

**VOORHEESVILLE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
January 14, 2008
7:30 p.m.**

Supplemental agenda items are marked with an asterisk *

1. Meeting Call to Order by President

- 1.1 Evacuation Procedure for Fire Emergency
- 1.2 Roll Call of Trustees by Board of Education President

2. Special Presentation

- 2.1 Presentation from Colleen Bates on Tech Valley High School
- 2.2 Introduction of Fall Athletic Teams

3. Approval of Minutes

Regular Board of Education Minutes, *December 10, 2007*

4. Visitors and Communication

- 4.1 Additional Items from Superintendent
- 4.2 Opportunity for Students to Address the Board
- 4.3 Opportunity for Public to be Heard (15 Minutes)

5. Action Items

5.1 Treasurer's Reports

5.1.1 Acceptance of Treasurer's Reports

Recommended Action: That the Board of Education accept the Treasurer's Reports as presented in Enclosure Folder.

5.1.2 Acceptance of Warrants / Payrolls

Recommended Action: That the Board of Education accept the following Warrants and Payrolls:

Warrants:

General Fund Warrant #9:	\$ 3,338.35
General Fund Warrant #10:	\$ 1,592,524.72
General Fund Warrant #11:	\$ 55,555.74
Trust & Agency Warrant #5:	\$ 1,148,928.95
School Lunch Fund Warrant #5:	\$ 27,730.16
Federal Aid Fund Warrant #5:	\$ 20,863.17
Capital Fund Warrant #5:	\$ 549,281.02

Payrolls:

Payroll # 13:	\$ 441,440.93
Payroll # 14:	\$ 440,051.76

5.2 Resignations

Recommended Action: That the Board of Education accept the following resignations:

Amy Riddell, High School Guidance Counselor (18 years of service)

Effective: April 21, 2008

Reason: Personal

Carol Kadamus, Library Media Specialist (17 years of service)

Effective: July 1, 2008

Reason: Retirement

Anne Smolen, Senior Keyboard Specialist – Guidance Office (22 years of service)

Effective: October 31, 2008

Reason: Retirement

Michelle Bintz, Keyboard Specialist – Main Office

Effective: February 8, 2008

Reason: To accept MSHS Library Teaching Assistant Position

5.3 Custodial / Building and Grounds Maintenance

Recommended Action: That the Board of Education approve the following appointments:

Melissa Peck, Custodial Worker

Effective: January 7, 2008

Salary: Step 5 of UEV Contract (\$11.28 per hour)

Robert Bradshaw, Custodial Worker

Effective: January 8, 2008

Hours: January 8 - 18, 6 hours per day; effective January 21, 8 hours per day

Salary: Step 5 of UEV contract (\$11.28 per hour)

Recommended Action: That the Board of Education approve the following appointment change:

Joseph Relyea, Change from Custodial Worker to Building and Grounds Maintenance

Effective: January 3, 2008 (Four hours per day only)

Rate of Pay change: From: Step 12+ of UEV Contract (\$17.34/hour – Custodial Worker Schedule)

To: Step 12 of UEV Contract (\$19.19/hour – Bldg. & Grounds Maint. Schedule)

5.4 Emergency Conditional Substitute Appointment

Recommended Action: That the Board of Education appoint Margaret McQuade as substitute teacher aide in the elementary school on an emergency conditional basis pending fingerprint clearance through OSPRA.

Effective: January 15, 2008

Salary: \$7.50 per hour

5.5 Library Teaching Assistant

Recommended Action: That the Board of Education appoint Michelle Bintz as Library Teaching Assistant.

Effective: February 11, 2008 (10-month position – MSHS Library)

Salary: Step 6 of UEV Contract - \$13.78 per hour

5.6 Substitute Building Security and Custodial Worker

Recommended Action: That the Board of Education approve the appointment of William Kelly as substitute building security and custodial worker.

Effective: January 15, 2008

Salary: \$20.92 per hour

5.7 Extracurricular Appointment: 2007-2008 (Emergency Conditional)

Recommended Action: That the Board of Education approve the following extracurricular appointments for the 2007-2008 school year. These persons will be appointed on an emergency conditional basis pending fingerprint clearance through OSPRA.

