

VOORHEESVILLE CENTRAL SCHOOL DISTRICT
Voorheesville, New York 12186
BOARD OF EDUCATION MINUTES

August 16, 2004
Regular Board of Education Meeting

Robert J. Baron, President
High School Commons Area

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MEMBERS PRESENT:

- Robert J. Baron, President
- C. James Coffin, Vice President
- Richard K. Brackett
- John A. Cole
- Paige Macdonald
- Thomas J. McKenna
- Joseph F. Pofit

MEMBERS ABSENT:

ADMINISTRATION PRESENT:

Alan R. McCartney, Sarita Winchell, Mark Diefendorf, Kenneth Lein, Michael Paolino

OTHERS PRESENT:

MaryAnn Jones, Linda Pasquali, Carol Bishop-Panipinto, Mike Goyer, Casey Becker, Lucille Allegretti-Freeman, Diane Corbett, Billy Corbett, Laura Morriel, John Carson, Ann Biese, Susan Cohen, Katherine Sapienza, Claudia Burbman, Kathy Fiero Paula Ramsey, Fran Gorka, Andrea Gleason, Martin Bannon (*Spotlight*), Holly Gross (*Enterprise*), Deann DellaPenta

Mr. Baron called the meeting to order at 7:32 pm and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present, with the exception of Mr. Pofit. Mr. Pofit arrived at 8:20 p.m.

Meeting Call to Order: 7:32 PM

A motion was made by Mr. Coffin and seconded by Mr. Cole to approve the minutes of the Organizational Meeting of July 12, 2004 and the regular meeting of July 12, 2004. The motion was approved by a 6-0 vote. Mr. McKenna abstained from voting.

Approval of Minutes: 7/12/04

Mr. Baron asked if there were any additional items from the Superintendent. Dr. McCartney noted that Mrs. Winchell would discuss the results of the paving bid at a later time; the specifics are in the red folder. He also asked that items 4.4, 4.5, 4.6 and 4.13.2 be moved into executive session for further discussion. He also amended item 4.8 as follows:

Additional Items from Superintendent

- | | |
|------------------------------------|----------|
| Mary Abba, Select Chorus | Step 3 |
| Barbara Blumberg, Ski Club Advisor | Step 8 |
| Anne Lyons, Mock Trial Advisor | ½ Step 1 |
| Jeanne Waters, Mock Trial Advisor | ½ Step 1 |

Mrs. Winchell briefly discussed Agenda Item 4.2, Tax Warrant for the 2004-2005 School Year. A discussion was held to explain the amortization of the bus purchases. On a motion by Mr. McKenna, seconded by Mr. Coffin, and carried unanimously, the Board approved the 2004-2005 Tax Warrant.

Approved:
 Tax Warrant -
 2004-2005 School
 Year

On a motion by Mr. McKenna, seconded by Mr. Coffin, and carried unanimously, the following action items were approved with the aforementioned items omitted:

Action Items:

- Approved the Treasurer's Report as presented in the enclosure folder
- Approved the following warrants and payrolls:

Treasurer's Reports

WARRANTS:

General Fund Warrant	\$523,048.49
School Lunch Fund Warrant	3,466.87
Trust & Agency Warrant	370,124.34
Federal Aid Fund Warrant	50,640.42

Warrants

PAYROLLS:

Payroll #1:	\$94,171.00
Payroll #2:	81,252.06
Payroll #3:	87,372.00

Payrolls

- Accepted the resignation of Deann DellaPenta as Tax Collector.
 Effective: August 17, 2004
 Reason: Personal

Resignation:
D. DellaPenta

*Coaching
Appointments*

- Approved the following coaching appointments for the 2004-2005 school year:

<u>Franz J. Zwicklbauer</u>	Boys' Varsity Soccer	Step 4
<u>Kelly McHale</u>	Modified Cross Country	Step 1
<u>William Perry</u>	Boys' Freshman Basketball	Step 2
<u>Elisabeth Duncan</u>	Girls' Modified Volleyball	Step 2
<u>Jessica Seifel</u>	Girls' JV Soccer	Step 1

*Extracurricular
Appointments*

- Approved the following extracurricular appointments for the 2004-2005 school year:

<u>Mary Abba</u>	Select Chorus	Step 3
<u>Nadine Bassler</u>	Senior Class Advisor	Step 6
<u>Barbara Blumberg</u>	Ski Club Advisor	Step 8
<u>Patrick Corrigan</u>	Honor Society	Step 4
<u>Thomas Gladd</u>	HS Student Government	Step 3
<u>Anne Lyons</u>	Freshman Class Advisor	Step 2
<u>Anne Lyons</u>	Mock Trial Co-Advisor	½ Step 1
<u>Alynn McTighe</u>	Helderbarker Advisor	Step 6
<u>Robert Streifer</u>	International Club Advisor	Step 8
<u>Ana Valladares</u>	Yearbook Advisor	Step 8
<u>Jeanne Waters</u>	Future Educators of America	Volunteer
<u>Jeanne Waters</u>	Junior Class Advisor	Step 2
<u>Jeanne Waters</u>	Masterminds Advisor	Volunteer
<u>Jeanne Waters</u>	Mock Trial Co-Advisor	½ Step 1

