

**VOORHEESVILLE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
February 11, 2008
7:30 p.m.**

Supplemental agenda items are marked with an asterisk *

1. Meeting Call to Order by President

- 1.1 Evacuation Procedure for Fire Emergency
- 1.2 Roll Call of Trustees by Board of Education President

2. Special Reports

- 2.1 Proposal re: High School Generator Grant Application, *Charles Voss*
- 2.2 American Field Services Intercultural Exchange, *Happy Scherer*
- 2.3 2008-2009 Budget Presentation re: BOCES Services

3. Approval of Minutes

- Regular Board of Education Minutes, *January 14, 2008*
- Special Budget Meeting, *January 28, 2008*
- Special Budget Meeting, *February 4, 2008*

4. Visitors and Communication

- 4.1 Additional Items from Superintendent
- 4.2 Opportunity for Students to Address the Board
- 4.3 Opportunity for Public to be Heard (15 Minutes)

5. Action Items

5.1 Treasurer's Reports

5.1.1 Acceptance of Treasurer's Reports

Recommended Action: That the Board of Education accept the Treasurer's Reports as presented in Enclosure Folder.

5.1.2 Acceptance of Warrants / Payrolls

Recommended Action: That the Board of Education accept the following Warrants and Payrolls:

Warrants:

General Fund Warrant #12:	\$ 1,158,868.53
General Fund Warrant #13:	\$ 515,850.42
Trust & Agency Warrant #6:	\$ 1,165,258.84
School Lunch Fund Warrant #6:	\$ 31,714.39
Federal Aid Fund Warrant #6:	\$ 22,446.52
Capital Fund Warrant #6:	\$ 114,076.47

Payrolls:

Payroll # 15:	\$ 451,603.67
Payroll # 16:	\$ 421,789.14
Payroll # 17:	\$ 423,893.91

5.2 Resignations

Recommended Action: That the Board of Education accept the following resignations:

Carol Relyea, Elementary School Teacher Aide (22 years of service)

Effective: June 30, 2008

Reason: Retirement

JoAnn Donohue, Attendance Clerk (28 years of service)

Effective: September 12, 2008

Reason: Retirement

* Karen Beck, Elementary School Teacher (30 Years of service)

Effective: July 1, 2008

Reason: Retirement

5.3 Reduction in Hours – Marie Triller

Recommended Action: That the Board of Education approve the request of Marie Triller for a reduction in her hours as an art teacher from 1.0 FTE to .6 FTE effective September 1, 2008.

5.4 Substitute Teacher Appointment (Emergency Conditional)

Recommended Action: That the Board of Education approve the appointment of Elizabeth Ferenczy as a substitute teacher for the Middle/High School on an emergency conditional basis pending fingerprint clearance through OSPRA.

Effective: February 12, 2008.

Salary: \$75.00 per day

5.5 Substitute Appointment (Emergency Conditional)

Recommended Action: That the Board of Education appoint Cheryl Koenitzer as substitute teacher aide in the elementary school on an emergency conditional basis pending fingerprint clearance through OSPRA.

Effective: February 12, 2008

Salary: \$7.50 per hour

5.6 Coaching Appointments: 2007-2008

Recommended Action: That the Board of Education approve the following coaching appointments for the 2007-2008 school year:

Joy Meyer Varsity Track Assistant Year 1 @ Step 1 - \$1,713

5.7 Learn-to-Swim

Recommended Action: That the Board of Education approve the appointment of Michael Schaffer as an instructor for the Learn-to-Swim program.

Effective: February 12, 2008

Salary: \$12.00 per hour

5.8 Adult Education Director

Recommended Action: That the Board of Education appoint Mary Flansburg as Adult Education Director effective July 1, 2008, at an annual salary of \$6,000 per year as presented in the enclosure folder.

5.9 CSE Recommendations

Recommended Action: That the Board of Education approve the recommendations by the *Committee on Special Education* as outlined at meetings held on December 12, 2007, January 7, 2008, January 10, 2008, January 17, 2008, January 24, 2008, and February 1, 2008.

The Board designates Superintendent, Linda M. Langevin as signatory for health service contracts related to special education students' IEPs.

5.10 Substitute Teacher Appointments from BOCES Substitute Registry

Recommended Action: That the Board of Education approve Capital Region BOCES Substitute Registry appointments for the 2007-2008 school year as presented in the enclosure folder.

