

**VOORHEESVILLE CENTRAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**MEETING AGENDA**  
**October 15, 2007**  
**7:30 p.m.**

**1. Meeting Call to Order by President**

- 1.1 Evacuation Procedure for Fire Emergency
- 1.2 Roll Call of Trustees by Board of Education President

**2. Presentations**

- 2.1 Community & School Foundation Grant / PTA Donation Presentation
- 2.2 External Audit Report, *Richard Bingham, Dorfman-Robbie*

**3. Approval of Minutes**

- 3.1 Regular Board of Education Minutes, *September 10, 2007*
- 3.2 Special Board of Education Minutes, *September 15, 2007*
- 3.3 Special Board of Education Minutes, *September 17, 2007*
- 3.4 Special Board of Education Minutes, *September 29, 2007*

**4. Visitors and Communication**

- 4.1 Additional Items from Superintendent
- 4.2 Opportunity for Students to Address the Board
- 4.3 Opportunity for Public to be Heard (15 Minutes)

**5. Action Items**

5.1 Treasurer's Reports

5.1.1 Acceptance of Treasurer's Reports

**Recommended Action:** That the Board of Education accept the Treasurer's Reports as presented in Enclosure Folder.

5.1.2 Acceptance of Warrants / Payrolls

**Recommended Action:** That the Board of Education accept the following Warrants and Payrolls:

Warrants:

General Fund Warrant #3:	\$ 382,149.67
General Fund Warrant #4:	\$ 510,378.50
Trust & Agency Warrant #2:	\$ 529,445.95
School Lunch Fund Warrant #2:	\$ 5,532.73
Federal Aid Fund Warrant #2:	\$ 28,043.44
Capital Fund Warrant #2:	\$ 687,406.17

Payrolls:

Payroll #6:	\$ 155,642.12
Payroll #7:	\$ 258,238.84
Payroll #8:	\$ 432,131.73

5.2 Resignations

**Recommended Action:** That the Board of Education accept the following resignations:

Michael Paolino, Associate Principal (*Grades 9-12*), Data Coordinator

Effective: October 25, 2007

Reason: Accepted position of principal at Guilderland High School

Mary Lynn Williams, Teaching Assistant (*Middle School / High School – 17½ years of service*)

Effective: February 25, 2008

Reason: Retirement

James Hladun, Director of Continuing Education (*36 years of service*)

Effective: June 30, 2008

Reason: Retirement

5.3 Curriculum Specialist Appointments

**Recommended Action:** That the Board of Education approve the following Curriculum Specialist Appointments:

Brian Stumbaugh, Middle / High School Curriculum Specialist

Effective: October 16, 2007 – June 30, 2008

Stipend: \$4,800 for the 2007-2008 school year

Donna Fitzgerald, Elementary School Curriculum Specialist

Effective: October 16, 2007 – June 30, 2008

Stipend: \$3,200 for the 2007-2008 school year

5.4 Emergency Conditional Appointment – Teaching Assistant

**Recommended Action:** That the Board of Education approve the emergency conditional appointment of Kristin Hanlon as Special Education Teaching Assistant.

Effective: October 4, 2007 – June 26, 2008 (*Middle School – 7 hours per day*)

Salary: Step 1 of UEV Contract - \$13.08 per hour

5.5 Civil Service Appointment

**Recommended Action:** That the Board of Education approve the permanent appointment of Deann DellaPenta as Secretary I effective October 16, 2007, per the Albany County Civil Service Certified List of Eligibles.

5.6 Amendment of Hours – Teaching Assistant

**Recommended Action:** That the Board of Education amend Michael Sloman's hours as a teaching assistant from six and one-half (6.5) hours per day to seven (7) hours per day.

Effective: September 1, 2007 – June 30, 2008 (*Middle School/High School*)

5.7 After-School Late Bus Monitor

**Recommended Action:** That the Board of Education appoint David Prendergast as after-school late bus monitor. This appointment will result in a replacement of hours Mr. Prendergast.

