

VOORHEESVILLE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
May 12, 2008
7:30 p.m.

1. Meeting Call to Order by President

- 1.1 Evacuation Procedure for Fire Emergency
- 1.2 Roll Call of Trustees by Board of Education President

2. Special Reports

- 2.1 Report on Window Lintels / Stone Repair, *Michael Fanning*
- 2.2 Voorheesville School District 2008-2009 Budget Presentation, *Linda M. Langevin, Sarita Winchell*

3. Approval of Minutes

- Regular Board of Education Meeting, *April 7, 2008*
- Special Meeting, *April 21, 2008*
- Special Meeting, *April 22, 2008*
- Special Meeting, *April 23, 2008*

4. Visitors and Communication

- 4.1 Additional Items from Superintendent
- 4.2 Opportunity for Students to Address the Board
- 4.3 Opportunity for Public to be Heard (15 Minutes)

5. Action Items

5.1 Treasurer's Reports

5.1.1 Acceptance of Treasurer's Reports

Recommended Action: That the Board of Education accept the Treasurer's Reports as presented in Enclosure Folder.

5.1.2 Acceptance of Warrants / Payrolls

Recommended Action: That the Board of Education accept the following Warrants and Payrolls:

Warrants:

| | |
|-------------------------------|-----------------|
| General Fund Warrant #18: | \$ 1,590,211.70 |
| Trust & Agency Warrant #9: | \$ 1,268,477.80 |
| School Lunch Fund Warrant #9: | \$ 33,106.96 |
| Federal Aid Fund Warrant #9: | \$ 92,942.62 |
| Capital Fund Warrant #9: | \$ 161,617.54 |

Payrolls:

| | |
|---------------|---------------|
| Payroll # 22: | \$ 434,773.76 |
| Payroll # 23: | \$ 426,372.64 |

5.2 Resignations

Recommended Action: That the Board of Education accept the following resignations:

Lauren Cosamano, Teaching Assistant
Effective: April 25, 2008
Reason: Personal

5.3 Extracurricular Appointments: 2007-2008

Recommended Action: That the Board of Education approve the following extracurricular appointments for the 2007-2008 school year.

(Salaries in accordance with the VTA Contract Extracurricular Salary Schedule)

| | | |
|---------------------|-------------------------|------------------------------|
| <u>Thomas Gladd</u> | History Club Co-Advisor | Year 1 @ ½ Step 3 - \$427 |
| <u>Jeanne Young</u> | History Club Co-Advisor | Year 1 @ ½ Step 1 - \$297.50 |

5.4 Termination of Employee for Failure to Maintain Certification

Recommended Action: That the Board of Education terminate the employment of Michael Sloman as a special education teaching assistant for failure to have the required certification.

Effective: May 12, 2008

5.5 Learn-to-Swim Appointments

Recommended Action: That the Board of Education approve the following appointments for the Learn-to-Swim Program effective May 13, 2008:

| | | |
|------------------------------|------------|------------------|
| <u>Jacqueline Cunningham</u> | Instructor | \$12.00 per hour |
| <u>Kelsey Saba</u> | Instructor | \$12.00 per hour |

5.6 Substitute Teacher Appointments from BOCES Substitute Registry

Recommended Action: That the Board of Education approve Capital Region BOCES Substitute Registry appointments for the 2007-2008 school year as presented in the enclosure folder.

5.7 CSE Recommendations

Recommended Action: That the Board of Education approve the recommendation by the *Committee on Special Education* as outlined at meetings held on March 26, 2008, April 3, 2008, April 7, 2008, April 8, 2008, and April 9, 2008, April 23, 2008, and April 25, 2008 .

The Board designates Superintendent, Linda M. Langevin as signatory for health service contracts related to special education students' IEPs.