5.11 Non-Resident Student Admission Requests

Recommended Action: That the Board of Education approve the following requests for admission of non-resident students for the 2008-2009 school year:

Conor Cashin, Grade 11
Requestor: Christine Cashin

Brianna Nicole Lee, Grade 9
Requestor: Deborah Lee

Sawyer Cresap, Grade 9
Requestor: Robin Jacob

Noah Justin Robinson, Grade 4
Requestor: Lori Farrell

Garrett Wineinger, Grade 11
Shawn Goyer, Grade 7
Requestor: Michael Goyer

Austin Zielinski, Grade 6
Requestor: Judith Zielinski

Colin Kelly, Grade 10
Cara Kelly, Grade 9
Erin Kelly, Grade 7
Requestor: Mary E. Kelly

Camryn Kelley, Grade 5
Alicia Kelley, Grade 2
Jayden Kelley, Grade 2
Requestor: Timothy Kelley

Meaghan Conley, Grade 5
Amanda Conley, Grade 2
Kevin Conley, Grade 2
Timothy Conley, Kindergarten
Requestor: Christine Conley

Nazely Kurkjian, Grade 12
Armine Kurkjian, Grade 9
Requestor: Thomas Kurkjian

5.12 Tax Warrant Adjustment

Recommended Action: That the Board of Education approve the following tax warrant adjustment to amend the tax warrant in the amount of \$15,003,454.37 to \$15,003,275.36 (a decrease of \$179.01).

1. Clerical error by Town of New Scotland Assessor for tax billing year 2007-08

a. Julie Mazzaferro

Reduction in assessed value from \$283,000 to \$273,000	
Reduction in School taxes	\$ 168.52
Reduction in Library taxes	\$ 10.49

TOTAL: \$179.01 (*reduces warrant*)

Refund of penalty overpayment	\$ 3.58
Total Refund to taxpayer	\$ 182.59

5.13 Out-of-Town Student Field Trip Requests

Recommended Action: That the Board of Education approve the out-of-town student field trip requests as outlined below:

Grade 6 Class Trip

Destination: American Museum of Natural History, New York City
Date: Friday, May 30, 2008
Cost: \$45.00 per student
Requestor: John Curran

* Speech and Debate Club Trip (*Harvard University Invitational Speech & Debate Tournament*)

Destination: Harvard University, Massachusetts
Date: Friday, February 15 – Monday, February 18, 2008
Cost: Transportation only. Students will be lodging with relatives
Requestor: April Levy

* International Club – Spain Exchange Program

Destination: Boston, Massachusetts
Date: Saturday, March 22, 2008
Cost: \$45.00 per student
Requestor: Robert Streifer

* International Club – Spain Exchange Program

Destination: New York City
Date: Monday, March 31, 2008
Cost: \$45.00 per student
Requestor: Robert Streifer

* Music Department Field Trip (*Sponsored by Friends of Music*)

Destination: New York City
Date: Sunday, April 27, 2008
Cost: \$90.00 per student (*includes ticket and transportation costs*)
Requestor: Christopher Jantson, Mary Abba

5.14 Bid Withdrawals / Re-Awards

Recommended Action: That the Board of Education amend the December 10, 2007 award for the printing of newsletters to reflect the withdrawal of bids by Empire printing and Courier Printing, and approve the award as follows:

Eight page newsletter: REM printing
Twelve page newsletter: REM printing

* 5.15 School Guidance Counselor

Recommended Action: That the Board of Education approve the appointment of Kristen L. Heyde as High School Guidance Counselor effective March 3, 2008.

Probationary Term: Three years

Salary:	Step 1 (MA) of VTA Contract	\$ 40,050.00
	Additional Credits	1,200.00
	Second Masters	650.00
	Stipend (<i>Guidance Counselor</i>)	<u>3,000.00</u>
		\$ 44,900.00

* 5.16 Substitute Teacher

Recommended Action: That the Board of Education approve the appointment of Michael Croyle as a substitute teacher for the elementary school.