Effective: October 16, 2007 (*Tuesday, Wednesday, Thursday; 3:30 – 4:00 p.m.*)

5.8 Coaching Appointments: 2007-2008

**Recommended Action:** That the Board of Education approve the following coaching appointments for the 2007-2008 school year:

<u>Elizabeth Ferency</u>	Girls' JV Basketball	Year 1 @ Step 1 - \$2,286
<u>Brent Pierce</u>	Varsity Wrestling Assistant	Year 2 @ Step 6 - \$2,774
<u>John Curran</u>	Modified Wrestling	Year 2 @ Step 7 - \$1,798

5.9 Learn-to-Swim Appointments

**Recommended Action:** That the Board of Education approve the following appointments for the Learn-to-Swim Program:

<u>Alli Cropsey</u>	Assistant Instructor	\$8.50 per hour
<u>Kaylee Ban</u>	Assistant Instructor	\$8.50 per hour
<u>Allison Crandall</u>	Assistant Instructor	\$8.50 per hour

5.10 Extracurricular Appointments: 2007-2008

**Recommended Action:** That the Board of Education approve the following extracurricular appointments for the 2007-2008 school year:

<u>Theodore Simons</u>	Yearbook Advisor	Year 1 @ Step 1 - \$1,824
<u>Jennifer Wademan</u>	School Store	Year 1 @ Step 1 - \$701

5.11 Substitute Teacher Appointments from BOCES Substitute Registry

**Recommended Action:** That the Board of Education approve substitute teacher appointments for the 2007-2008 school year as presented by the Capital Region BOCES Substitute Registry. See memo dated October 4, 2007 in the enclosure folder.

5.12 Change in Hours – Bus Drivers

**Recommended Action:** That the Board of Education approve the following changes in bus driver employment hours due to route changes effective October 16, 2007:

<u>James McAssey:</u>	From 4 hours per day to 4.5 hours per day
<u>David Burch:</u>	From 4.5 hour per day to 4.75 hours per day
<u>Robert Fuglein:</u>	From 4 hours per day to 4.5 hours per day

5.13 CSE Recommendation

**Recommended Action:** That the Board of Education approve the recommendation by the *Committee on Special Education* as outlined at a meeting held on September 12, 2007, September 20, 2007, and September 26, 2007.

The Board designates Superintendent, Linda M. Langevin as signatory for health service contracts related to special education students' IEPs.

5.14 Contract – Wildwood School

**Recommended Action:** That the Board of Education approve the contract with Wildwood School for the period September 1, 2007 through June 30, 2008, in the amount of \$40,097 and authorize Superintendent Linda Langevin the sign the contract.

5.15 Withdrawal of Bid Award

**Recommended Action:** That the Board of Education withdraw the award of the CLP-220 Yamaha Clavinova (piano) bid from Suzuki Corporation (at \$1,133.06,) who did not supply the correct item, and award the item to the next lowest bidder, Artists Piano, Ltd. (at \$1,250).

5.16 Facilities Use Fee Waiver – Relay for Life

**Recommended Action:** That the Board of Education waive all facilities use fees for the purpose of supporting the 2008 Relay for Life Campaign and to allow representatives of the Relay for Life Campaign to conduct all business related to this Campaign in cooperation with the Middle School-High School Principal, the Superintendent, and the Board of Education. It is understood that Relay for Life will provide a list of all information regarding the dates, times, and locations of all relevant meetings, activities, and events.

**6. Special Reports**

6.1 e-School Data Student Information System, *Frank Faber*

**7. Administrative Reports**

7.1 Elementary School Report, *Kenneth Lein*

7.2 High School Report, *Mark Diefendorf*

7.3 Middle Level Report, *Theresa Kennedy*

7.4 Assistant Superintendent for Business Report, *Sarita Winchell*

7.5 Operations, Maintenance, and Transportation Report, *Michael Goyer*

7.6 Superintendent's Report, *Linda Langevin*

**8. Old Business**

8.1 Building Project & Facilities Committee: *C. J. Coffin, G. Hubert*

8.2 Curriculum Committee: *D. Gibson, K. Kroencke, P. Pierce*

8.3 Planning & Governance Committee: *C. J. Coffin, D. Gibson, T. McKenna*

8.4 Audit Committee: *D. Gibson, G. Hubert, T. Blow*

8.5 Negotiations Committee: *C. J. Coffin, K. Kroencke, T. Blow*

8.6 Evaluation Committee: *D. Gibson, K. Kroencke*

.7 Board of Education Policy First Reading

8.7.1 First Reading

**Recommended Action:** That the Board of Education approve the first reading of the following policy:

Policy 9646: Disclosure of Wrongful Conduct

9. New Business

9.1 Acceptance of 2006-2007 Independent Audit Report

**Recommended Action:** That the Board of Education approve the following resolution to accept the 2006-2007 audit report:

**RESOLVED**, that the Voorheesville Board of Education accept the audit report for the 2006-2007 fiscal year, as prepared by the firm of Dorfman-Robbie, Certified Public Accountants, P.C., 6 Wembley Court, Albany, New York 12205.

9.2 Donations

**Recommended Action:** That the Board of Education gratefully accept a donation in the amount of \$5,000 from the Voorheesville Community & School Foundation for the purpose of purchasing technology equipment for teacher and student use in the District.

**Recommended Action:** That the Board of Education gratefully accept a donation in the amount of \$5,000 from the Voorheesville Parent and Teacher Association for the purpose of purchasing technology equipment for teacher and student use in the District.

**Recommended Action:** That the Board of Education gratefully accept a donation in the amount of \$4,000 from the Voorheesville Parent and Teacher Association for the purpose of purchasing of math manipulatives and classroom libraries.

9.3 Budget Amendments

9.3.1 Gift Donations

**Recommended Action:** That the Board of Education amend the 2007-2008 budget to allow for the expenditure of the following gift donations to the District in the amount of \$14,000.00, and to increase the revenue code A2705 to reflect the receipt of these funds. Budget codes to be amended are:

*From Voorheesville PTA*

Teaching Supplies	\$4,000.00	Code: A2110.501.01.99
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*From Voorheesville PTA*

Computer Equipment - ES	\$4,275.00	Code:A2630.200.01
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Computer Equipment - HS	\$ 725.00	Code:A2630.200.02
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*From Voorheesville Community & School Foundation*

Computer Equipment - ES	\$2,137.00	Code:A2630.200.01
Computer Equipment - HS	\$2,863.00	Code:A2630.200.02

9.3.2 Grant-in-Aid

**Recommended Action:** That the Board of Education amend the 2007-2008 budget to allow for the expenditure of the following Grant-in-aid received from the State of New York in the amount of \$50,000.00, and to increase the revenue code A3289 (Other State Aid) to reflect the receipt of these funds. The budget code to be amended is:

Curriculum Improvement                      Code:A2110.402.03 for \$50,000

9.4 E-School Data Proposal

**Recommended Action:** That the Board of Education approve acceptance of a three-year proposal with the Northeast Regional Information Service to provide eSchoolData Student Management System for the District as per the Price Quote for services enclosed effective October 16, 2007 and to designate Linda M. Langevin, Superintendent as signatory for this agreement.

2007-08 Service Cost -	\$27,808.10
2008-09 Service Cost -	\$32,203.60
2009-2010 Service Cost -	\$33,248.80

**10. Other Business**

10.1 Opportunity for the Board to be Heard

**11. For the Good of the Order**

11.1 Miscellaneous

- 11.1.1 Middle Level News Notes
- 11.1.2 NYSSMA Letter and Certificate of Appreciation
- 11.1.3 Budget Status Reports: 7/1/07 – 8/31/07, *K. Parsons, School Treasurer*
- 11.1.4 For your information – Contracts / Agreements:

GraceCom Telecommunications:

*Elementary School telephone system maintenance agreement*

Contract amount: \$1,267.80

Signatory: Sarita Winchell

Fire Systems, Inc.:

*All District fire alarms, smoke alarms, clocks and PA system inspections, testing and cleanings.*

Contract amount: \$7,000.00

Signatory: Linda Langevin

11.2 Dates to Remember

- 11.2.1 Regular Board of Education Meeting                      Monday, November 5, 2007  
7:30 p.m.  
High School Cafeteria

**12. Anticipated Executive Session**

**Recommended Action:** That the Board of Education enter into Executive Session for the purpose of discussing negotiated agreements.

**13. Return to Regular Session**

**14. Adjournment**