5.8 Out-of-Town Student Field Trip Requests

Recommended Action: That the Board of Education approve the following out-of-town student field trip requests:

Spanish Exchange Field Trip

Destination: Valladolid, Spain
Date: Wednesday, November 5 - Sunday, November 16, 2008
Cost: \$1,500 per student (Estimated)
Requestor: Robert Streifer

Grade 5 Class Trip

Destination: Lake George, New York
Date: Thursday, May 29, 2008
Cost: \$16.00 per student
Requestor: Kenneth Lein

5.9 Out-of-Town Conference Request

Recommended Action: That the Board of Education approve a trip for Michael Goyer and Kenneth Lee on May 13-14, 2008, to the Girardin Bus Plant in Drummonsville, Quebec. Estimated cost per person including meals and lodging is \$200.

5.10 Approval of External School Auditors

Recommended Action: That the Board of Education appoint the auditing firm, Dorfman-Robbie, to conduct the independent audit of the school district for the year ending June 30, 2008, at a cost of \$13,100.00. The Board authorizes David Gibson to sign the engagement letter.

5.11 Voting Machine Preparation

Recommended Action: That the Board of Education approve Paul Barrowman to prepare three voting machines for the School Budget Vote/Election and the Public Library Budget Vote/Election on Tuesday, May 20, 2008.

Fee: \$35.00 per machine

5.12 Action on Resolution Appointing Personnel for School/Library Budget Vote and Election

Recommended Action: That the Board of Education approve the resolution appointing personnel for the School/Library Budget Vote and Election to be held on Tuesday, May 20, 2008, as outlined in the enclosure folder.

5.13 Approval of Requests for Non-Public School Transportation

Recommended Action: That the Board of Education approve requests for non-public school transportation for sixty-six (66) students to private schools for the 2008-2009 school year as submitted in the enclosure folder.

5.14 Summer 2008 Driver Education Appointments

Recommended Action: That the Board of Education approve the following instructors for the summer 2008 driver education program:

Jeffrey Young, Instructor

Effective: June 30 – August 8, 2008

Salary: \$12,240.00 [36 students @ \$340.00 per student]

5.15 Music Accompanist Fees

Recommended Action: That the Board of Education approve the increase in music accompanist rates effective May 13, 2008 as follows:

\$30.00 per Rehearsal

\$40.00 per Assembly/Evening Concert Performance

5.16 Declaration of Surplus/Obsolete Items (Textbooks)

Recommended Action: That the Board of Education declare the items on the inventory list provided in the enclosure folder surplus/obsolete and delegate to the Business Official disposition of said items in a manner consistent with current laws and regulations.

6. Administrative Reports

- 6.1 Elementary School Report, *Kenneth Lein*
- 6.2 Middle Level Report, *Theresa Kennedy*
- 6.3 High School Report, *Mark Diefendorf*
- 6.4 Assistant Superintendent for Business Report, *Sarita Winchell*
- 6.5 Operations, Maintenance, and Transportation Report, *Michael Goyer*
- 6.6 Superintendent’s Report, *Linda Langevin*

7. Old Business

- 7.1 Building Project & Facilities Committee: *C. J. Coffin, G. Hubert*
- 7.2 Curriculum Committee: *D. Gibson, K. Kroencke, P. Pierce*
- 7.3 Planning & Governance Committee: *C. J. Coffin, D. Gibson, T. McKenna*
- 7.4 Audit Committee: *D. Gibson, G. Hubert, T. Blow* (No Report)
- 7.5 Negotiations Committee: *C. J. Coffin, K. Kroencke, T. Blow*
- 7.6 Evaluation Committee: *D. Gibson, K. Kroencke*

7.7 BOE Policies – First & Second Readings

7.7.1 First Readings

Recommended Action: That the Board of Education approve the first reading of the following policy:

Policy 4321.5 Confidentiality and Access to Individualized Education Programs, Individualized Education Services Programs and Service Plans

7.7.2 Second Readings

Recommended Action: That the Board of Education approve the second reading of the following policies:

Policy 4321: Programs for Students with Disabilities under the IDEA and New York’s Education Law Article 89

Policy 4321.1: Provision of Special Education Services in the Least Restrictive Environment

Policy 4321.3: Allocation of Space for Special Education Programs

Policy 6131: Online Banking Services

8. New Business

8.1 Tenure Recommendations

8.1.1 **Recommended Action on the following resolution:**

RESOLVED, that upon the recommendation of Superintendent of Schools, Linda M. Langevin, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2008, in the stated tenure area:

Molly Spooner
Music

8.1.2 **Recommended Action on the following resolution:**

RESOLVED, that upon the recommendation of Superintendent of Schools, Linda M. Langevin, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2008, in the stated tenure area:

Kyle Turski
Technology

8.1.3 **Recommended Action on the following resolution:**

RESOLVED, that upon the recommendation of Superintendent of Schools, Linda M. Langevin, subject to New York State Education Law §3013, the following person is appointed to tenure effective September 1, 2008, in the stated tenure area:

Kristen Defontes-Wells
Art

8.2 Resolutions in Recognition of Service

Recommended Action: That the Board of Education adopt the Resolutions in Recognition of Service of Karen Beck, JoAnn Donohue, Carol A. Kadamus, James J. McAssey, Kathleen Parsons, and Carol C. Relyea.

8.3 Gift Donations

Recommended Action: That the Board of Education gratefully accept a grant in the amount of \$2,000.00 from the New York State Alliance for Arts Education.

Recommended Action: That the Board of Education gratefully accept a donation in the amount of \$500.00 from the ExxonMobil Educational Alliance Program.

8.4 Budget Amendments

Recommended Action: That the Board of Education amend the 2007-2008 Budget to allow for the expenditure of the following grant to the District in the amount of \$2,500.00 and to increase the revenue code A2705 to reflect the receipt of these funds.

Budget codes to be amended are:

| | | | |
|---|----|----------|-----------------------|
| NYS Alliance for Arts Education | \$ | 2,000.00 | Code: A21104160219 |
| ExxonMobil Educational Alliance Program | \$ | 500.00 | Code: A2110.501.01.99 |

8.5 Transfer of Funds

Recommended Action: That the Board of Education approve the transfer of \$171.82 from the Douglas Condon Memorial and \$7.86 from the Matt Farrell Memorial to be distributed as follows:

| | |
|----------------------------|-----------|
| Linda Wolkenbreit Memorial | \$ 60.00 |
| Chuck Farley Memorial | \$ 119.68 |

8.6 Mutual Aid Agreements between Voorheesville Central School District and Guilderland Central School District re: Use of Facilities

Recommended Action: That the Board of Education approve the agreement to permit Guilderland Central School District to use Voorheesville Central School District facilities as a shelter for students and staff in the event of an internal or external emergency requiring evacuation. The full agreement is presented in the enclosure folder.

Recommended Action: That the Board of Education approve the agreement to permit Voorheesville Central School District to use Guilderland Central School District facilities as a shelter for students and staff in the event of an internal or external emergency requiring evacuation. The full agreement is presented in the enclosure folder.

9. Other Business

- 9.1 Discussion: Location of Graduation Ceremony
Performing Arts Center / Under the tent at the High School
- 9.2 Discussion: Date for July Organizational Meeting (July 1, 2008)
- 9.3 Opportunity for the Board to be Heard

10. For the Good of the Order

10.1 Miscellaneous

- 10.1.1 Letter from parents re: Robert Baron
- 10.1.2 Middle Level News Notes
- 10.1.3 Budget Status Reports: 7/1/07 – 03/31/08, *K. Parsons, School Treasurer*
- 10.1.4 Health Service Contracts:

| | | |
|-------------------|------------------------|------------|
| South Colonie CSD | 15 students @ \$559.11 | \$8,386.65 |
| Guilderland CSD | 9 students @ \$548.70 | \$4,938.30 |

10.2 Dates to Remember

- 10.2.1 Annual Budget Vote/Election
BOCES Budget Vote / Election
Tuesday, May 20, 2008
2:00 to 9:30 PM
Middle School Foyer
- 10.2.2 Volunteer Recognition
Extra Mile Award Presentation
Monday, June 9, 2008
6:30 PM
High School Commons
- 10.2.3 Regular Board of Education Meeting
Monday, June 9, 2008
7:30 PM
High School Cafeteria

11. Anticipated Executive Session

Recommended Action: That the Board of Education enter into Executive Session for the purpose of discussing negotiated agreements.

12. Return to Regular Session

13. Adjournment