Effective: February 12, 2008

Salary: \$75.00 per day

6. Administrative Reports

6.1 Elementary School Report, *Kenneth Lein*

6.2 Middle Level Report, *Theresa Kennedy*

6.3 High School Report, *Mark Diefendorf*

6.4 Assistant Superintendent for Business Report, *Sarita Winchell*

6.5 Operations, Maintenance, and Transportation Report, *Michael Goyer*

6.5.1 School Facility Report Card

- *Voorheesville Elementary School*
- *Clayton A. Bouton Middle / High School*

6.6 Superintendent's Report, *Linda Langevin*

7. Old Business

7.1 Building Project & Facilities Committee: *C. J. Coffin, G. Hubert*

7.1.1 High School Punch List

7.2 Curriculum Committee: *D. Gibson, K. Kroencke, P. Pierce*

7.3 Planning & Governance Committee: *C. J. Coffin, D. Gibson, T. McKenna*

7.4 Audit Committee: *D. Gibson, G. Hubert, T. Blow*

7.5 Negotiations Committee: *C. J. Coffin, K. Kroencke, T. Blow*

7.6 Evaluation Committee: *D. Gibson, K. Kroencke*

7.7 Policy 9646 – Disclosure of Wrongful Conduct, Second Reading

Recommended Action: That the Board of Education approve the second reading of Policy 9646, Disclosure of Wrongful Conduct.

* 7.8 Policy 0115 – Harassment, Hazing, or Bullying Policy, First Reading

Recommended Action: That the Board of Education approve the first reading of Policy 0115, Harassment, Hazing, or Bullying Policy.

8. New Business

8.1 **Recommended Action:** That the Board of Education approve a change to the Organizational Meeting (1.7.3) under Designation of Banks to read: Authorization to make Investments: Certificates of Deposit **and/or Money Market Accounts** (Key Bank, N.A., M & T Bank, NBT Bank N.A., Pioneer Commercial Bank, First Niagara Commercial Bank, HSBC Bank, USA, TD BANKNORTH, N.A.): MBIA-CLASS, or instruments of the U.S. Treasury: Kathleen Parsons after consultation with the Superintendent.

8.2 Resolution in Recognition of Service

Recommended Action: That the Board of Education adopt the Resolution in Recognition of Service of Mary Lynn Williams.

* 8.3 Acceptance of Donations

Recommended Action: That the Board of Education gratefully accept a donation in the amount of \$3,000.00 from the Voorheesville Parent and Teacher Association for the Humanities Programs.

Recommended Action: That the Board of Education gratefully accept donations in the amount of \$441.50 from General Mills Box Tops for Education and in the amount of \$34.02 from Verizon Extra Credit for Schools for the purpose of purchasing teaching supplies for the Elementary School.

* 8.4 Budget Amendments - Gift Donations

Recommended Action: That the Board of Education amend the 2007-2008 Budget to allow for the expenditure of the following gift donations to the District in the amount of \$3,475.52, and to increase the revenue code A2705 to reflect the receipt of these funds.

Budget codes to be amended are:

Voorheesville PTA Gift of \$3,000.00

Humanities E. S.	\$ 2,250.00	Code: A2110.416.01.19
Humanities H.S.	\$ 750.00	Code: A2110.416.02.19

General Mills and Verizon Gifts of \$475.52

Teaching Supplies	\$ 475.52	Code:A2110.501.01.99
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9. Other Business

9.1 Term of Office – Board of Education Trustees, *Discussion*

9.2 Opportunity for the Board to be Heard

10. For the Good of the Order

10.1 Miscellaneous

10.1.1 Middle Level News Notes

10.1.2 Budget Status Reports: 7/1/07 – 12/31/07, *K. Parsons, School Treasurer*

10.2 Dates to Remember

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| 10.2.1 | Special Budget Meeting
Re: <i>Extracurricular/Athletics</i>
<i>Revenue Projections</i>
<i>Tax Impact Projections</i> | Monday, March 3, 2008
7:00 – 9:00 PM
High School Cafeteria |
| 10.2.2 | Regular Board Meeting
<i>Budget on Agenda</i>
<i>Review of Budget Numbers</i>
<i>Adopt any propositions</i> | Monday, March 10, 2008
7:30 PM
High School Cafeteria |
| 10.2.3 | Special Budget Meeting
<i>Review of Budget Numbers</i> | Monday, March 24, 2008
7:30 PM
High School Cafeteria |

12. Anticipated Executive Session

Recommended Action: That the Board of Education enter into Executive Session for the purpose of discussing negotiated agreements.

13. Return to Regular Session

14. Adjournment