 2004

CSE Recommendations

- Approved the recommendations of the *Committee on Special Education* as outlined at meetings held on September 28, 2004, September 29, 2004, October 4, 2004, October 5, 2004, October 6, 2004, October 11, 2004, October 26, 2004, October 29, 2004, and November 1, 2004; and recommendations of the *Committee on Preschool Special Education* as outlined at a meeting held on October 19, 2004.

2004-2005 BOCES Substitute Appointments

- Approved substitute teacher appointments for the 2004-2005 school year as presented by the BOCES Substitute Calling Service in a memo dated October 27, 2004.

Approved:
Winter Learn-to-Swim Program

- Approved the Winter Learn-to-Swim Program
Effective: January 8 through March 12, 2005
Saturdays, 9:30 a.m. to 1:00 p.m.

- Approved the appointment of Barbara McKenna as Director of the Winter Learn-to-Swim Program.
Effective: January 8 through March 12, 2005
Salary: \$22.00 per hour
- Approved the appointment of Mary Flansburg as substitute Director for the Learn-to-Swim Program.
Effective: October 23, 2004
Salary: \$22.00 per hour
- Approved the following out-of-town student field trip requests:

Studio Art Class to Metropolitan Museum of Art
New York City: Friday, November 19, 2004
Requestor: John Lopez

Grade 7 Class Trip
Boston, MA: Friday, June 3, 2005
Requestor: Sally Dobris
- Approved the following tax warrant adjustment to amend the tax warrant in the amount of \$10,536,437.18 to \$10,535,757.03 [a reduction of \$680.15]:”

1. Town of New Scotland – Assessor’s Clerical Error
 - a. James Cramer – Basic STAR exemption was not applied
Assessment reduction: \$27,360.00
Tax billing reduction: School Tax (\$680.15)
Library Tax - 0 -

ADMINISTRATIVE REPORTS

Elementary School – Mr. Lein

- The first Student Activity Night has been scheduled for Friday, November 19, 7-9:00 p.m.
- Grade 4 Math results: Building-wise, Voorheesville students ranked 9th of 44 in Albany County; district-wise the ranking was 2nd out of 14.
- Over 100 adults and children participated in the Voorheesville Community & School Foundation Fourth Annual Fall Classic held on October 23.
- The ribbon-cutting ceremony will take place after Thanksgiving.
- The elementary newsletter has been officially named *The Blackbird Bugler* – name submitted by second-grade student, Morganne McClement.
- Third graders will be receiving dictionaries from the Guilderland Elks Club as part of The Dictionary Project.

High School – Mr. Diefendorf

Additional items to Mr. Diefendorf’s report:

- Relay for Life meetings have been going smoothly. Mr. Baron reminded Mr. Diefendorf to contact the neighbors as soon as the dates of May 20 & 21, 2005 are confirmed.
- The production of "Into the Woods" was a success.
- The boys’ soccer team has advanced and are Section B Champions, three of our cross-country runners are off to "The States".
- Ms. Macdonald asked Mr. Diefendorf to explain the planned collaborative drill that will take place the beginning of December.

Middle Level – Ms. Kennedy

School Business Official – Mrs. Winchell

- Mr. McKenna asked that Mrs. Winchell give a brief presentation on the State Aid Factor at the beginning of the budget process.
- The board calendar was discussed. Mr. Baron noted that he had a conflict with the March 28 meeting, if it should be needed. The Board agreed to change the date to Monday, March 21, 2005.

Operations, Maintenance, and Transportation Report – Mr. Goyer

Winter Learn-to-Swim Director:
B. McKenna

Learn-to-Swim Director Sub:
M. Flansburg

Out-of-Town Student Field Trips

Tax Warrant Adjustments

Administrative Reports:

Mr. Lein

Mr. Diefendorf

Ms. Kennedy

Mrs. Winchell

Mr. Goyer

Dr. McCartney

Dr. McCartney

- Dr. McCartney informed the board that the remote field will have restrooms and a shelter for the sporting events held there. The restrooms would be winterized during the off-season.
- Dr. McCartney reviewed the CFE Update included in the enclosure folder.
- He would like to arrange a time for the Board to take a trip to Fonda to see the Energy Conservation that they are using. They are up and running and off the grid.
- As requested, substitute rates will be discussed in Executive Session.
- He reminded the community that Tuesday from 7:30 - 8:30 PM and Wednesday from 5:00 - 6:00 PM their concerns regarding the Superintendent search would be heard in the Performing Arts Center.
- Dr. McCartney briefly explained the walk through at the Elementary school and said that a similar walk through would be done at the High School.
- He reminded the Professional Development Committee that he had sent them a recommendation.

Mr. Coffin asked that the Board discuss committee structure at the retreat scheduled for January 8, 2005.

Approved:
2005 District
Budget Calendar

On a motion made by Mr. Cole, seconded by Mr. Pofit and carried unanimously the board approved the 2005 School District Budget Calendar with the change of date from March 28 to March 21.

Opportunity for
Board to be Heard

There was an opportunity for the Board to be heard. Ms. Macdonald wished to clarify the school emergency drill that would be done in the beginning of December in collaboration with local emergency enforcement agencies. She asked that the district inform the students as soon as possible that it is a drill to set their minds at ease. Although she understands the importance of this exercise, she is concerned with the students' mental health. Mr. Cole reminded everyone of the disaster of the recent incident across the river, and the importance of this exercise. Dr. McCartney and Mr. Diefendorf agreed that documentation would be sent home approximately two weeks prior to the drill and teachers would be instructed to inform their students as soon as possible that it is a drill.

Executive Session:
8:25 p.m.

On a motion made by Mr. McKenna, seconded by Mr. Pofit and carried unanimously the Board moved into executive session at 8:25 P.M. The Board came out of Executive Session at 9:23 p.m.

Adjournment:
9:25 p.m.

On a motion by Mr. Cole, seconded by Ms. Macdonald, and carried unanimously, the meeting was adjourned at 9:25 p.m.

President

Clerk

Recording Secretary