<u>Diana Straut</u>	Odyssey of the Mind Co-Coordinator	Year 1 @ ½ Step 1	\$288.50
<u>Cindy Morrison</u>	Odyssey of the Mind Co-Coordinator	Year 1 @ ½ Step 1	\$288.50

5.8 Coaching Appointments: 2007-2008

Recommended Action: That the Board of Education approve the following coaching appointments for the 2007-2008 school year:

<u>Henry Czerwinski</u>	Varsity Baseball	Year 5 @ Step 8 -	\$3,645
<u>Kyle Turski</u>	Junior Varsity Baseball	Year 5 @ Step 5 -	\$2,207
<u>Matthew Fiato</u>	Varsity Softball	Year 5 @ Step 5 -	\$2,970
<u>Terrence Ryan</u>	Junior Varsity Softball	Year 3 @ Step 8 -	\$2,708
<u>Steve Relyea</u>	Varsity Track Head Coach	Year 6 @ Step 8 -	\$3,124
<u>Philip Carducci</u>	Varsity Track Assistant	Year 2 @ Step 4 -	\$1,941
<u>Thomas Kurkjian</u>	Varsity Boys' Tennis	Year 26 @ Step 8 -	\$3,124

5.9 Substitute Teacher Appointments from BOCES Substitute Registry

Recommended Action: That the Board of Education approve Capital Region BOCES Substitute Registry appointments for the 2007-2008 school year as presented in the enclosure folder.

5.10 Spring 2008 Driver Education Appointments

Recommended Action: That the Board of Education approve the salaries for spring 2008 driver education instructors:

Jeffrey Young

Effective: January 28 – June 6, 2008

Salary: \$4,710.00

Classroom: 24 students @ \$ 52.50

Car Section: 12 students @ \$ 287.50

William Van Alstyne

Effective: January 28 – June 6, 2008

Salary: \$3,450.00

Car Section Only: 12 students @ \$ 287.50

5.11 CSE Recommendations

Recommended Action: That the Board of Education approve the recommendation by the *Committee on Special Education* as outlined at meetings held on December 21, 2007.

The Board designates Superintendent, Linda M. Langevin as signatory for health service contracts related to special education students' IEPs.

5.12 Out-of-Town Student Field Trip Request

Recommended Action: That the Board of Education approve the following out-of-town student field trip request:

Grade 7 Class Trip

Destination: Boston, Massachusetts
Date: Friday, June 13, 2008
Cost: \$54.00 per student
Requestor: Jessica Bradshaw

Boys' Basketball Tournament

Destination: Oneida, New York
Date: Saturday, January 19 – Sunday, January 20, 2008
Cost: No cost to students (*Trip is financed entirely through fundraising*)
Requestor: Joseph Sapienza

5.13 Spring 2008 Continuing Education Program

Recommended Action: That the Board of Education approve the Spring 2008 Continuing Education Program as presented in the enclosure folder.

5.14 Authorization for Fingerprinting Costs

Recommended Action: That the Board of Education approve payment, by the District, for required fingerprinting costs for employees and substitutes in the Cafeteria, Operations and Maintenance, and Transportation Departments and for teacher aides and clerical workers. In addition, the Board authorizes the Superintendent to use her discretion as to whether the district will or will not pay for the fingerprinting of advisors to extra-curricular activities.

5.15 Tax Warrant Adjustment

Recommended Action: That the Board of Education approve the following tax warrant adjustment to amend the tax warrant in the amount of \$15,004,033.63 to \$15,003,454.37 (a decrease of \$579.26).

1. Small Claims Assessment Review Board decision for tax billing year 2007-2008

a. Jeffrey and Linda Livingston

Reduction in assessed value from \$347,000 to \$319,600

Reduction in school taxes \$ 545.30

Reduction in library taxes \$ 33.96

TOTAL \$ 579.26 (*reduces warrant*)

* 5.16 Transportation Appointments

Recommended Action: That the Board of Education approve the following transportation appointments

Vincent Padula, Bus Driver

Effective: January 17, 2008

Salary: Step 3 of UEV contract (\$13.04 per hour)

Frank Donnelly, Substitute Bus Driver

Effective: January 28, 2008

Salary: Step 1 of UEV contract (\$12.52 per hour)

* 5.17 Substitute Teacher

Recommended Action: That the Board of Education approve the appointment of Susanne Hudacs as a substitute teacher for the Middle/High School effective January 15, 2007. Mrs. Langevin will waive the requirement for fingerprint clearance due to Mrs. Hudac's long association with the district as a high school social studies teacher (21 years of service: 1986-2007).