Change in
Working Hours:
C. Rivenburg

- Approved a change in working hours for Christy Rivenburg, Account Clerk I, as follows:
Change in Hours: Five (5) hours per day to six (6) hours per day
Effective: August 17, 2004

*CSE
Recommendations*

- Approved the recommendations of the *Committee on Preschool Special Education* as outlined at meetings held on May 26, 2004, May 27, 2004, and June 8, 2004; and the *Committee on Special Education* as outlined at meetings held on April 21, 2004, April 23, 2004, April 27, 2004, April 28, 2004, April 29, 2004, May 3, 2004, May 4, 2004, May 6, 2004, May 11, 2004, May 13, 2004, May 14, 2004, May 17, 2004, May 18, 2004, June 1, 2004, June 3, 2004, June 7, 2004, June 9, 2004, June 18, 2004, June 23, 2004, and June 30, 2004.

*BOCES Substitute
Appointments*

- Approved substitute teacher appointments for the 2004-2005 school year as presented by the BOCES Substitute Calling Service in a memo dated August 3, 2004.

*Out-of-Town
Student Field Trips*

- Approved the following out-of-town student field trips:

Senior Class Retreat

Rensselaerville Institute and Conference Center: Monday, September 27, 2004

Requestor: M. Diefendorf

8th Grade Trip to New York City

Friday, October 15, 2004

Requestor: M. Diefendorf

Model United Nations

Brown University, Rhode Island: Friday, November 12 – Sunday, November 14, 2004

Requestor: M. Diefendorf

Authorization of
Petty Cash Funds:
K. Lein

- Approved authorization of petty cash funds in the amount of \$100, administered by Kenneth A. Lein to cover properly itemized bills for supplies and services requiring immediate payment.

Opportunity for
Public to be heard

Mr. Baron then asked if anyone from the community would like to be heard. Ms. Martin asked to be able to donate school items to the Elementary School for Mr. Lein to distribute to students that may be less fortunate, or in need of these items. The Board thanked Ms. Martin for her generosity.

Special Presentation:

C. Bishop
[American Cancer
Society]

Carol Bishop from the American Cancer Society did a presentation on "Relay for Life", an overnight fundraising event to raise money for Cancer research. The event would be held at the high school track some time during the month of June or July. After discussion by the Board and administrative staff, it was decided that Mr. Diefendorf would present the idea to the students to determine whether or not they would be interested in doing this as a class project. A student committee would work with Ms. Bishop. It was suggested that neighbors should be canvassed to keep the school in good standing with the community.

ADMINISTRATIVE REPORTS:

Administrative
Reports

Mr. Lein, Elementary School

- Mr. Lein thanked the Board for the time he had with the previous principal, Mr. Diegel.
- Mailings have gone out to the students' families regarding the approach of the new school year.
- The anticipated completion date of the art display is mid September.
- There is a net increase of twenty-five students in the Elementary School.

Mr. Lein

Mr. Diefendorf, Middle School/High School Principal

- There were no additions to the report attached to the agenda.
- The 8th grade class trip to New York City, as always, would depend on the alert status of the city.
- A memo outlining courses for Honors Ranking and the Site-Based Team's final proposal was presented to the Board. The board agreed to put this final proposal in effect for the 2004-2005 school year and to reevaluate the situation as necessary. Mr. McKenna asked if the Site-Based Team would still like to pursue the Val/Sal and top 10% issues. It was decided that discussion on Val/Sal requirements would continue while the Site-Based Team tries to come up with a solution acceptable to everyone.

Mr. Diefendorf

It was mentioned by a member of the community that many schools have dropped the whole ranking system because there are no consistent guidelines. When asked by the colleges, the schools inform them that the school does not rank and that the college would have to look at each individual student. Mr. Baron said he knows of colleges that don't look at students who are not ranked. Until a uniform system is developed, class ranking will continue to be examined by the Board and administration.

Mr. Paolino presented the Middle level report in Ms. Kennedy's absence.

