

MEMBERS PRESENT:

Robert J. Baron, President
C. James Coffin, Vice President
Richard K. Brackett
John A. Cole
Thomas McKenna
Joseph F. Pofit
Thomas M. Thorpe, Jr.

MEMBERS ABSENT:

ADMINISTRATION PRESENT:

Alan R. McCartney, Mark Diefendorf, Edward Diegel, Theresa Kennedy Michael Paolino, Sarita Winchell

OTHERS PRESENT:

Gary Hubert, Kathy Fiero, Fran Gorka, Molly Belemont (*The Altamont Enterprise*) Deann DellaPenta

Mr. Baron called the meeting to order at 7:30 pm, and gave the proper procedure to evacuate the building in the event of a fire emergency. He noted all Board members were present.

On a motion by Mr. Thorpe, seconded by Mr. Cole and carried unanimously, the Board approved the minutes of the Organizational Meeting of July 14, 2003 and Regular Meeting of July 14, 2003. A motion was made by Mr. Thorpe and seconded by Mr. Cole to approve the minutes of the Special Meeting of August 11, 2003. The motion was carried on a 5-0 vote. Mr. McKenna and Mr. Baron abstained.

Mr. Baron asked if there were any additional items from the Superintendent. There were none.

Mr. Baron offered the public an opportunity to be heard. There were no comments.

On a motion by Mr. McKenna, seconded by Mr. Coffin and carried unanimously, the Action Items were approved with the exception of Item 4.4.1. Mr. Thomas Fyvie decided not to accept the Special Education Teaching Assistant position. The board requested discussion of Items 4.7 and 4.12 in Executive Session. Dr. McCartney asked that item 4.2, the Tax Warrant for the 2003-04 School Year, be moved to the School Business Official's report.

- Approved the Treasurer's Reports as presented in the enclosure folder.
- Approved the following warrants and payrolls:

Warrants:

General Fund Warrant #2	\$463,788.15
School Lunch Fund Warrant #1:	9,228.90
Trust & Agency Warrant #1:	361,692.28
Federal Aid Fund Warrant #1:	413.90

Payrolls:

Payroll #2:	\$85,476.76
Payroll #3:	87,580.97
Payroll #4:	76,972.98

- Approved the request of Erin Conklin for a leave of absence from her teaching assistant position for the 2003-2004 school year to fill Lisa Spadinger's special education teaching position during her parental leave.
- Approved the following probationary appointments:

Anne Lyons, Probationary Social Studies Teacher

Effective: September 1, 2003
Probationary Term: Three years
Salary: Step 5 [MA] of VTA Contract

Kristen Niland, Special Education Teaching Assistant [*High School/Middle School*]

Effective: September 2, 2003
Probationary Term: Three years
Salary: Step 3 of UEV Contract

Meeting Call to Order:

7:30 p.m.

Approved Minutes:

7/14/03-
Organizational;
7/14/03; 8/11/03

Opportunity for Superintendent to be heard

Opportunity for Public to be heard:

Approval of Action Items:

Treasurer's Rpts

Warrants

Payrolls

Leave of Absence:

E. Conklin

Probationary Appointments:

Anne Lyons

Kristen Niland

Part-time/Temporary Appointments:

- Approved the following part-time/temporary appointments:
Matthew Stephen Fiato, Part-time Physical Education Teacher [*High School/Middle School - .55 position*]
 Effective: September 1, 2003
 Salary: .55 of Step 3 [BA] of VTA Contract
- Christine Doto, Teacher Aide [*Elementary School; 2¼ hours per day*]
 Effective: September 3, 2003
 Salary: Step 1 of UEV Contract
- Helene Runion, Temporary Music Teacher [*Elementary School - .5 position*]
 Effective: September 1, 2003 – June 25, 2004
 Salary: .5 of Step 5 [BA] of VTA Contract
- Erin Conklin, Temporary Special Education Teacher [*High School*]
 Effective: September 1, 2003 – June 25, 2004
 Salary: Step 1 of VTA Contract
- Kristin Huntsmann, Elementary School Counselor [*.8 position*]
 Effective: September 1, 2003 – December 19, 2003
 Salary: Step 2 of VTA Contract

Temporary Appointment:
T. Kurkjian
(S.S. Dept. Chair)

- Approved the temporary appointment of Thomas Kurkjian as Social Studies Department Chair.
 Effective: September 1, 2003 – June 25, 2004
 Salary: Step 1 of VTA Contract [*Compensation for Department Chairs*]

Coaching Appointment:
M. Young

- Approved the following coaching appointment for the 2003-200 school year:

Michael Young Boys' JV Soccer Coach Step 2

Coaching Appointment 2002-2003:
R. Meixner

- Approved the appointment of Rhonda Meixner as Fall/Winter Cheerleading Coach for the 2002-2003 School Year.
 Salary: Step 1 of VTA Coaching Salary Schedule

BOCES Substitute Appointments

- Approved substitute teacher appointments for the 2003-2004 school year as presented by the BOCES Substitute Calling Service in a memo dated August 7, 2003.

