

**VOORHEESVILLE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
MEETING AGENDA  
August 13, 2007  
7:30 p.m.**

**1. Meeting Call to Order by President**

- 1.1 Evacuation Procedure for Fire Emergency
- 1.2 Roll Call of Trustees by Board of Education President

**2. Introductions**

- Dr. Cheryl Dozier will outline her proposed work in the District for this school year
- Mr. Gregory Coffey, Candidate for Website Coordinator Position

**3. Approval of Minutes**

- 3.1 Organizational and Regular Board of Education Minutes, *July 2, 2007*

**4. Visitors and Communication**

- 4.1 Additional Items from Superintendent
- 4.2 Opportunity for Public to be Heard (15 Minutes)

**5. Action Items**

5.1 Treasurer's Reports

5.1.1 Acceptance of Treasurer's Reports

**Recommended Action:** That the Board of Education accept the Treasurer's Reports as presented in Enclosure Folder.

5.1.2 Acceptance of Payrolls

**Recommended Action:** That the Board of Education accept the following Warrants and Payrolls:

Warrants:

General Fund Warrant #25:	\$ 1,167,642.51
General Fund Warrant #26:	\$ 1,907,016.54
Trust & Agency Warrant #:12	\$ 2,311,982.96
School Lunch Fund Warrant #12:	\$ 58,773.04
Federal Aid Fund Warrant #12:	\$ 82,786.64
Capital Fund Warrant #10:	\$ 85,265.22
T & E Fund Warrant #3:	\$ 350.00

Payrolls:

Payroll #1:	\$ 101,816.90
Payroll #2:	\$ 105,408.54

5.2 Approval of Tax Warrant: 2007-2008 School Year

**Recommended Action:** That the Board of Education approve the Tax Warrant for the 2007-2008 School Year as presented in the enclosure folder.

5.3 Resignations

**Recommended Action:** That the Board of Education accept the following resignations:

Lydia Campbell, Special Education Teaching Assistant

Effective: July 3, 2007

Reason: Relocating to another state

Susan Dougherty, Secretary – Continuing Education Program

Effective: August 1, 2007

Reason: Retirement

Trisha Homer, Special Education Teaching Assistant

Effective: September 1, 2007

Reason: Personal

William Kelly, Head Custodian (Elementary School)

Effective: January 3, 2008

Reason: Retirement

Wayne Palombo, Maintenance Worker (Middle School/High School)

Effective: January 7, 2008

Reason: Retirement

5.4 Probationary Appointment – School Social Worker

**Recommended Action:** That the Board of Education approve the appointment of Marisel Chu as School Social Worker:

Effective: September 1, 2007

Probationary Term: Three years

Salary:	Step 6 (MA) of the VTA Contract	\$43,650.00
	Additional Credits	1,200.00
	Second Masters	<u>650.00</u>
		\$45,500.00

5.5 Teaching Assistant Appointments

**Recommended Action:** That the Board of Education approve the following teaching assistant appointments:

Wayne Manchester, Special Education Teaching Assistant (*Middle School/High School*)

Effective: September 1, 2007 – June 30, 2008

Salary: Step 9 of the UEV Contract - \$15.36 per hour

Michael Sloman, Special Education Teaching Assistant (*Middle School/High School*)

Effective: September 1, 2007 – June 30, 2008

Salary: Step 1 of the UEV Contract - \$13.08

5.6 BOCES Website Communications

**Recommended Action:** That the Board of Education approve Capital Region Board of Cooperative Educational Services as provider for website services (one day per week) for the Voorheesville Central School District for an amount not to exceed \$17,842. The Board further approves the appointment of Gregory F. Coffey as Communications Specialist for VCSD for one day per week, effective August 14, 2007.

5.7 Coaching Appointment: 2007-2008 School Year

**Recommended Action:** That the Board of Education approve the following coaching appointment for the 2007-2008 school year:

<u>Andrew Karins</u>	Boys' Modified Soccer	Year 2 @ Step 4 - \$1,537
<u>Dennis McCormick</u>	Girls' Varsity Basketball	Year 1 @ Step 8 - \$4,164

5.8 Extracurricular Appointments for 2007-2008

**Recommended Action:** That the Board of Education approve the following extracurricular appointments for the 2007-2008 school year:

<u>Mary Abba</u>	Select Chorus	Step 6	\$ 2,083
<u>Nadine Bassler</u>	Senior Class Advisor	Step 8	\$ 2,582
<u>Barbara Blumberg</u>	Ski Club Advisor	Step 8	\$ 1,936
<u>Jessica Bradshaw</u>	MS Student Council Advisor.	Step 3	\$ 1,020
<u>Sherry Burgoon</u>	Key Club	Step 8	\$ 2,031
<u>Patrick Corrigan</u>	Honor Society	Step 7	\$ 1,848
<u>John Curran</u>	Builders Club	Step 2	\$ 777
<u>Heather Garvey</u>	Future Business Leaders of America	Step 4	\$ 1,315
<u>Thomas Gladd</u>	HS Student Government	Step 6	\$ 1,667
<u>Thomas Gladd</u>	National History Club	Volunteer	
<u>Portia Hubert</u>	Drama Club Advisor	Step 5	\$ 1,624
<u>Susanne Hudacs</u>	Model UN Advisor	Step 8	\$ 1,457
<u>Christopher Jantson</u>	Stage Band	Step 8	\$ 2,582
<u>Anne Lyons</u>	Freshman Class Advisor	Step 5	\$ 1,103
<u>Anne Lyons</u>	Mock Trial Advisor	Step 4	\$ 950
<u>John Sittig</u>	Sophomore Class Advisor	Step 8	\$ 1,811
<u>Robert Streifer</u>	International Club Advisor	Step 8	\$ 1,457
<u>Brian Stumbaugh</u>	Natural Helpers Advisor	Step 8	\$ 2,582
<u>Brian Stumbaugh</u>	"The Blackbird Review" Advisor	Step 3	\$ 1,690
<u>Tony Thanopoulos</u>	Masterminds Advisor	Volunteer	
<u>Lydia Tobler</u>	Humanities Coordinator	Step 3	\$ 2,600
<u>Sandra Vorse</u>	SADD	Step 8	\$ 2,031

<u>Jeanne Young</u>	Junior Class Advisor	Step 5	\$ 1,730
<u>Stacey Vitelli</u>	Elementary Art Club	Step 43	\$1,069
<u>Michael Guerette</u>	Elementary Student Council	Step 2	\$ 824

5.9 Substitute Teacher Appointments from BOCES Substitute Registry

**Recommended Action:** That the Board of Education approve substitute teacher appointments for the 2006-2007 school year as presented by the Capital Region BOCES Substitute Registry. See memo dated August 2, 2007 in the enclosure folder.

5.10 Fall 2007 Driver Education Appointments

**Recommended Action:** That the Board of Education approve the amended salaries for fall 2007 driver education instructors:

Jeffrey Young

Effective: September 17, 2007 – January 18, 2008  
 Salary: \$4,710.00  
 Classroom: 24 students @ \$52.50  
 Car Section: 12 students @ \$287.50

William Van Alstyne

Effective: September 17, 2007 – January 18, 2008  
 Salary: \$3,450.00  
 Car Section Only: 12 students @ \$287.50

5.11 CSE Recommendations

**Recommended Action:** That the Board of Education approve recommendations by the *Committee on Special Education* as outlined at meetings held on May 16, 2007, May 17, 2007, May 18, 2007, May 21, 2007, May 22, 2007, May 23, 2007, May 24, 2007, May 29, 2007, May 30, 2007, May 30, 2007, May 31, 2007, June 4, 2007, June 5, 2007, June 7, 2007, June 13, 2007, and June 27, 2007.

5.12 Conference Requests

**Recommended Action:** That the Board of Education approve the attendance of the following persons to the conferences listed below as presented:

Conference Title: New York State School Boards Association 2007 Annual Convention  
 Location: Sheraton New York Hotel & Towers, New York City  
 Date: October 25 – October 28, 2007  
 Cost: Registration \$385.00 per person  
 Lodging \$199.00 per night  
 Requestors: T. Blow, C.J. Coffin, D. Gibson, G. Hubert, K. Kroencke, L. Langevin,  
 T. McKenna

5.13 Out-of-Town Student Field Trip Request

**Recommended Action:** That the Board of Education approve the following out-of-town student field trip request:

Senior Class Retreat

Destination: Thacher Park  
Date: Monday, September 17, 2007  
Cost: No cost to the students  
*Senior Class Funds are used to pay for the luncheon (approximately \$200.00)*  
Requestor: M. Diefendorf

9<sup>th</sup> Grade Academy

Destination: Thacher Park  
Date: Friday, September 14, 2007  
Cost: Transportation and lunch (Cost to the District)  
Requestor: M. Diefendorf

AP US History / English 11 Honors Trip

Destination: Salem, MA  
Date: Friday, October 5, 2007  
Cost: \$50 - \$55 per student  
Requestors: T. Gladd, A. Levy