Mr. Paolino

Mrs. Winchell, School Business Administrator

- The paving bid was discussed with the lowest bid from New Scotland Paving, Inc. On a motion Mr. Pofit, seconded by Mr. Brackett, and carried unanimously, the Board awarded the bid to New Scotland Paving.
- Mr. Cole expressed a concern over the "temporary" parking situation at the Elementary School. He was concerned not only with safety of pedestrians, but the entering and exiting of the cars. He was under the impression that the area that is now gravel, was to be a temporary solution. Mr. Goyer informed the board that the situation with the buses, the parents that drop off their children in the morning, and the teacher parking is still a problem. Mrs. Winchell will try to get in touch with Niagara Mohawk to see if their legal department has made a decision yet.

Mrs. Winchell

Mr. Goyer presented the Operations, Maintenance, and Transportation Report.

Mr. Goyer

Mr. Faber reviewed highlights of his Technology Update as presented in the enclosure folder.

Mr. Faber
[Technology]

Superintendent's Report:

Dr. McCartney gave a brief presentation on the budget, a copy of which is attached.

Dr. McCartney

Dr. McCartney reported that DePaolo & Sons would be coming to look at the remote field to give a price on the building there.

Mr. McKenna volunteered to be the Designated Voting Delegate, with Mr. Pofit being the alternate for the 2004 NYSSBA Annual Convention. On a motion by Mr. Baron, seconded by Mr. Cole, the Board unanimously approved the designation.

Approved:
NYSSBA Voting
Delegate &
Alternate

On a motion by Mr. Coffin, seconded by Ms. Macdonald and carried unanimously, the Board moved into Executive Session at 9:17 P.M.

Executive Session:
9:17 p.m.

The Board came out of Executive Session at 11:15 PM.

Out of Executive
Session: 11:15 p.m.

A motion was made by Mr. Cole and seconded by Mr. Pofit to approve the appointment of Deborah Baron as Tax Collector [6 hours per day]. The motion was approved by a 4-3 vote.

Effective: August 17, 2004
Probationary Term: Six months
Salary: \$11.00 per hour

Approved:
Deborah Baron,
Tax Collector

Approved: On a motion by Mr. Coffin, seconded by Ms. Pofit and carried unanimously the following items were approved:

Support Staff Appointments:

Item 4.4 – Support Staff Appointments:

- **Christine Conley**, Typist, Teacher Workroom, Elementary School [7 hours per day]
 Effective: September 7, 2004
 Probationary Term: Six months
 Salary: Step 1 of UEV Contract
- **Deann DellaPenta**, Secretary to the Elementary School Principal
 Effective: August 17, 2004
 Salary: \$13.84 per hour
- **Lori-Ann Saba**, Typist, High School Main [10-month position, 8:30 a.m. to 4:00 p.m.]
 Effective: September 7, 2004
 Salary: \$12.06 per hour

Probationary Appointment:

Item 4.5 – Probationary Appointment:

- **Elizabeth Glath**, Teaching Assistant [Elementary School]
 Effective: September 7, 2004
 Probationary Term: Three years
 Salary: Step 1 of UEV Contract

Temporary/Part-time Appointments:

Item 4.6 – Temporary/Part-time Appointments

- **David Burch**, Temporary Teaching Assistant [Full-time]
 Effective: September 7, 2004 – June 24, 2005
 Salary: Step 1 of UEV Contract
- **John Krajewski**, Temporary Teaching Assistant [Full-time]
 Effective: September 7, 2004 – December 23, 2004
 Salary: Step 1 of UEV Contract
- **Erin Christner**, Part-time Reading Teaching [.2 position]
 Effective: September 7, 2004 – June 24, 2005
 Salary: .2 of Step 1 [MA] of VTA Contract
- **Jesse Hoobler**, Temporary, Part-time Computer Programming Teacher [.2 position]
 Effective: September 7, 2004 – June 24, 2005
 Salary: .2 of Step 2 of VTA Contract
- **Andrew Huth**, Temporary, Part-time Technology Teacher [.6 position]
 Effective: September 7, 2004 – June 24, 2005
 Salary: .6 of Step 13 of VTA Contract
- **Elisabeth Duncan**, Temporary, Part-time Physical Education Teacher [.55 position]
 Effective: September 7, 2004
 Salary: .55 of Step 1 [BA] of VTA Contract

Authorization of Petty Cash Funds:

Item 4.13.2 – Authorization of petty cash funds in the amount of \$300, administered by Deborah Baron to cover making change for taxpayers during tax collection in the business office.

Executive Session:
11:20 p.m.

On a motion by Mr. Cole, seconded by Mr. Coffin, and carried unanimously the Board went back into Executive Session at 11:20 to discuss matters of personnel and negotiations. The Board came out of Executive Session at 11:45 PM.

Adjournment:
11:46 p.m.

On a motion by Mr. McKenna, seconded by Mr. Pofit and carried unanimously the meeting was adjourned at 11:46 PM.

President

Clerk

Recording Secretary