CSE Recommendations

- Approved the recommendations of the *Committee on Special Education* as outlined at meetings held on May 6, 2003, May 8, 2003, May 13, 2003, May 19, 2003, May 20, 2003, May 22, 2003, May 28, 2003, June 3, 2003, June 5, 2003, and the *Committee on Preschool Special Education* as outlined at meetings held on May 27, 2003, June 4, 2003, and July 31, 2003.

Special Education Committee Member Appointments:

- Approved the appointment of the following Special Education Committee members for 2003-2004:

Chairperson.....*Robin Cresap, CSW*
 Substitute Chairperson.....*Laura Taggart*
 Substitute Chairperson.....*Laurie Lysenko*
 School Psychologist.....*Laurie Lysenko*
 Parent Advocates.....*Fern Pivar*
*Kathy Bied*
 Special Education Teacher or related service provider familiar with student
 General education teacher familiar with curriculum
 School Physician*Michael Kieserman, M.D.*

Out-of-Town Student Field Trip Requests:

- Approved the following out-of-town student field trip requests:

Senior Class Retreat
 Rensselaerville Institute & Conference Center: Monday, September 15, 2003
 Requestor: M. Diefendorf

Eighth Grade Class Trip
 New York City: Friday, October 17, 2003
 Requestor: M. Diefendorf

Model United Nations
 Brown University: Friday, November 7 – Sunday, November 9, 2003
 Requestor: S. Hudacs

International Club with Spain Exchange Students

New York City: Thursday, October 2, 2003

Requestor: R. Streifer

- Approved the Fall 2003 Continuing Education Program and Salary Schedule as follows:

Fall 2003
Continuing
Education
Program &
Salary

Secretaries Salary:		\$10.50 per hour
Instructor Salaries:	Step 1	\$21.50 per hour
	Step 2	\$22.50 per hour
	Step 3	\$23.50 per hour
Lifeguard Salary:		\$ 8.50 per hour

- Approved declaration of the following items as surplus and/or obsolete and delegated to the Business Manager disposition of said items in a manner consistent with current laws and regulations:

Surplus/
Obsolete Items

Type	Model	Serial No.	School	Reason
Computer	Macintosh IIsi	F2105M8WC52	129	Parts
Computer	Macintosh LC III	SG332067VA2	131	Parts
Computer	Macintosh LC III	SG332067VA2	131	Parts
Computer	Macintosh LC III	SG2302Z2F23		Parts
Computer	Macintosh LC III	LC4820J53HT	123	Parts
Disk Drive	5.25 Apple IIe Drives			Obsolete
Disk Drive	3.5 Apple IIGS Drives			Obsolete
Monitor	12" RGB Display	M10450NWDTP		Obsolete
Monitor	12" RGB Display	M11290M4DTP		Obsolete
Monitor	Apple Multiscan 15" Display	CJ5357KE39X		Bad Switch
Monitor	Apple Multiscan 15" Display	CJ5169JW39X	157	Flickers
Monitor	Apple Multiscan 15" Display	CJ548GY839X	212	Flickers
Monitor	Apple Multiscan 15" Display	CJ6040LF39X	182	Flickers
Monitor	Apple Multiscan 15" Display	CJ5320KV39X	209	Flickers
Monitor	Apple Multiscan 15" Display	CJ458GXD39X	204	Dead
Monitor	HP Super VGA	KR51884832		Purple Tint/Low Brightness
Printer	Epson Stylus Color 740	AGR1471725		Parts
Printer	HP DeskJet 895 Cse	MX03U1S0V7		Doesn't work
Printer	Imagewriter II	1733635	170	Obsolete
Printer	Imagewriter II	1914146	19	Obsolete
Printer	Imagewriter II	1037486	122	Obsolete
Printer	Imagewriter II	2002863	20	Obsolete
Printer	Personal Laserwriter 320	CA4307441GJ		Doesn't work

Mr. Faber gave a special presentation outlining technology, past and present, in the Voorheesville School District. A copy of the presentation is attached. Mr. McKenna asked how the majority of the faculty uses the computer now. Mr. Faber informed him that the faculty uses the computer system in a wide variety of ways, from lesson planning to demonstrations.