Salary: \$85.00 per day

6. Special Reports

7. Administrative Reports

7.1 Elementary School Report, *Kenneth Lein*

7.1.1 K-2 Class Size Report, *Kenneth Lein*

7.2 Middle Level Report, *Theresa Kennedy*

7.3 High School Report, *Mark Diefendorf*

7.4 Assistant Superintendent for Business Report, *Sarita Winchell*

7.5 Operations, Maintenance, and Transportation Report, *Michael Goyer*

7.6 Superintendent's Report, *Linda Langevin*

8. Old Business

8.1 Building Project & Facilities Committee: *C. J. Coffin, G. Hubert*

8.2 Curriculum Committee: *D. Gibson, K. Kroencke, P. Pierce*

8.3 Planning & Governance Committee: *C. J. Coffin, D. Gibson, T. McKenna*

8.4 Audit Committee: *D. Gibson, G. Hubert, T. Blow*

8.5 Negotiations Committee: *C. J. Coffin, K. Kroencke, T. Blow*

8.6 Evaluation Committee: *D. Gibson, K. Kroencke*

9. New Business

9.1 Extracurricular Activities, *Discussion*

Recommended Action: That the Board of Education approve the process for “Establishing Extracurricular Student Clubs/Organizations” as per the enclosure.

9.2 Budget Amendments

Recommended Action: That the Board of Education amend the 2007-2008 budget to allow for the expenditure of the following gift donations to the District in the amount of \$11,101.32 and to increase the revenue code A2705 to reflect the receipt of these funds:

Voorheesville Community & School Foundation

E.S. Literacy Program Grant	\$10,000.00		
		\$ 5,400.00	Code: A2110.413.01
		\$ 1,600.00	Code: A2110.140.00.0000
		\$ 3,000.00	Code: A2110.417.01
Odyssey of the Mind	\$ 800.00		Code: A211040801

Target

Take Charge of Education Program	\$ 301.32		Code: A21105010199
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9.3 Resolutions in Recognition of Service

Recommended Action: That the Board of Education adopt the Resolutions in Recognition of Service of Dianne Elmendorf, William Kelly, and Wayne Palombo.

9.4 Curriculum Coordinator Position, *Discussion*

9.5 Term of Office – Board of Education Trustees, *Discussion*

10. Other Business

10.1 Opportunity for the Board to be Heard

11. For the Good of the Order

11.1 Miscellaneous

- 11.1.1 Vision, Mission, and Goals for High School Library
- 11.1.2 Summary Report of Social Worker Activities to Date
- 11.1.3 Middle Level News Notes
- 11.1.4 Budget Status Reports: 7/1/07 – 11/30/07, *K. Parsons, School Treasurer*
- 11.1.5 Contracts for Health Services
 - North Greenbush Common School District
 - Health care for three (3) students @ \$197.98 each: \$593.94
 - Lansingburgh Central School District
 - Health care for one (1) student \$351.07

11.2 Dates to Remember

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| 11.2.1 | Special Budget Meeting
Re: <i>General Support</i>
<i>Operations & Maintenance</i>
<i>Transportation</i>
<i>Debt Service</i> | Monday, January 28, 2008
7:00 – 9:00 PM
High School Cafeteria |
| 11.2.2 | Special Budget Meeting
Re: <i>Special Education</i>
<i>Staffing for Education Programs</i> | Monday, February 4, 2008
7:00 – 9:00 PM
High School Cafeteria |
| 11.2.3 | Regular Board of Education Meeting
<i>Budget on Agenda Re: BOCES Services</i> | Monday, February 11, 2008
7:30 PM
High School Cafeteria |

12. Adjournment