Grade 8 Field Trip

Destination: New York City  
Date: Friday, October 12, 2007  
Cost: \$45.00 per student  
Requestor: C. Cashin

Model United Nations

Destination: Brown University, Providence, Rhode Island  
Date: Friday, November 9 – Sunday, November 11, 2007  
Cost: \$150 - \$200 per student  
Requestor: S. Hudacs

5.14 Surplus/Obsolete Item

**Recommended Action:** That the Board of education declare the 1989 Chevrolet truck (salt truck) as surplus/obsolete and delegate to the Business Official disposition of said item in a manner consistent with current laws and regulations.

5.14 Contracts / Agreements

5.14.1 2007-2008 BOCES Classroom Rental and Ancillary Services Agreement

**Recommended Action:** That the Board of Education approve the 2007-2008 BOCES Classroom Rental and Ancillary Services Agreements as submitted in the enclosure folder. The Board authorizes President, David Gibson to sign the agreement on behalf of the District.

5.14.2 2007-2008 Preliminary AS-7 Contracts for Services

**Recommended Action:** That the Board of Education approve the 2007-2008 Preliminary AS-7 contracts between Voorheesville Central School District and Capital Region BOCES for services provided by BOCES during the 2007-2008 school year. The Board authorizes President, David Gibson to sign the contract on behalf of the District.

5.14.3 2006-2007 Amended Final AS-7 Contracts for Services

**Recommended Action:** That the Board of Education approve the amended 2006-2007 final AS-7 contracts between Voorheesville Central School District and Capital Region BOCES for services provided by BOCES during the 2006-2007 school year. The Board authorizes President, David Gibson to sign the contract on behalf of the District.

5.14.4 Whiteman Osterman & Hanna: 2007-2008 Renewal Agreement

**Recommended Action:** That the Board of Education approve the continuation of the terms and conditions of the agreement with Whiteman Osterman & Hanna for legal services as follows:

Effective: July 1, 2007 through June 30, 2008

Retainer: \$24,000

Non-retainer: \$185 per hour

5.14.5 Technical Building Services, Inc. (TBS)

**Recommended Action:** That the Board of Education approve the contract with Technical Building Services, Inc. (TBS) for mechanical, building automation system, and pneumatic controls from August 15, 2007 to August 14, 2008 in the amount of \$12,366 and authorize Assistant Superintendent for Business Sarita Winchell to sign the contract.

5.14.6 Capital District School Boards Association Membership (CAPSBA)

**Recommended Action:** That the Board of Education approve membership in the Capital District School Boards Association for the 2007-2008 school year.

Annual Dues: \$100.00

5.14.7 Guilderville Swim Team: 2007-2008 School Year

**Recommended Action:** That the Board of Education approve renewal of the merger between the Voorheesville Central School District and Guilderland Central School District boys' and girls' varsity swim teams for the 2007-2008 school year.

5.15 Volunteer Consultant – Student Achievement Needs (Grades K-12)

**Recommended Action:** That the Board of Education approve Dr. Cheryl Dozier as a volunteer consultant for the 2007-08 school year. Dr. Dozier will facilitate a study group investigation of student achievement needs in grades K-12. Her focus for this year will be a study of the 8th and 9th grade programs.

5.16 Superintendent's Contract Extension

**Recommended Action:** That the Board of Education approve an extension of the agreement between the Superintendent and the Voorheesville Board of Education for an additional school year ending June 30, 2009.

5.17 Superintendent's Salary: 2007-2008

**Recommended Action:** That the Board of Education approve an increase in salary of 3.5% for Superintendent, Linda M. Langevin for the 2007-2008 school year. This amount reflects a dollar increase of \$4,528 for this time period and is effective July 1, 2007.

5.18 Fall 2007 Continuing Education Program

**Recommended Action:** That the Board of Education approve the Fall 2007 Continuing Education Program as presented in the enclosure folder

5.18.1 Continuing Education Assistant

**Recommended Action:** That the Board of Education appoint Linda Hladun to assist in the preparation for the mailing of 5500 Continuing Education brochures.

Salary: \$10.50/hour [10 hours total]

5.19 Bid Awards

**Recommended Action:** That the Board of Education approve the bid recommendations for science equipment & supplies and operations & maintenance equipment as presented in the enclosure folder.