Technology
Presentation:

F. Faber

Mr. Baron said that the major expense now would probably be an increase in fees for subscriptions and increasing internet speed. Also, training should be an issue, whereas most of the training is now being done in-house. Mr. Faber would like to see faculty taking classes outside of the school district. Mr. Thorpe suggested a possible videoconference system, such as Project View. These systems allow the students to take classes via television screen with on-line classes and "field trips" without leaving the classroom. Dr. McCartney expects the district to grow with updates now and not computers.

Administrative Reports

Mr. Diegel reported on the following:

Administrative
Reports

- On August 26 there will be an orientation program for the students who are new to Voorheesville. It will be followed by an ice cream social where the kids can make their own sundaes. Currently there are 17 students new to Voorheesville Elementary.
- There were 56 students that maintained perfect attendance for the 2002-2003 school year.
- The building project is coming along slowly. The floor tile will not be down by the time school starts due to a moisture problem. The custodial staff has done an excellent job in keeping on top of everything.
- Mr. Diegel was advised by Sheriff Campbell that the DARE Officer has transferred and that no new DARE Officer has been assigned as a replacement as of this date, and possibly not for a year.
- The computer project is doing well thanks to Mr. Faber, Mr. Brackett and a host of volunteers.

Mr. Diegel

Mr. Diefendorf reported on the following:

- An Orientation for new faculty members will be held on Wednesday, August 27. The agenda will include a discussion with veteran teachers regarding the expectations of their jobs. The Code of Conduct and Student Guidelines will also be included. The first day of school is September 4 and the school will be hosting the annual barbecue for students and faculty.

Mr. Diefendorf

- A list of new Teachers and their assignments are attached.
- A list of Student Teachers is also attached.
- The first day of school (Sept 4) will consist of class assemblies being held throughout the day. It will review District's Code of Conduct and Student Guidelines.
- Results for the 2003 regents and AP exams are attached.

Ms. Kennedy

Ms. Kennedy reported on the following:

- September 2 will be the second annual "Locker Night" from 4:00-7:00 p.m. Middle School students will have the opportunity to bring in locker supplies and to practice their combinations.
- There will be a special breakfast for the sixth grade students on the opening day of school, followed by a Middle School Assembly for all students in grades 6, 7, and 8.
- The Middle School Open House will be held on Thursday, September 25 at 7:00 p.m.

Mr. Paolino

Mr. Paolino reported on the student-parking situation. Mr. Paolino's memo regarding student parking recommendations was discussed in detail with the following recommendations:

- ❖ The fee for student parking, not to exceed \$50.00, would cover the cost of additional hours for an aide to monitor the situation.
- ❖ There must be communication with the Town of New Scotland regarding the signage that should be placed to keep students from parking on adjacent town roads.
- ❖ The contract that parents and students sign should be placed in the "Code of Conduct".
- ❖ The discipline procedures will remain the same.

Approved:
Student Parking
Policy

A motion was made by Mr. Cole and seconded by Mr. McKenna to approve the student parking policy with the revisions noted above. The policy was approved by a 6-1 vote, with Mr. Brackett voting against the policy.

Ms. Winchell

Mrs. Winchell reported on the following:

- A 25' x 185' section behind the high school will be paved for the additional parking needed for buses. The cost will be \$9,600, which will save the district approximately \$6,400 per year.

Approved:
Revised Bus
Fleet:2003-04On a motion by Mr. Cole, seconded by Mr. Coffin and carried unanimously, the board approved item 6.5.1, declaring obsolete Bus #68, #69, #70, #72, #73, #77, and cars C-4, C-6, and approved the sale of these vehicles as per the *Revised Bus Fleet for 2003-2004* memo in the enclosure folder.

- The issue of Carpenter buses was addressed with the result being that if the buses were sold, the district should be very specific and get waivers signed by the purchasers.
- Niagara Mohawk is still considering the District's request regarding parking. It will need to go through the process and it could take months.

Discussion:
Budget
Amendment:
\$246,500

Mrs Winchell informed the board that due to "tightening of the belt" and some relief from FEMA for the snow removal fees, there are enough funds to purchase the buses outright. This would eliminate the need for Bond Anticipation Notes [BANS] for the purchase of buses, thus saving the district dollars in interest. This would amend the District budget by approximately \$246,000. After a lengthy discussion, the board agreed that this seemed like an acceptable plan.

Approved:
Memo of
Understanding-
Re: Fueling

On a motion by Mr. Cole and seconded by Mr. McKenna and carried unanimously, the board approved item 6.6.1 the Memorandum of Understanding between the County of Albany and Voorheesville Central School District regarding fueling.

Dr. McCartney reported that the fueling agreement will save the district approximately \$45,000 over a three year period. This agreement was approved by the Legislature largely due to Mr. Herbert Reilly's sponsorship and County Executive Michael Breslin's support.

