

MEMBERS PRESENT:

Robert J. Baron, President
C. James Coffin, Vice President [*Member Elect*]
Richard K. Brackett
John A. Cole
Paige Macdonald
Joseph F. Pofit

MEMBERS ABSENT:

Thomas J. McKenna

ADMINISTRATION PRESENT:

Alan R. McCartney, Sarita Winchell, Mark Diefendorf, Kenneth Lein, Theresa Kennedy, Michael Paolino.

OTHERS PRESENT:

Gary Hubert, Richard Wargo, RoseMary Wargo, Linda Pasquali, Deb Baron, Carol Cillis, John Powell, Maryann Jones, Tom Jones, Janet Schumacher, Zephafif Schumacher, Holly Grosch [*The Altamont Enterprise*], Martin Bannon [*The Spotlight*], Deann DellaPenta

Mr. Baron called the meeting to order at 7:30 p.m. and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present, with the exception of Mr. McKenna.

The Oath of Office was administered to newly elected Board of Education members, C. James Coffin and Paige Macdonald for the term of office July 1, 2004 through June 30, 2009.

Dr. McCartney asked for nominations for the election of President of the Board for 2004-2005. On a motion by Mr. Cole and seconded by Mr. Coffin, Robert J. Baron was nominated for the office of president. Dr. McCartney moved that nominations be closed and that one vote be cast on behalf of the entire Board for Mr. Baron. This motion was seconded by Mr. Coffin, carried unanimously and Robert J. Baron was elected president.

Dr. McCartney asked for nominations for the election of Vice President of the Board for 2004-2005. On a motion by Mr. Pofit and seconded by Mr. Brackett, C. James Coffin was nominated for the office of vice president. Dr. McCartney moved that nominations be closed and that one vote be cast on behalf of the entire Board for Mr. Coffin. This motion was seconded by Mr. Brackett, carried unanimously and C. James Coffin was elected vice President.

Dr. McCartney administered the Oath of Office to Mr. Baron and Mr. Coffin. He then turned the conduct of the meeting over to President Robert J. Baron.

Mr. Baron administered the Oath of Office to Dr. Alan R. McCartney, Superintendent of Schools.

Mr. Baron asked for a motion to approve the appointments for the 2004-2005 school year. On a motion by Mr. Cole, seconded by Mr. Coffin and carried unanimously, the following appointments were approved:

- Clerk of the Board of Education: Dorothea Pfleiderer
- Recording Secretary of the Board of Education: Deann DellaPenta
- Treasurer: Kathleen Parsons
- Deputy Treasurer: Susan Ardit
- Internal Auditor: Robin Burch
- School Attorneys: Whiteman Osterman & Hanna
- Orrick, Herrington & Sutcliffe, LLP
- Roz Robinson
- Ruberti, Girvin & Ferlazzo, PC
- Medical Inspectors: Clifford Casey, M.D.
- Michael Kieserman, M.D.
- First Stop Medical
- Warren Silverman, M.D. [*Access Health Systems*]
- Treasurer, Extra-Curricular Funds: Anne Smolen
- Comptroller, Extra-Curricular Funds: Mark Diefendorf, Principal
- Auditor: Michelle Boreali
- Purchasing Agent: Sarita Winchell
- Tax Collector: Deann DellaPenta
- Records Retention/Disposition Officer/Records Access Officer: Kathleen Parsons
- LEA Asbestos: Alan R. McCartney
- Michael Goyer
- Title IX Officer: Alan R. McCartney
- Census Enumerator: JoAnn Donohue
- Privacy Officer under HIPAA: Kathleen Parsons
- Schoharie Area Workers' Compensation Plan Trustee: Sarita Winchell
- Schoharie Area Workers' Compensation Plan Trustee Alternate: Alan R. McCartney

Meeting Call to

Order:
7:30 p.m.

Oath of Office:

C. J. Coffin
Paige Macdonald

BOE

Nominations:

President:
R. Baron

Vice President:
C. James Coffin

2004-2005
Appointments

- Designation of official newspapers to carry school legal advertising:
Albany Times Union, Altamont Enterprise, The Spotlight *Designation of Newspapers*

- Authorization to advertise for, receive, open and tabulate bids as required for the purchase of supplies, materials, equipment, etc. throughout the school year: Sarita Winchell *Purchasing Agent*

- Authorization for administration to draw up and submit proposals for special state and federal grants throughout the year: Alan R. McCartney, Superintendent of Schools *State/Federal Grants*

- Authorization for Superintendent Alan R. McCartney to make budget transfers within object codes of budget as provided for in Education Law. *Budget Transfers*

- Authorization for Alan R. McCartney to review, and act upon, all Building and Grounds Use requests. *Building Use Requests*

- Approved readoption of Facilities Use Fees *Facilities Use Fees*

- Approved readoption of School Safety Plan *School Safety Plan*

- Approved readoption of all existing Board Policies and Regulations including District Purchasing Policy. *Board Policies Purchasing Policy*

- Approval of Board Calendar Dates for 2004-2005 *2004-2005 Calendar Dates*

August 16, 2004	December 13, 2004	April 4, 2005
September 13, 2004	January 10, 2005	May 9, 2005
October 4, 2004	February 14, 2005	May 17, 2005 [Budget Vote/BOE Election]
November 8, 2004	March 14, 2005	June 13, 2005

- Authorization for Superintendent Alan R. McCartney to approve substitutes for employment. *Substitutes for Employment*

On a motion by Mr. Coffin, seconded by Mr. Pofit and carried unanimously, the Organizational Meeting was adjourned at 7:43 p.m.

Adjournment:
7:43 p.m.

President

Clerk

Recording Secretary