5.20 Approval of Tax Warrant Adjustments

**Recommended Action:** That the Board of Education approve the following Tax Warrant adjustment to amend the Tax Warrant in the amount of \$14,406,124.66 to \$14,404,938.93 (A decrease of \$1,185.73)

Town of New Scotland Correction 2006-07

a. Yogesh Gupta – Supreme Court Order and Stipulation	
Reduction in School Taxes	\$1,117.14
Reduction in Library Taxes	68.59
<b>Total</b>	<b>\$1,185.73</b>

**6. Special Reports**

**7. Administrative Reports**

7.1 Elementary School Report, *Kenneth Lein*

7.2 High School Report, *Mark Diefendorf*

7.3 Middle Level Report, *Theresa Kennedy*

7.4 Assistant Superintendent for Business Report, *Sarita Winchell*

7.5 Operations, Maintenance, and Transportation Report, *Michael Goyer*

**8. Old Business**

- 8.1 Building Project & Facilities Committee: *C. J. Coffin, G. Hubert* (Report)
- 8.2 Curriculum Committee: *D. Gibson, K. Kroencke, P. Pierce* (No Report)
- 8.3 Planning & Governance Committee: *C. J. Coffin, D. Gibson, T. McKenna* (Report)
- 8.4 Audit Committee: *D. Gibson, G. Hubert, T. Blow* (Report)
- 8.5 Negotiations Committee: *C. J. Coffin, K. Kroencke, T. Blow* (No Report)
- 8.6 Evaluation Committee: *D. Gibson, K. Kroencke* (No Report)

8.6 Board of Education Policy Amendments / First Reading

8.6.1 Policy Amendments

**Recommended Action:** That the Board of Education approve amendments to the following Board of Education policies. Changes are indicated on the documents presented in the enclosure folder:

- Policy 1120: School District Records
- Policy 1230: Public Participation at Board Meetings

8.6.2 First Reading

**Recommended Action:** That the Board of Education approve the first reading of the following policy:

- Policy 6680: Capital Assets Policy

8.7 Approval of School Lunch Budget: 2007-2008

**Recommended Action:** That the Board of Education approve the school lunch budget for the 2007-2008 school year as outlined in the enclosure folder.

8.8 Price Increase for Type A Lunch

**Recommended Action:** That the Board of Education raise the price of Type A lunches as follows, effective September 12, 2007:

- Grades 1-5: From \$1.75 to \$2.00
- Grades 6-12: From \$2.00 to \$2.25



8.9 Cancellation of Federal and State Breakfast Program (Elementary School)

**Recommended Action:** That the Board of Education cancel the Federal and State Breakfast Program at the Elementary School effective September 10, 2007. The School Lunch Manager is directed to make provisions available for those students who are eligible for free and reduced breakfast in the Elementary School on an as need basis.

8.10 Change in Hours – Food Service Helper

**Recommended Actions:** That the Board of Education, for reasons of economy, approve the change in hours for Tasha Deyo, food service helper, from five hours per day to four hours per day.

Effective: September 10, 2007

**9. New Business**

9.1 Discussion re: Membership in the National School Boards Association, *Thomas McKenna*

9.2 Nomination of Voting Delegate and Alternate for 2006 Annual Convention

**Recommended Action:** That the Board of Education nominate a voting delegate and alternate for the Annual Business Meeting of the New York State School Boards Association to be held in New York City on October 27, 2007.

Voting Delegate: \_\_\_\_\_

Alternate: \_\_\_\_\_

9.3 Teacher Mentor Program

**Recommended Action:** That the Board of Education approve the Voorheesville Central School District Clayton A. Bouton High School - Voorheesville Middle School and Voorheesville Elementary School Teacher Mentor Program as outlined in the enclosure effective August 14, 2007.

## 10. Other Business

10.1 Opportunity for the Board to be Heard

Report on settlement with Dr. Anthony Marturano

## 11. For the Good of the Order

11.1 Miscellaneous

11.1.1 Web Page Survey Analysis, *Monica Lester*

VCSD Web Site Manager Plan, *Monica Lester*

11.1.2 Letter from Russ Fowler re: Molly Hoyt-Fowler

11.1.3 Budget Status Reports: 7/1/06 – 5/31/07, *K. Parsons, School Treasurer*

11.2 Dates to Remember

11.2.1 Regular Board of Education Meeting

Monday, September 10, 2007

7:30 p.m.

High School Cafeteria

## 12. Anticipated Executive Session

**Recommended Action:** That the Board of Education enter into Executive Session for the purpose of discussing pending litigation and the employment history of particular individuals.

## 13. Return to Regular Session

## 14. Adjournment