

VOORHEESVILLE CENTRAL SCHOOL DISTRICT
Clayton A. Bouton High School – Voorheesville Middle School

Attendance Call Procedure

Please be sure to utilize the following procedure when placing a call to the Attendance Office for proper and accurate maintenance of your student's attendance record:

Attendance Office Telephone Number: 765-3314 ext. 200

Please speak clearly and provide the
Following information:

Student's Name
Student's Grade
Specific date(s) of absence
Reason for absence

A signed parent/guardian note must be provided to the Attendance Office confirming the information provided to the school regarding your child's absence.

Thank you for your assistance in accurately maintaining your child's attendance record.

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