Approved:
Tax Warrant
2003-2004

On a motion by Mr. Thorpe, seconded by Mr. McKenna and carried unanimously, the Tax Warrant for the 2003-2004 school year was approved. A copy of the motion concerning tax warrant is attached.

Facilities Update

Facilities update

- There is a plan for milled asphalt to be placed on the roadway to the satellite field. This would be three inches of rolled asphalt. A bid will go out for a building to be put at the sight. The water to the field will be connected next year.
- The roofing at the High School is still in progress. There were a few changes, the ventilation was reconfigured, this should reduce the price, and there should be a credit issued.

Discussion:
Athletic
Programs

Discussion was held regarding a letter from the Athletic Director outlining the expectations of everyone involved in the athletic programs, with the accent on communication between coaches, students and parents.

NYSSBA
Delegate,
Legislative
Liaison

Mr. McKenna was designated as the voting delegate for the 2003 NYSSBA Annual Convention.

Mr. Cole was designated as the NYSSBA Legislative Liaison for the 2003-2004 school year.

On a motion by Mr. Brackett, seconded by Mr. McKenna and carried unanimously, the Board moved into Executive Session at 9:56 p.m. The Board came out of Executive Session at 10:02 p.m.

Executive Session:
9:56 p.m.

On a motion by Mr. McKenna and seconded by Mr. Thorpe, the Board unanimously approved Item 4.7, Extracurricular Appointments for the 2003-2004 school year with amendments as follows:

<u>Mary Abba</u>	Select Chorus Director	Step 2
<u>Nadine Bassler</u>	Senior Class Advisor	Step 5
<u>Sherry Burgoon</u>	Builders Club Advisor	Step 6
<u>Patrick Corrigan</u>	Honor Society Advisor	Step 3
<u>Thomas Gladd</u>	High School Student Government Advisor	Step 2
<u>Kimberly Herrick</u>	Middle Level Student Government Advisor	Step 2
<u>Susanne Hudacs</u>	Envirothon Team Co-Advisor	½ of Step 8
<u>Susanne Hudacs</u>	Humanities Coordinator	Step 1
<u>Susanne Hudacs</u>	Model UN Advisor	
<u>Christopher Jantson</u>	Stage Band Director	Step 8
<u>John Lopez</u>	Drama Director	Step 8
<u>John Lopez</u>	Drama Club Advisor	Step 8
<u>John Lopez</u>	Performing Arts Center Manager	\$2000.00
<u>Alynn McTighe</u>	Helderbarker Advisor	Step 5
<u>John Sittig</u>	Gaming Club Advisor	
<u>John Sittig</u>	Sophomore Class Advisor	Step 8
<u>Robert Streifer</u>	International Club Advisor	Step 8
<u>Brian Stumbaugh</u>	Natural Helpers Advisor	Step 4
<u>Anna Valladares</u>	Yearbook Advisor	Step 8
<u>Anna Valladares</u>	School Store Advisor	Step 2
<u>Sandra Vorse</u>	SADD Advisor	Step 4
<u>Jeanne Waters</u>	Future Educators of America	
<u>Jeanne Waters</u>	Junior Class Advisor	Step 1
<u>Jeanne Waters</u>	Masterminds Advisor	
<u>Kristen Williams</u>	Future Business Leaders of America	Step 3
<u>Kristen Williams</u>	Grade 8 Careers Advisor	

Approved:
Extracurricular Appointments

On a motion by Mr. Coffin, seconded by Mr. Cole and carried unanimously, Item 4.12, Non-Resident Tuition requests were approved:

- | | |
|--|-------------------------------|
| - <u>Katherine A. McHenry</u> , Grade | Requestor: Linda L. McHenry |
| - <u>Ryan Wineinger</u> , Grade 11 | Requestor: Michael Goyer |
| - <u>Brittney Wineinger</u> , Grade 10 | |
| - <u>Garrett Wineinger</u> , Grade 6 | |
| - <u>Shawn Goyer</u> , Grade 2 | |
| - <u>Nazely Kurkjian</u> , Grade 7 | Requestor: Thomas Kurkjian |
| - <u>Armine Kurkjian</u> , Grade 4 | |
| - <u>Michael Kelley</u> , Grade 8 | Requestor: Timothy Kelley |
| - <u>Danielle Devenpeck</u> , Grade 11 | Requestor: Deborah Devenpeck |
| - <u>Garrett Greenwood</u> , Grade 11 | Requestor: Patricia Greenwood |

Approved:
Non-Resident Tuition Requests

The following information items were noted:

- Letter re: Audit Reports for 2000, 2001, and 2002
- Letter from Wynantskill Union Free School District

On a motion by Mr. McKenna, seconded by Mr. Cole and carried unanimously, the meeting was adjourned at 10:15 p.m.

President

Clerk

Recording Secretary

Adjournment:
10:15 p.m.