

VOORHEESVILLE CENTRAL SCHOOL DISTRICT
Clayton A. Bouton High School – Voorheesville Middle School

September 7, 2010

To: Students / Parents / Guardians
From: Imran Abbasi and Brian Whitley
Re: Textbooks

Textbooks are an ever-increasing expense in the school district's budget. Many of the new textbooks cost \$75.00 to \$125.00. When teachers distribute textbooks during the first week of classes, students complete a textbook card for each book they receive, recording the textbook number and noting any existing damage. It is important that these cards be filled out accurately since the books will be checked against these cards during textbook collection in June.

Book covers do protect the covers of the books and should always be used. However, be careful not to use covers that stick to the books permanently or that leave a sticky film when removed. Papers and pens should not be stuffed into textbooks, as this damages the binding. Books are easily damaged by moisture of any kind. Students should avoid carrying beverages in their backpacks with their textbooks and bringing their textbooks to outdoor sporting events and practices.

Textbooks that are lost or damaged must be paid for promptly. Delayed payment may result in delayed report cards and class schedules for the following semester. We ask for your cooperation in encouraging your student to protect his/her textbooks from damage or loss.

Thank you for your assistance.

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